

(E-1443)

No. 11002/1/2020-NGE-CGA/485  
GOVERNMENT OF INDIA  
DEPARTMENT OF EXPENDITURE  
CONTROLLER GENERAL OF ACCOUNTS  
(HR-4 Section)

MAHALEKHA NIYANTRAK BHAWAN  
E-BLOCK, GPO COMPLEX,  
E-mail:- hr4section-cga@gov.in

Dated: 11<sup>th</sup> November, 2025.

OFFICE MEMORANDUM/275

**Subject:-Panel for promotion of Private Secretary to the post of Senior Private Secretary for the year 2026.**

Reference is invited to this office OM of even no. 432 dated 14.10.2025 on the subject cited above and to state that the APAR/Vigilance Clearance Certificate is yet to be received from your office in respect of Private Secretary mentioned in Annexure to this OM.

2. It is, therefore, requested to send the APAR and Vigilance Clearance Certificate latest by 18.11.2025, so that these cases may be placed before the DPC.

  
(Nirbhay kumar Singh)  
Senior Accounts Officer

To,

1. The CCAs (H&UA, H&FW, CAPD).
2. Jt CGA(Admn.), O/o CGA, New Delhi.
3. CC (Pension), CPAO, New Delhi.
4. Jt CGA(Admn.), PFMS, Shivaji Stadium, New Delhi.
5. Sr. A.O. (ITD) for uploading the OM on the CGA's website.
6. All Private Secretaries concerned.

Annexure

| Sl. No. | Name                 | Ministry/Department | Required APARs                                                                                             | Vigilance Clearance |
|---------|----------------------|---------------------|------------------------------------------------------------------------------------------------------------|---------------------|
| 1       | Sh Vijay Mohan Bhatt | CGA                 | APAR from 10.09.2022 to 31.03.2023, 2023-24 & 2024-25                                                      | Wanting             |
| 2       | Ms Renu Kochhar      | PFMS                | APAR of 2024-25                                                                                            | Wanting             |
| 3       | Ms Seema Dewan       | H&UA                | APAR of 2024-25                                                                                            | Wanting             |
| 4       | Ms Sangeeta Sharma   | PFMS                | Complete APAR Dossier upto 2024-25                                                                         | Wanting             |
| 5       | Ms Jaishree (SC)     | H&FW                | APAR of 2024-25                                                                                            | Wanting             |
| 6       | Ms Uma Birdi (SC)    | CAPD                | APAR of 2024-25                                                                                            | Wanting             |
| 7       | Sh Devraj (SC)       | CPAO                | APAR Dossier for the period 2020-21, 2021-22, 01.04.2022 to 30.04.2022, 2023-24, 01.04.2024 to 30.06.2024. | Received            |