

File No. I-126/1/2022-ITD-CGA-Part-I/e-16911/140
Govt. of India, Ministry of Finance
Department of Expenditure
O/o Controller General of Accounts
GIFMIS : PFMS Division
Mahalekha Niyantak Bhawan, New Delhi

Dated 11/11/2025

OFFICE MEMORANDUM

Subject: National Capacity Building - Daily Open House Session for Smooth Implementation of SNA SPARSH JIT System for the Targeted Audience of Finance/Treasury Departments of All States/3 UTs with Legislature and Central Ministries/Departments.

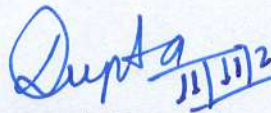
In line with the DoE's guidelines, several rounds of workshops and training sessions have been organized to sensitize officials across Central Ministries/State Governments since the announcement of SNA SPARSH vide DoE's O.M. dated 13th July 2023.

2. As on date SNA SPARSH has been successfully implemented across several Ministries and Departments, as well as by all States and UTs with Legislature. However, with the remaining Centrally Sponsored Schemes set to be onboarded from 1st November 2025, there is a need to address operational and technical issues. This will also help increase user familiarity with the system, both for new and existing users from the Central Ministries/Departments and States/UTs.

3. To further support the onboarding process, it has been decided to conduct daily Open House Sessions from 17th November 2025 to 3rd December 2025, on all working days, between 11:00 AM and 1:00 PM as per detailed schedule attached at **Annexure 'A'**. These sessions will serve as hands-on assistance for resolving issues faced by officials from State Governments/UTs and Central Ministries/Departments. Additionally, the sessions will act as an orientation program for newly onboarded scheme users.

4. Accordingly, State Finance Departments/UT Finance Departments/Pr. CCAs / CCAs / CAs, are requested to ensure participation of all concerned officials and stakeholders of Ministries, Departments involved in the implementation of SNA SPARSH as per schedule given at Annexure 'A'

This issues with the approval of competent authority.


(Deepak Gupta)
Assistant Controller of Accounts
GIFMIS-PFMS

1. Pr. Finance Secretary/Finance Secretary/Commissioner (Treasury) of all the State Governments/UTs as per Annexure-A

2. Financial Advisors/Pr. CCA/CCA/CAs of all the Ministries Departments as per Annexure 'A'

Copy to

- i) PPS to Additional Secretary (PFS), Department of Expenditure, Ministry of Finance.
- ii) PS to Director (PFS), Department of Expenditure, Ministry of Finance.
- iii) PS to Additional CGA(PFMS), Shivaji Stadium, Connaught Place, New Delhi.

WORKSHOP SCHEDULE

Phase-I: States/UTs – Treasury + Line Departments

Day	Time	Region / States Covered
17/11/2025	11:00 AM – 01:00 PM	North-Eastern Cluster: Assam, Arunachal Pradesh, Meghalaya, Nagaland, Manipur, Mizoram, Tripura, Sikkim
18/11/2025	11:00 AM – 01:00 PM	Southern Cluster: Tamil Nadu, Karnataka, Kerala, Andhra Pradesh, Telangana, Puducherry (UT)
19/11/2025	11:00 AM – 01:00 PM	Central & Eastern Cluster: Madhya Pradesh, Chhattisgarh, Jharkhand, Bihar, West Bengal, Odisha,
20/11/2025	11:00 AM – 01:00 PM	Western Cluster: Rajasthan, Gujarat, Maharashtra, Goa,
21/11/2025	11:00 AM – 01:00 PM	Northern Cluster: Punjab, Haryana, Uttar Pradesh, Himachal Pradesh, Uttarakhand, J&K (UT), NCT, Delhi (UT)

Phase-II: States/UTs – Treasury + Line Departments

Day	Time	Participant Group	Coverage
24/11/2025	10:00 AM – 01:00 PM	Group-A	M/o Panchayati Raj, M/o Social Justice & Empowerment, M/o Minority Affairs, M/o Law & Justice.
25/11/2025	11:00 AM – 01:00 PM	Group-B	Mo Housing Urban Affairs
26/11/2025	11:00 AM – 01:00 PM	Group-C	Department of Health and Family Welfare, MoAYUSH
27/11/2025	11:00 AM – 01:00 PM	Group-D	Mo Agriculture and Farmers Welfare, Department of Food and Public Distribution, Department of Fisheries, Department of Animal Husbandry and Dairying, Ministry of Food Processing Industries
28/11/2025	11:00 AM – 01:00 PM	Group-E	M/o Women & Child Development, Department of Higher Education, Ministry of School Education & Literacy
01/12/2025	11:00 AM – 01:00 PM	Group-F	Department of Drinking Water and Sanitation, Department of Land Resources, M/o Rural Development, Mo Jal Shakti (Water Resources, River Development & Ganga Rejuvenation MoRTH
02/12/2025	11:00 AM – 01:00 PM	Group-G	M/o Home Affairs, M/o Tribal Affairs, , M/o Skill Development & Entrepreneurship. M/o Environment, Forest and climate change
03/12/2025	11:00 AM – 01:00 PM	Group-H	Ministry of Tourism, Ministry of Cooperation

