

(E-1443)

F. No. NGE-11001/1/2020-NGE-CGA/147

भारत सरकार/Government of India

वित्त मंत्रालय/Ministry of Finance

व्यय विभाग/Department of Expenditure

भारत के महालेखा नियंत्रक/Controller General of Accounts of India

(HR-4 Section)

Mahalekha Niyantrak Bhawan,

E Block, GPO Complex,

INA, New Delhi – 110023.

Email Id: hr4section-cga@nic.in

Dated, the 28th July, 2026

OFFICE MEMORANDUM No. 77/2026

Subject: Panel for promotion of Private Secretary to the post of Senior Private Secretary and Stenographer Grade-I to the post of Private Secretary for the vacancy year 2027.

The undersigned is directed to refer to the subject cited above and to say that the promotion cases for the following grades of CCAS cadre will be placed before the Departmental Promotion Committee for the vacancy year 2027: -

- 1.1 Private Secretary to the Grade of Senior Private Secretary and;
- 1.2 Stenographer Grade-I to the Grade of Private Secretary.

2. In this connection, it is requested that the complete APAR dossiers/latest vigilance clearance certificate in the prescribed proforma (copy attached) of the officials mentioned in the enclosed **Annexure-I** and **Annexure-II** may be forwarded to this office latest by 07.08.2026.


(Nirbhay Kumar Singh)
Sr. Accounts Officer

To,

1. The Pr.CCAs/CCAs/CAs (Concerned).
2. The Director General, INGAF.
3. The Jt. CGA (Admin), PFMS.
4. The Chief Controller (Pension), CPAO.
5. The Sr. A.O. (ITD) for uploading the OM on the CGA's website.

Annexure-I to O.M. No. NGE-11001/1/2020-NGE-CGA/147 dated 28.07.2026.

Sl. No.	Name of the Private Secretary (Shri/Ms)	Present Ministry/ Department	APAR dossiers/Latest Vigilance Clearance
1.	Deepak Arora	Information & Broadcasting	Vigilance Clearance required
2.	Renu Kochhar	PFMS	Vigilance Clearance required
3.	Pushpa Ahuja	C.B.D.T.	Vigilance Clearance required
4.	Seema Deewan	Education	Vigilance Clearance required
5.	Sangeeta Sharma	PFMS	Vigilance Clearance required
6.	Shashi Bala	Mines	Vigilance Clearance required
7.	Jaishree	Health & F.W.	Vigilance Clearance required
8.	Devraj	CPAO	Complete APAR dossiers and Vigilance Clearance required


Senior Accounts Officer

Annexure-II to O.M. No. NGE-11001/1/2020-NGE-CGA/147 dated 28.07.2026.

Sl. No.	Name of the Stenographer Grade-I (Shri/Ms)	Present Ministry/ Department	Latest Vigilance Clearance
1.	D. Rakshit	C.B.I.C.	Required
2.	Hema Veeraraghavan	C.B.I.C.	Required
3.	Dharmendra Pal	INGAF	Required
4.	Jagdeesh Kumar	PPG&P	Required


Senior Accounts Officer

PROFORMA FOR CURRENT VIGILANCE STATUS

Vigilance Clearance Certificate may be issued strictly according to DoPT OM No. 22034/4/2012-Estt. (D) dated 2nd November, 2012.

1.	Current Vigilance status of (Name of the Official Shri/ Smt./ Ms)	Clear/Not Clear
2.	Present Ministry	
3.	Present Office/Department	
4.	Cases where charge sheet (*) has been issued and disciplinary proceedings are on	
5.	Cases where prosecution for criminal charge is pending in Court of Law	
6.	Whether under suspension. If yes, date from which suspended/ suspension extended and copy of the suspension order / order for review of suspension.	
7.	Major Penalty/Minor penalty imposed in the last ten (10) years if any, and currency of such penalty.	
8.	Details of APARs not available in the APAR dossier along with the detailed reasons and efforts made.	
9.	Details of adverse entries/ grading AVERAGE/below Average, if any: I. Whether the same are communicated. II. Whether reply has been obtained III. Whether the reply has been considered. IV. The final outcome of the adverse entries.	
10.	Whether requisite seen certificate has been enclosed along with the APARs.	

Dated: / /

Sr.AO/AO

(Signature with stamp)

(*) If a charge sheet has been issued a copy of the same may be enclosed.

Note:- NONE OF THE COLUMNS ABOVE BE LEFT BLANK.