

No. MF- I-156/12/2024-ITD-CGA/e-17114/ 261

Government of India  
Ministry of Finance  
Dept of Expenditure  
Controller General of Accounts  
(PFMS Division)  
GIFMIS Vertical

3<sup>rd</sup> Floor, MLN Bhawan,  
GPO Complex, INA  
New Delhi- 110023  
20<sup>th</sup> August, 2024

Office Memorandum

**Subject- Redirection of DDGs of Financial Year 2024-2025 in PFMS- reg.**

Reference is invited to DAMA section, O/o CGA OM No. P-29001/3/2020-DAMA-CGA/E-4891/271 dated 16.08.2024 (copy enclosed) regarding entry of DDG figures of 2024-2025 in UBIS system.

2. In compliance to Point 3 (ii) of above referred O.M. it is intimated that the DDGs for the Financial Year 2024-2025 have been redirected in PFMS at Pr. AOs level, for carrying out necessary changes, if required, in the Detailed Demand for Grants as per Budget 2024-2025.
3. This is for information and necessary action.

Encl: As above.

(Anupam Raj)  
Dy.CGA (GIFMIS)

To,

1. All the Pr. CCAs/CCAs/CAs with independent charges
2. Accounting Head of Non-Civil Ministries/ Departments
3. The O/o Administrator UTs (without Legislature)
4. Dy. CGA (DAMA), O/o CGA with reference to their O.M. referred to above.
5. Sr. AO (GIFMIS) with a request to upload the OM on CGA website.

Government of India

Ministry of Finance

Department of Expenditure

O/o Controller General of Accounts

Data Analytics & Monthly Accounts

Mahalekha Niyantak Bhawan

E-Block, GPO Complex, INA Colony, New Delhi-2323

|Email: dama-cga@nic.in

Dated 16<sup>th</sup> August, 2024

**OFFICE MEMORANDUM**

**Subject: Entry of DDG Figures of 2024-25 in UBIS System-reg**

Reference is invited to Budget Circular 2024-25 vide which the Detailed Demands for Grants(DDGs) are to be prepared using the Union Budget Information System(UBIS). DDG generated from UBIS would feed into PFMS to permit expenditure to take place from 2024-25. DDG of Interim Budget 2024-25 was populated in the Budget Module of PFMS from UBIS database.

2. Final Budget 2024-25 has been presented in the Parliament on 23rd July, 2024 and DAMA section has been receiving many requests from Ministries/Departments for redirection of DDG in PFMS for carrying out changes in the Detailed Demand of Grants.

3. In this regard, GIFMIS section, O/o CGA vide their U.O. note No. MF-I-15011/1/2020-CGA/E-2330/259 dated 13.08.2024 has conveyed the methodology for incorporating new DG/DDG for the year 2024-25 as given below:-

- i. The existing DG Summary and DG data will be modified by the DAMA section, O/o CGA wherever required.
- ii. After budget notification, the existing DDG for 2024-25 available in PFMS will be redirected by O/o CGA to the Pr.AOs of Ministries/Department for modifying it as per new DDG incorporated in UBIS.
- iii. Pr.AOs will carry out necessary modifications in it, if required and resubmit the same in PFMS
- iv. DDG data accepted in the PFMS will be shared with UBIS team for reconciliation purpose by GIFMIS, O/o CGA. Differences if any will be sorted by both teams.

4 All Offices are requested to follow this methodology for incorporation of BE figures in PFMS for 2024-25



(Parul Gupta)

**Dy. Controller General of Accounts**

To

1. All Pr.CCAs/CCAs/CAs with independent charge
2. Accounting Head of Non Civil Ministries/Departments.
3. The O/o Administrator UTs(without legislature)
4. Dy. CGA(GIFMIS), PFMS with reference to your office U.O. letter dated 13.8.2024
5. Sr.AO (GIFMIS) with the request to upload the OM on CGAs website.

Copy for information to:-

1. The Additional Secretary (Budget), Budget Division, M/o Finance, North Block, New Delhi.