

No.E-644/A-35021/1/2019-Group B-CGA-Part(1)/
Government of India
Ministry of Finance
Department of Expenditure
O/o Controller General of Accounts
Mahalekha Niyantarak Bhavan, E-Block, GPO Complex,
I.N.A., New Delhi.

Dated: 15th June, 2026

CIRCULAR

Please find attached the deputation vacancy circular regarding filling up of post as detailed below:-

S. No.	Letter No. & Organization	Date	Deputation post with scale	Eligibility
1.	No. V(A)/16/1/Pers(R-1)/NTRO/2026-4234 dated 22 nd May, 2026 National Technical Research Organisation, New Delhi.		Sr. Accounts Officer & Assistant Director of Accounts In the Pay Level-10 & 11 of pay matrix.	For eligibility criteria may refer NTRO's letter dated 22.05.2026 (copy enclosed).

The applications of willing and eligible AOs/Sr.AOs may please be forwarded to this office along with Vigilance Clearance Certificate/Integrity Certificate.

While forwarding applications for deputation, the checklist prescribed in this office OM No.E-19988/A-65061(55)12/2026-CroupB-CGA/663 dated 02.03.2026 may also be complied with.

Encl: As above



(Jyoti Vinod)
Sr. Account Officer

To
Sr.AO (ITD) - For uploading on website.

IMMEDIATE

No. V(A)/16/1/Pers(R-1)/NTRO/2026 - 4234
Government of India
National Technical Research Organisation
Block-III, Old JNU Campus, New Delhi-110067

Dated, the 22nd May, 2026

OFFICE MEMORANDUM

Sub: Filling up vacancies in various grades of Audit & Accounts Cadre of NTRO on Deputation basis.

The undersigned is directed to issue recruitment notices (attached) inviting application to fill up vacancies in the grade of Deputy Director of Accounts (PL-12), Assistant Director (Audit/ Accounts) (PL-11), Senior Accounts/ Audit Officer (PL-10), Assistant Accounts/ Audit Officer (PL-8) and Senior Auditor/ Senior Accountant (PL-6) in National Technical Research Organisation on deputation basis.


2. The last date for receipt of application is 60 days from the date of issue of the Recruitment notices.

3. It is requested that the recruitment notices may please be widely circulated amongst the eligible officers of your Organization/Department. The applications duly filled by willing and eligible officers in prescribed proforma (**Annexure-I**) with Certification by Employer/Cadre Controlling Authority (**Annexure-II**) may be forwarded through proper channel along with attested photocopies of APARs for the last 05 years so as to reach on the following address: -

Deputy Director
Recruitment Cell
National Technical Research Organisation
Block-III, Old JNU Campus
New Delhi - 110067

Enclosure: As above.

164
8/6/26


(Arvind Pokhriyal)
Deputy Director

Distribution: As per list enclosed.

8th J
Lup. AAO (SBD)

2 - 11/1/26

RECRUITMENT NOTICE
NATIONAL TECHNICAL RESEARCH ORGANISATION

Applications are invited from officers of Central Government to fill up the following vacancies in National Technical Research Organisation (NTRO) on deputation/ absorption basis: -

Sl. No.	Name of the Post	No. of Vacancies*	Level in the Pay Matrix #	Method of Recruitment
1.1	Senior Accounts Officer / Senior Audit Officer	02 (Two)	PL-10	Deputation/ Absorption

* Vacancies are subject to increase/decrease.

In addition, Special Allowance @ 20% of Basic Pay will be admissible. No Deputation Duty Allowance will be paid.

2. The essential eligibility criteria is as under: -

2.1 Officers under the Central Government: -

- a) Holding analogous posts on regular basis in the parent cadre or department; **or**
- b) With two years' regular service in level-8 in the pay matrix or equivalent in the parent cadre; **and**

2.2 Possessing any one of the following qualifications: -

- a) Pass in the Subordinate Accounting Services or equivalent examination conducted by any one of the organised Accounts Departments of the Central Government; **or**
- b) Training in the Cash and Accounts work in the Institute of Secretarial Training and Management **or** equivalent training course **and** a minimum of six years' experience in Cash, Audit, Accounts and Budget work.

Note-1: The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment on promotion.

Note-2: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation or department shall ordinarily not exceed three years which may be extended as per relevant rules or Government orders.

Note-3: The maximum age limit for appointment on deputation shall be not exceeding fifty-six years as on the closing date of the receipt of the application.

3. **How to apply** – The applications duly filled by willing and eligible officers in prescribed proforma (**Annexure-I**) with Certification by the Employer/Cadre Controlling Authority (**Annexure-**

II) be forwarded through proper channel along with attested photocopies of APARs for last 05 years so as to reach on the following address: -

Deputy Director
Recruitment Cell
National Technical Research Organisation
Block-III, Old JNU Campus
New Delhi - 110067

4. The last date of receipt of application is **60 days** from the date of issue of this recruitment notice/ circular.
5. Attested copies of educational qualifications, experience and other certificates should be enclosed with the application in support of their claim against the requisite eligibility criteria. Candidates may be required to produce original certificates for verification at the time of interview/selection.
6. Incomplete applications and/or those received late and/or not accompanied by supporting certificate/documents, in support of qualification and experience claimed by the candidates, may not be processed for determining the eligibility for selection. **No correspondence in this regard would be entertained.**
7. NTRO reserves sole right to cancel the selection process without intimation or assigning any reason.
8. On selection and appointment to the post, the officers are liable to serve anywhere in India.
9. Canvassing in any form will disqualify the candidate.




<u>BIO-DATA/CURRICULUM VITAE PROFORMA</u>		(Please affix a recent passport size colour photograph)
For the post of Senior Accounts / Audit Officer on deputation/absorption basis.		
Reference No: V(A)/16/01/Pers-R1/NTRO/2026		Post applied for: Senior Accounts / Audit Officer
1.	Name and Address (in Block Letters) Contact No : Email ID :	
2.	Date of Birth (in Christian era)	
3.	i) Date of entry into Government service	
	ii) Date of retirement under Central/State Government Rules	
4.	Educational Qualifications	
5.	Whether Education and other qualification required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
	Qualifications/Experience required as mentioned in the advertisement/vacancy circular	Qualifications/experience possessed by the officer (to be mentioned by the applicant clearly)
	Essential	Essential
	<p>a. Officers under the Central Government:</p> <p>i. Holding analogous posts on regular basis in the parent cadre or department; or</p> <p>ii. With two years regular service in Level-8 in the pay matrix or equivalent in the parent cadre or department; and</p> <p>b. Possessing any one of the following qualifications:-</p> <p>i. Pass in the Subordinate Accounting Services or equivalent examination conducted by any one of the organized Accounts Departments of the Central Government; or</p> <p>ii. Training in the Cash and Accounts work in the Institute of Secretarial Training and Management or equivalent training course and a minimum of six years' experience in Cash, Audit, Accounts and Budget work.</p>	

20.

6.	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.					
Note: Lending Department are to provide their specific comments/ views confirming the relevant Essential Qualifications/Work experience possesses by the Candidate (as indicated in the Bio-data) with reference to the post applied.						
7.	Details of Employment, in chronological order, Enclose a separate sheet duly <u>authenticated by your signature</u>, if the space below is insufficient.					
Office/institution	Post held on regular basis	From	To	Level in the Pay Matrix of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for	
*Important: Level in the Pay Matrix granted under ACP/MACP are personal to the officer and therefore, should not be mentioned in the above table. Only Level in the Pay Matrix of the post held on regular basis to be mentioned therein. Details of ACP/MACP with present Level in the Pay Matrix where such benefits have been drawn by the Candidate, may be indicated as below:						
Office/institution	Level in the Pay Matrix under ACP/MACP Scheme	From	To			
8.	Nature of present employment i.e. Ad hoc or Temporary or Quasi-Permanent or permanent					
9.	In case the present employment is held on deputation/ contract basis please state-					
a) The date of initial appointment	b) Period of appointment on deputation/contract.	c) Name of the parent office/organisation to which the applicant belongs	d) Name of the post and pay of the post held in substantive capacity in the parent organisation.			
Note: In case of officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.						
Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organisation but still maintaining a lien in his parent cadre/organisation.						

10.	If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details		
11.	Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central/State Government b) Others		
12.	Total emoluments per month now drawn		
	Basic Pay	Level in the Pay Matrix	Total Emoluments
13.	In case the applicant belongs to an organisation which is not following the Central Government Pay-scale, the latest salary issued by the organisation showing the following details may be enclosed.		
	Basic Pay with Level of Pay Matrix and rate of increment	Dearness Pay / Interim relief / other Allowances etc., (with break-up details)	Total emoluments
14.	(A) Additional information, if any, relevant to the post you applied for in support of your suitability for the post.		
	(B) Achievements:		

 I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Bio data / Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld.

(Signature of the candidate)

Date _____

Address _____

Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. Also certified that:

- i) There is no vigilance or disciplinary case pending/contemplated against Shri/Ms _____
- ii) His/ Her integrity is certified.
- iii) His/ Her APAR dossier in original is enclosed/photocopies of the APARs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/ minor penalty has been imposed on him/her during the last 10 years Or A list of major/ minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be).

Countersigned

(Employer/Cadre Controlling Authority with Seal)

M.

RECRUITMENT NOTICE
NATIONAL TECHNICAL RESEARCH ORGANISATION

Applications are invited from officers of Central Government to fill up the following vacancies in National Technical Research Organisation (NTRO) on deputation basis: -

Sl. No.	Name of the Post	No. of Vacancies*	Level in the Pay Matrix #	Method of Recruitment
1.1	Assistant Director of Accounts / Assistant Director (Audit)	02 (Two)	PL-11	Deputation only

* Vacancies are subject to increase/decrease.

In addition, Special Allowance @ 20% of Basic Pay will be admissible. No Deputation Duty Allowance will be paid.

2. The essential eligibility criteria is as under: -

2.1 Officers of organised Audit / Accounts services of the Central Government:

- a) Holding analogous posts on regular basis in the parent cadre or department; **or**
- b) With five years' regular service in Level-10 in the pay matrix in the parent cadre or department; **or**
- c) with five years of regular service in Level-9 in the pay matrix in the parent cadre or department.

2.2 Officers under the Central Government: -

- a) Holding analogous posts on regular basis in the parent cadre or department; **or**
- b) with five years' regular service in the grade rendered in Level-10 in the pay matrix or equivalent in the parent cadre; **or**
- c) with five years' regular service in the grade in Level-9 in the pay matrix or equivalent in the parent cadre; and

2.3 Possessing any one of the following qualifications: -

- a) Pass in the Subordinate Accounting Services or equivalent examination conducted by any one of the organized Accounts Departments of the Central Government; **or**
- b) Training in the Cash and Accounts work in the Institute of Secretarial Training and Management or equivalent training course and a minimum of nine years' experience in Cash, Audit, Accounts and Budget work.



Note-1: The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment on promotion.

Note-2: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation or department shall ordinarily not exceed four years which may be extended as per relevant rules or Government orders.

Note-3: The maximum age limit for appointment on deputation shall be not exceeding fifty-six years as on the closing date of the receipt of the application.

3. **How to apply** – The applications duly filled by willing and eligible officers in prescribed proforma (**Annexure-I**) with Certification by the Employer/Cadre Controlling Authority (**Annexure-II**) be forwarded through proper channel along with attested photocopies of APARs for last 05 years so as to reach on the following address: -

Deputy Director
Recruitment Cell
National Technical Research Organisation
Block-III, Old JNU Campus
New Delhi - 110067

4. The last date of receipt of application is **60 days** from the date of issue of this recruitment notice/ circular.

5. Attested copies of educational qualifications, experience and other certificates should be enclosed with the application in support of their claim against the requisite eligibility criteria. Candidates may be required to produce original certificates for verification at the time of interview/selection.

6. Incomplete applications and/or those received late and/or not accompanied by supporting certificate/documents, in support of qualification and experience claimed by the candidates, may not be processed for determining the eligibility for selection. **No correspondence in this regard would be entertained.**

7. NTRO reserves sole right to cancel the selection process without intimation or assigning any reason.

8. On selection and appointment to the post, the officers are liable to serve anywhere in India.

9. Canvassing in any form will disqualify the candidate.



<u>BIO-DATA/CURRICULUM VITAE PROFORMA</u>		(Please affix a recent passport size colour photograph)
For the post of Assistant Director of Accounts / Assistant Director (Audit) on deputation basis only.		
Reference No: V(A)/16/01/Pers-R1/NTRO/2026		Post applied for: Assistant Director of Accounts / Assistant Director (Audit)
1.	Name and Address (in Block Letters) Contact No : Email ID :	
2.	Date of Birth (in Christian era)	
3.	i) Date of entry into Government service	
	ii) Date of retirement under Central/State Government Rules	
4.	Educational Qualifications	
5.	Whether Education and other qualification required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
	Qualifications/Experience required as mentioned in the advertisement/vacancy circular	Qualifications/experience possessed by the officer (to be mentioned by the applicant clearly)
	Essential	Essential
	<p>a. Officers of organized Audit / Accounts services of the Central Government:</p> <p>i. Holding analogous posts on regular basis in the parent cadre or department; or</p> <p>ii. With five years regular service in Level-10 in the pay matrix or equivalent in the parent cadre or department; or</p> <p>iii. With five years of regular service in Level-9 in the pay matrix in the parent cadre or department; or</p> <p>b. Officers under the Central Government: -</p> <p>i. holding analogous posts on regular basis in the parent cadre or department; or</p> <p>ii. with five years regular service in the grade rendered in level-10 in the pay matrix or equivalent in the parent cadre; or</p> <p>iii. with five years regular service in the grade in level-9 in the pay matrix or equivalent in the parent cadre; and</p>	

	<p>c. Possessing any one of the following qualifications:-</p> <p>i. Pass in the Subordinate Accounting Services or equivalent examination conducted by any one of the organized Accounts Departments of the Central Government; or</p> <p>ii. Training in the Cash and Accounts work in the Institute of Secretarial Training and Management or equivalent training course and a minimum of nine years' experience in Cash, Audit, Accounts and Budget work.</p>				
6.	<p>Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.</p>				
<p>Note: Lending Department are to provide their specific comments/ views confirming the relevant Essential Qualifications/Work experience possesses by the Candidate (as indicated in the Bio-data) with reference to the post applied.</p>					
7.	<p>Details of Employment, in chronological order, Enclose a separate sheet duly <u>authenticated</u> by your signature, if the space below is insufficient.</p>				
Office /institution	Post held on regular basis	From	To	Level in the Pay Matrix of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for
<p>*Important: Level in the Pay Matrix granted under ACP/MACP are personal to the officer and therefore, should not be mentioned in the above table. Only Level in the Pay Matrix of the post held on regular basis to be mentioned therein. Details of ACP/MACP with present Level in the Pay Matrix where such benefits have been drawn by the Candidate, may be indicated as below:</p>					
Office/institution	Level in the Pay Matrix under ACP/MACP Scheme	From	To		
8.	<p>Nature of present employment i.e. Ad hoc or Temporary or Quasi-Permanent or permanent</p>				
9.	<p>In case the present employment is held on deputation/ contract basis please state-</p>				
a) The date of initial appointment	b) Period of appointment on deputation/contract.	c) Name of the parent office/organisation to which the applicant belongs	d) Name of the post and pay of the post held in substantive capacity in the parent organisation.		

	<p>Note: In case of officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.</p> <p>Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organisation but still maintaining a lien in his parent cadre/organisation.</p>		
10.	If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details		
11.	<p>Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column)</p> <p>a) Central/State Government b) Others</p>		
12.	Total emoluments per month now drawn		
	Basic Pay	Level in the Pay Matrix	Total Emoluments
13.	In case the applicant belongs to an organisation which is not following the Central Government Pay-scale, the latest salary issued by the organisation showing the following details may be enclosed.		
	Basic Pay with Level of Pay Matrix and rate of increment	Dearness Pay / Interim relief / other Allowances etc., (with break-up details)	Total emoluments
14.	(A) Additional information, if any, relevant to the post you applied for in support of your suitability for the post.		
	(B) Achievements:		

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Bio data / Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld.

(Signature of the candidate)

Date _____

Address _____

ANNEXURE-II

Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. Also certified that:

- i) There is no vigilance or disciplinary case pending/contemplated against Shri/Ms _____
- ii) His/ Her integrity is certified.
- iii) His/ Her APAR dossier in original is enclosed/photocopies of the APARs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/ minor penalty has been imposed on him/her during the last 10 years Or A list of major/ minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be).

Countersigned

(Employer/Cadre Controlling Authority with Seal)

M.