

(E-19193)

TIME BOUND  
Reminder

F.No.NGE-11006/1/2025-NGE-CGA/ 554  
Government of India  
Ministry of Finance  
Department of Expenditure  
Office of the Controller General of Accounts  
Mahalekha Niyantrak Bhawan  
GPOA Complex, E-Block, INA  
New Delhi - 110021.  
E-mail: - hr4section-cga@gov.in

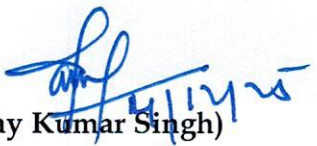
Dated, the 4<sup>th</sup> December, 2025

Office Memorandum No. /285-

**Subject:-Promotion of Multi-tasking Staff to the post of Lower Division Clerk on seniority-cum-fitness basis (5% quota) for the Vacancy Year 2026 - regarding.**

Please refer to O/o the CGA office's O.M. No. 279/25 dated 18.11.2025 and subsequent e-mail dated 26.11.2025, on the subject cited above.

2. In this regard, it is stated that the last date for submission of information to this office has expired on 28.11.2025. However, the requisite information is still awaited from the Ministries/Departments listed as per Annexure-'A' enclosed herewith.
3. It is, therefore, requested to forward the requisite information to this office urgently but latest by 10.12.2025 in any case.

  
(Nirbhay Kumar Singh)  
Senior Accounts Officer

To,  
The Pr. CCAs/CCAs/CAs(I/c) concerned.

Copy to:-

The Sr. AO, ITD Section with request to upload this O.M. on website of the CGA.



S. No.	Ministry/Department
1.	Agriculture
2.	CBIC
3.	Housing & Urban Affairs
4.	Home Affairs
5.	Industry
6.	Information & Broadcasting
7.	Law & Justice
8.	Mines
9.	Science & Technology
10.	Planning, Statistics & P.I.
11.	SRTH