

(E-4358)

F.No. NGE-11007/1/2020-NGE-CGA/579

भारत सरकार / Government of India

वित्त मंत्रालय / Ministry of Finance

व्यय विभाग / Department of Expenditure

महालेखा नियंत्रक / Controller General of Accounts

(HR-4 अनुभाग / Section)

महालेखा नियंत्रक भवन / Mahalekha Niyantrak Bhawan

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दिनांक 18th दिसंबर, 2025

Dated, the 18th December, 2025

Office Memorandum No. 291/25

Subject:-Promotion of qualified candidates (MTS) of Limited Departmental Qualifying Examination as LDC under 10% LDQE quota for the vacancy year 2026 - regarding.

In terms of Rule 5 and provisions contained in Col. 11(ii) of schedule to the existing Recruitment Rules of the post of Lower Division Clerk (CCAS), the approval of Competent Authority is hereby conveyed for promotion of 27 (Twenty Seven) MTS who were declared as qualified in the Limited Departmental Qualifying Examination held on 21.06.2019 conducted by O/o the CGA, as LDC under LDQE 10% quota for the vacancy year 2026 and their allocation to the Ministry/Department/Station on promotion as LDC as per list annexed at Annexure-I to this O.M.

2. The promoted LDCs have to pass the type test on computer conducted by Staff Selection Commission (SSC) as per provision contained in Recruitment Rules of the post. Unless exempted by order issued in this regard by the Controller General of Accounts, an LDC who has not qualified the prescribed test on computer will not be entitled to any increments, confirmation or promotion by seniority or through any departmental examination.

3. The Appointing Authorities of the concerned Ministries/Departments are requested to issue appointment order in respect of MTS approved for promotion as LDC as per list annexed at Annexure-I. However, before issue of appointment order, the following may be ensured:-

3.1 the official(s) fulfils all eligibility conditions as mentioned in Recruitment Rules of the post of LDC including clearance of the probation period, etc. as per RRs of the post of LDC;

3.2 that none of the circumstances exist for adoption of sealed cover procedure in the concerned case, as per instructions issued by DOP&T vide OM dated 14.09.1992 and as amended from time to time;

3.3 that official(s) is not undergoing any penalty under CCS (CCA) Rules, 1965; and

3.4 that disciplinary proceedings are either not pending or being contemplated against the official(s).

4. The promotion of MTS whose names are approved as per list at Annexure-I, to the post of LDC, under LDQE 10% quota, shall be effective from the date of taking over charge as LDC on or after 01st January, 2026, as the case may be:

5. For timely promotion of MTS approved for promotion as LDC, the following course of action may be ensured:-

5.1 The Ministry/Department where the concerned Multi-tasking Staff (MTS) is currently posted, may send a vigilance clearance report in prescribed format within three (03) days to the Ministry/Department where the allocation has been made;

5.2 The Ministry/Department where the allocation has been made, may issue promotion order within five (05) days from the date of receipt of vigilance clearance report;

5.3 In case of allocation on promotion as LDC in same Ministry/Department, the process as mentioned at Para 5.1 & 5.2 above, for promotion of the official shall be completed within aforesaid time limit; and

5.4 The Ministry/Department where the concerned official is currently posted, shall serve the promotion order and relieving order simultaneously to the official concerned well within reasonable time so as to enable the official to take over charge of the promoted post of LDC on or after 1st January, 2026, as the case may be.

6. Copy of relieving and joining order of the concerned official, shall be sent to this office invariably for record.

7. Also, a report in the following format as on 01st January 2026 and 16th January 2026, shall be furnished to O/o the CGA immediately after due dates:-

Ministry / Department							
S.No.	Name of official	Present Ministry & Station	Allocated Ministry & Station on promotion as LDC for V.Y. 2026	Date of issue of Vigilance	Office Order No. and date of promotion to the post of LDC	Office Order No. and date of relieving by present Ministry	Office Order No. and date of joining by allocated Ministry
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)


8. The representations, if any, submitted by any official approved for promotion vide this O.M., may be forwarded to this office, if required, strictly as per procedure mentioned in O.M. No. NGE-12002/1/2020-NGE-CGA/217 dated 26.10.2021, by the Pr. Accounts Office of respective Ministry/Department well within five (05) days from the date of issue of this O.M.

9. Any forgo request shall also be forwarded by the Pr. Accounts Office of respective Ministry/Department well within five (05) days from the date of issue of this O.M.

10. The representations for change of allocation or the forgo requests, received in this office - (i) without following the procedure prescribed in this office's ibid O.M. dated 26.10.2021 and (ii) after due dates mentioned in Para 8 & 9 above, shall not be entertained in any case.

This issues with approval of the Competent Authority.

Yours faithfully,



18.10.25

(Nirbhay Kumar Singh)
Senior Accounts Officer

Encls: as above.

To

The Pr.CCAs/CCAs/CAs(I/c) concerned.

Copy to:-

The Sr.AO (ITD), O/o the CGA with request to upload this O.M. on CGA's website.

List of LDQE passed MTS approved for promotion as LDC under 10% LDQE quota

Sl. No.	Name of the Official (S/Shri/Smt./Ms.)	Present Ministry / Department	Present Station	Ministry/ Department	Station on Allocation
1	Rajeev Dutta	Home	Ranchi	Jal Shakti	Farakka
2	Piyush Kumar	CBIC	Meerut	Agriculture	Delhi
3	Jitendra Kumar	Home	Delhi	Home	Delhi
4	Pintoo Kumar (PH)	Health	Delhi	Health	Delhi
5	CH Ramesh	CBIC	Visakhapatnam	Mines	Kolkata
6	Deepak Kumar	MEA	Delhi	Home	Delhi
7	Mukesh Kumar	Home	Delhi	Home	Delhi
8	Jitendra Kumar Meena	Home	Delhi	Home	Delhi
9	Raj Kumar	Home	Patna	CBIC	Siliguri
10	Manjeet	Power	Delhi	Power	Delhi
11	Deep Chand Yadav	Home	Delhi	CGA	Delhi
12	Baldev Singh	CBIC	Chandigarh	Home	Delhi
13	Pravin Kumar	Education	Delhi	Education	Delhi
14	Yogesh Kumar	CBIC	Vadodara	CBDT	Rajkot
15	Sushil Singh	Education	Delhi	Home	Delhi
16	A.Divya	Home	Chennai	CBDT	Bengaluru
17	N. Satish	Education	Hyderabad	CBDT	Panaji
18	Naveen Kumar	CBIC	Delhi	Labour	Delhi
19	Kamlesh Kumar	H&UA	Delhi	PPG&P	Delhi
20	Narender	Health	Delhi	Health	Delhi
21	Naveen Kumar Rana	Civil Aviation	Delhi	Rural Development	Delhi
22	Rajkumari Varnisa Sunn	CBIC	Shillong	Science & Technology	Delhi
23	Prabhat Kumar	Home	Patna	Finance	Hoshangabad
24	Ajit Kumar Roy	Home	Shillong	CBIC	Mumbai
25	Amit	Power	Delhi	Commerce	Mumbai
26	Ravi	Health	Delhi	I & B	Mumbai
27	Rahul	PPG&P	Delhi	SRTH	Mumbai

[Handwritten Signature]
18/10/25
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