

File No.: A-33025(16111)/4/2024-Group A- CGA/3279.

Government of India
Ministry of Finance, Department of Expenditure
O/o Controller General of Accounts
Room No.202, 2nd Floor, Mahalekha Niyantrak Bhawan
Block-E, G.P.O Complex, INA, New Delhi-110023

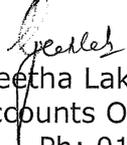
Dated: 10.03.2026

OFFICE MEMORANDUM

Subject: Completion and Comprehensive Assessment of mandatory course in respect of Indian Civil Accounts Service (ICAS) Officers - regarding.

Reference is invited to Office Memorandum of even number dated 29.10.2025 (copy enclosed). In this connection, it is informed that the mandatory courses and comprehensive assessment thereupon is now available on iGoT Karmayogi portal. All the ICAS Officers are requested to complete the identified courses by the date as indicated on the course, i.e., 31st March, 2026. It is also informed that the status of course completion would be reflected in Part-I of the APAR.

Encls: A/a


(O. Geetha Lakshmi Nayar)
Senior Accounts Officer (HR-1)
Ph: 011-24645814

All ICAS Officers.

Copy for information to:

- (i) Director General, Institute of Government Accounts and Finance (INGAF), New Delhi.
- (ii) Joint Director, Institute of Government Accounts and Finance (INGAF) and Nodal Officer (iGoT Karmayogi), New Delhi.

F.No. A-33025(16111)/4/2024-Group A- CGA/2768
Government of India
Ministry of Finance, Department of Expenditure
O/o Controller General of Accounts
Mahalekha Niyantak Bhawan
Block-E, G.P.O. Complex, INA, New Delhi-110023

Dated: 29.10.2025

OFFICE MEMORANDUM

Subject: Mandatory Courses completion and Comprehensive Assessment on iGoT Karamyogi portal-regarding.

Reference is invited to this office memorandum of even number dated 17.09.2025 (copy enclosed) on the above cited subject. In this connection, it is stated that three courses for the standalone comprehensive level assessment were selected from the list of courses prescribed for mandatory completion in respect of Indian Civil Accounts Service (ICAS) Officers and communicated to INGAF vide aforesaid office memorandum.

As the status of course completion would be directly fetched through integration between iGoT and SPARROW and will reflect in a new sub-table under "Training Programme Attended" in Part-I of the APAR, as such the identified courses are required to be completed by or before 31st March, 2026.

In terms of the DoPT (Training Wing) office memorandum no.T-28/27/2025-IGOT dated 04.07.2025, the timelines for creation of question banks for the comprehensive assessment by all Ministries/ Departments/ Organizations was 15.10.2025 and the comprehensive assessments for employees at each level is to be made live on iGOT by 15.11.2025 to facilitate completion of courses by 31.03.2026.

In view of the above, it is requested that date of comprehensive assessments for ICAS Officers at each level to be made live on iGoT may be intimated, so that ICAS officers may be informed, to complete the identified courses, accordingly.



(Anang Rawat)
Assistant Controller General of Accounts (HR-1)

Director General,
Institute of Government Accounts and Finance (INGAF)
New Delhi.

F.No. A-33025(16111)/4/2024-Group A- CGA/ 2163
Government of India
Ministry of Finance, Department of Expenditure
O/o Controller General of Accounts
Mahalekha Niyantrak Bhawan
Block-E, G.P.O. Complex, INA, New Delhi-110023

Dated: 17.09.2025

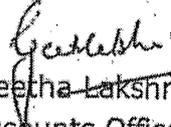
OFFICE MEMORANDUM

Subject: Mandatory Courses completion and Comprehensive Assessment on IGOT Karmayogi protal-regarding.

Reference is invited to this office memorandum of even number dated 26.08.2025 on the above cited subject and DoPT guidelines for Mandatory Course Completion and Comprehensive Assessment on IGOT Karmayogi issued vide office memorandum no. T-28/27/2025-IGOT dated 28.08.2025. In this connection, the undersigned is directed to convey that minimum three courses for the standalone, comprehensive level assement have been selected from the list of courses prescribed for mandatory completion and the same are annexed for information and further needful.

This Issues with the approval of Controller General of Accounts.

Encls: A/a.


(O. Geetha Lakshmi Nayar)
Senior Accounts Officer (HR-1)

Joint Director,
Institute of Government Accounts and Finance (INGAF)
New Delhi.

ANNEXURE 1: MANDATORY LEVEL WISE COURSES FOR FINANCIAL YEAR 2025-26

Designation	Competency Type	Course Name on IGOT portal	Course provider	Duration	Comprehensive level Assessment.
Joint CGA/ /Equivalent and above (SAG above)	Functional	Data Driven Decision Making for Government	Capacity Building Commission	2 Hours 30 Minutes 01 Second	Applicable
	Domain	Public Procurement of Goods	Department of Goods	1 Hour 7 Minutes	Applicable
	Domain	Artificial Intelligence	Microsoft	1 Hour 35 Minutes 12 Seconds	
	Behavioural	Exploring Development: The Idea and Its Aspects	Indian School of Development Management	1 Hour 45 Minutes	
	Functional	Open Data for Policymakers	World Bank	1 Hour 30 Minutes	
	Domain	Understanding Life Cycle Management for IT Projects	Department of Expenditure	1 Hour 10 Minutes	Applicable
Dy. CGA & CA (JAG & NFSG Level)	Functional	Public Grievance Handling and CPGRAM 7.0	Institute of Secretariat Training and Management	2 Hours	Applicable
	Functional	AI for Digital Transformation: Machine Learning and Deep Learning	Capacity Building Commission	1 Hours 30 Minutes	
	Domain	Accounting Standards- Concept and International Practices- IPSAS	Department of Expenditure	43 Minutes	Applicable
	Domain	Procurement of Works	Department of Expenditure	1 Hour 9 Minutes	Applicable
	Functional	Implementation and Change management	Genpact	1 Hour 12 Minutes	
	Domain	Data Science for Policy Makers Part - 1	Indian Institute of Technology (IIT) Madras	48 Minutes	
ACGA & DCA (STS Level)	Domain	Fiscal Responsibility and Budget Management Act 2003	Department of Expenditure	43 Minutes	
	Domain	Budget Formulation in Government of India	Department of Expenditure	43 Minutes	Applicable
	Domain	Accounting Procedure of Advanced Accounting Processes	Department of Expenditure	43 Minutes	Applicable
	Domain	Basics of Artificial Intelligence (AI)	Microsoft	57 Minutes 27 Seconds	
	Behavioural	Team Building	DOPT	1 Hour 25 Minutes	
	Domain	Public Procurement of Goods	Department of Expenditure	1 Hours 7 Minutes	Applicable

ANNEXURE 1: MANDATORY LEVEL WISE COURSES FOR FINANCIAL YEAR 2025-26

ACA (JTS Level)	Domain	Concept of Budget and Constitutional framework	Department of Expenditure	43 Minutes	
	Domain	Principles, structure and Classification of Government Accounting	Department of Expenditure	55 Minutes	Applicable
	Domain	Public Procurement Framework of GoI	Department of Expenditure	1 Hour and 55 Minutes	Applicable
	Domain	Evolution and Overview of Public Financial Management System	Department of Expenditure	55 Minutes	
	Functional	Right to Information Act- Part 1	Institute of Secretariat Training and Management	55 Minutes	
	Functional	Code of Conduct for Government Employees	Institute of Secretariat Training and Management	35 Minutes	Applicable