E-20661
K-18001/2/2026-Group B-CGA/ HR-II/ 1223
Government of India
Ministry of Finance
Department of Expenditure
Controller General of Accounts

Email : groupbsec-cga@gov.in
Tel. no : 011-24665497

Mahalekha Niyantrak Bhawan
E Block, GPO Complex, INA
New Delhi-110023
Dated: 19th November, 2026

OFFICE MEMORENDUM

Subject: Seeking Vigilance Clearance Certificate & Option form for choice stations from the eligible AAOs under consideration for promotion to the grade of Senior Accounts Officer for Vacancy Year 2027 – regarding

Reference is invited to this office OM dated 17.11.2026 vide which tentative vacancies in the grade of Senior Accounts Officer was uploaded on the website of O/o CGA for the vacancy year 2027.

2. This office is in the process of completing the preparatory work for the promotion of Assistant Accounts Officers to the grade of Senior Accounts Officers for the Vacancy Year 2027. Accordingly, all concerned Pr. CCAs/CCAs/Jt. CGAs/CAs (independent charge) are requested to furnish the Vigilance Clearance Certificates (in the prescribed proforma) in respect of all eligible AAOs falling within the Zone of Consideration up to **GL No. 217 (Shri A. Muhammad, AAO)** of the Gradation List as on 01.01.2026 **latest by 30.11.2026**.

3. Simultaneously, the concerned eligible AAOs up to the aforementioned GL No. 217 are requested to exercise their options for choice of station in the enclosed prescribed proforma against the tentative vacancies uploaded on **17.11.2026.**

4. The duly filled-in option forms may be sent directly to this office through email at *groupbsec-cga@gov.in* latest by 30.11.2026 positively.

5. In case options for choice stations for promotion as Sr. AOs are not received from the AAOs by 30.11.2026, these AAOs are likely to be posted any of the available station on promotion as Sr. AO against the existing vacancies.

This issues with the approval of the Competent Authority.

(Arvind Kumar Bahukhandi)
Sr. Accounts Officer (HR-II)

To

1. All the concerned Pr. CCAs/CCAs/Jt. CGAs/CAs/COFs/ADG (PB) New Delhi.
2. Sr. AO ITD, O/o CGA, New Delhi for uploading on website
3. All concerned (AAOs).
4. Guard file

"Option form for posting on promotion as Senior Accounts Officer"

1. **Full name of the Officer** :

2. **Gradation list No.** :
   (as per GL as on 01.01.2026)

3. **Date of Birth** :

4. **Category (SC/ST/GEN)** :

5. **Presentation Designation** :

6. **Present Ministry / Department** :

7. **Present Posting Station** :
   (With complete address)

8. **Contact No (mobile)** :

9. **Option of station on promotion** :
   (Choose any five stations in order of preference from the station mentioned in the vacancy position uploaded on CGA's website as per para 5.1 of the transfer policy dated 12.02.2024)

S.No	Option of Station on promotion
1.	
2.	
3.	
4.	
5.	

10. **Any other particulars** :

Undertaking

I am also willing to be posted to station other than the stations indicated by me above, if the request cannot be acceded to due to administrative exigencies or non-fulfilment of any conditions mentioned in the transfer policy.

Station: **(Signature of the employee)**

Date: **Name**