

(E-1577)

F. No. NGE-24001/1/2020-NGE-CGA/34

Government of India  
Ministry of Finance  
Department of Expenditure  
Controller General of Accounts of India  
(HR-4 Section)

Mahalekha Niyantak Bhawan  
GPO Complex, Block-E, INA  
New Delhi - 110023  
Email ID:- hr4section-cga@gov.in

Dated, the 27<sup>th</sup> April, 2026

OFFICE MEMORANDUM 47/26

**Sub:- Updation of Gradation List of Senior Private Secretary/Private Secretary/  
Stenographer I/ Stenographer Grade II.**

Kindly refer to CGA's O.M. of even No. (655) & No. (755) dated 28.01.2026 & 23.03.2026 respectively on the subject cited above. In this regard, it is stated that the requisite information requested from the Departmentalized Accounts Offices (DAOs) under the CGA Organization have not been received from Ministries/Departments as per Annexure - 'A' enclosed herewith.

Therefore, it is requested to forward the requisite information as per CGA's O.M. ibid dated 28.01.2026 to this office by 08.05.2026 positively, by hand/e-mail (email ID - hr4section-cga@gov.in).

Encl: as above.

  
(Nirbhay Kumar Singh)  
Sr. Accounts Officer (HR-4)

To

1. The Pr. CCAs/CCAs/CAs(I/c) concerned.
2. The Jt.CGA (Admn.), O/o the CGA.

Copy to:-

The Sr.AO, ITD Section with the request to upload this O.M. on website of the CGA.

Annexure-'A' to O.M. No. NGE-24001/1/2020-NGE-CGA/31 dated 27.04.2026.

S.No.	Ministry/ Department
1	CGA
2	Chemicals & Fertilizers
3	Coal
4	Commerce & Textiles
5	Cooperation
6	DoNER
7	Earth Sciences
8	Electronics & Information Technology
9	Food Processing Industries
10	Panchayati Raj
11	Planning, Statistics & P.I.
12	Power
13	Skill Development & Entrepreneurship
14	Shipping, Road Transport & Highways
15	Steel

*Handwritten signature*  
27.04.26  
(hr 40 - HR-4)