

E-18294

No. A-22013/1/2025-Group B-CGA/482

Ministry of Finance
Department of Expenditure
Controller General of Accounts

Mahalekha Niyantrak Bhawan
E-Block, GPO Complex,
INA, New Delhi – 110023
Dated: 10th November, 2025

OFFICE ORDER

Subject: Appointment of AAO(C) CBT 2022 passed officials as Assistant Accounts Officer in Departmentalized Accounting Organisations.

20 AAO (C) CBT 2022 passed officials working in **various Ministries** have been approved for appointment as Assistant Accounts Officer as detailed in **Annexure - I**.

2. CCAs/CAs may like to view the Transfer Policy dated 12.02.2024 (available at www.cga.nic.in) and the official may be relieved from present office to join duties at new station/office at the earliest. Requests for change of station will not be entertained at this stage and hence need not be sent to this office.

3. Before issue of the appointment order, the concerned Ministry/Department is requested to do the following:

(i) The Ministry/Department where the concerned AAO(C) CBT 2022 passed official is currently posted, may immediately send a report to the Ministry/Department where the allocation has been made, as to:

(a) Whether any of the circumstances exist due to which the recommendations of the DPC should be deemed to have been placed in 'sealed cover' in terms of the Department of Personnel & Training O.M. No. 22011/4/91-Estt(A) dated 14-9-1992 and subsequent clarification vide OM No. 22012/1/99-Estt(D) dated 25-10-2004;

(b) Whether the concerned AAO(C) exam. passed official is undergoing any penalty under Rule 11 of the CCS(CCA) Rules, 1965 due to which appointment cannot be given effect.

(ii) The above report is to be furnished within **five working days** from the date of publishing of this OM. If however for any reason, furnishing of the above mentioned report is expected to take longer than five working days, specific intimation to this effect may be given immediately to this office and Ministry/Department which is to make the appointment. The recipient Ministry will also pursue vigilance clearance with the other Ministry to get the clearance as soon as possible.

Contd..



- (iii) On receipt of the report, the Ministry/Department to which the AAO(C) CBT 2022 passed official is allocated, may proceed to issue the appointment order in the enclosed proforma. This appointment order is to be signed by the Appointing Authority i.e. by the Chief Controller of Accounts or the Joint Controller General of Accounts as the case may be. The appointment order must be issued within **five working days**.
- (iv) The Ministry/Department where the concerned official is currently working shall relieve him/her within **seven days** and shall serve the appointment order and relieving order simultaneously. Copies of these orders may be sent to this office for records.
- (v) Any delay in completion of the above process must be reported promptly to this office along with the reasons for the same.
- (vi) **No separate individual orders will be issued.**



(Jyoti Vinod)

Senior Accounts Officer (HR-3)

Copy to:

1. All the Concerned Pr. CCAs/CCAs/Jt. CGAs/CAs./CC (Pension)/CFC, Civil Aviation/Director (INGAF)/ADG (Prasar Bharati)
2. Jt. CGA, PFMS (HQ)/Concerned SNOs.
3. All individual concerned
4. Sr. AO, ITD, O/o CGA, New Delhi for uploading.
5. Guard File.



PROFORMA FOR PROMOTION ORDER

**GOVERNMENT OF INDIA
MINISTRY OF
DEPARTMENT OF
NEW DELHI**

OFFICE ORDER NO /2025

In pursuance of O/o CGA OM No. dated Sh./Smt./Ms., (Designation), AAO (C) CBT 2022 passed official of M/o, who has been allocated by the Controller General of Accounts, is hereby approved for promotion as Assistant Accounts Officer in the Level 8 (7th CPC) of Pay Matrix from the date he/she assumes charge of the post in Min/Deptt/of at, The appointment shall be governed by the Central Civil Accounts Service (AAO) Recruitment Rules, 2025 and other rules and orders issued from time to time by the Government of India and the Controller General of Accounts as are applicable to the post of Assistant Accounts Officer.

Posting of Sh./Smt./Ms. in (Ministry\Station) has been decided by the M/o Finance, Department of Expenditure, Controller General of Accounts after taking into account his/her seniority, options exercised by the officer, availability of vacancies subject to the overriding consideration of administrative convenience as laid down in OM No. **A-32014/4/2021/MF.CGA(A)/Group 'B'/Policy/HR-III/1463 dated 12th February, 2024** and subsequent amendments thereof (available at www.cga.nic.in). The posting is liable to change as and when warranted due to administrative reasons.

Promotion of Sh./Smt./Ms. is provisional and is subject to verification of caste certificate by O/o Chief Controller of Accounts/the Appointing Authority of the concerned Ministry /Department as per **DoPT OM No. 36011/1/2012-Estt.(Res.) dated 8th October, 2015** failing which his/her promotion based on benefit of reservation is liable to be withdrawn. **{Strike out this clause in r/o of General Category Officer}**

(Chief Controller of Accounts)/(Jt.CGA)

Sh./Smt./Ms., (Designation)

M/o /D/o

Copy to:

- 1.
- 2.

Allocation of AAO (Civil) CBT 2022 Passed officials							
Sl No.	Name	Category (SC/ST/Gen)	Date of Birth	Present Ministry	Present Station	Allocated Ministry	Allocated Station
1	NITU, MS.	GEN	16.03.1994	MHA	DELHI	PFMS	DAMAN
2	ANUBHA SONI, MS.	GEN	21.12.1989	CBIC	AHMEDABAD	CBDT	CHENNAI
3	ASHAHAR HEYAT	GEN	15.08.1989	Finance	DELHI	H&UA	SIRMOUR
4	ASHISH PATEL	GEN	14.02.1992	CBIC	RAIPUR	CBDT	NAGPUR
5	PARSE RAVI MATTHEWS	GEN	12.07.1991	CBIC	HYDERABAD	PFMS	VIJAYWADA
6	MAYANK VALJIBHAI GAJERA	GEN	04.10.1991	CBIC	SURAT	H&UA	VADODARA
7	KIRTI LAMBA, MS.	GEN	01.09.1994	MHA	DELHI	CBDT	MUMBAI
8	AKASH GUHA	GEN	12.03.1992	CPAO	DELHI	MHA	SHILLONG
9	MUKESH MANNU	GEN	28.12.1993	H&UA	KOLKATA	MINES	SHILLONG
10	MRINMOY DEY	GEN	29.01.1989	H&UA	KOLKATA	FINANCE	DELHI
11	NITIN BHATI	GEN	19.08.1994	MHA	DELHI	PFMS	PORT BLAIR
12	NIDIMUSALI RAJA SEKHAR REDDY	GEN	14.02.1992	CBIC	CHENNAI	PFMS	BANGALORE
13	DIVYA RAJE SINGH, MS.	GEN	16.06.1990	AGRICULTURE	FARIDABAD	JAL SHAKTI	JAMMU
14	INDRESH KUMAR YADAV	GEN	03.10.1991	EDUCATION	DELHI	FINANCE	DEWAS
15	VIJAY KUMAR	GEN	10.09.1988	CA&PD	DELHI	I&B	JAMMU
16	NEERAJ SEHRAWAT	GEN	19.11.1991	LABOUR & EMP.	DELHI	CA&PD	MUMBAI
17	ANKUSH KUMAR	GEN	17.04.1992	COAL	DELHI	H&UA	PORT BLAIR
18	DEEWAN SINGH ROHILLA	GEN	30.08.1980	JAL SHAKTI	DELHI	MHA	JAMMU
19	PRADEEP KUMAR	GEN	01.03.1981	I&B	LUCKNOW	PFMS	LEH
20	VINAY KUMAR	GEN	14.01.1973	HEALTH & FW	DELHI	LAW	DELHI

(Jyoti Vinod)

Senior Accounts Officer (HR-3)