

(E-8027)

NGE-18007/4/2021-Group B-CGA | 265
Government of India
Ministry of Finance
Department of Expenditure
CONTROLLER GENERAL OF ACCOUNTS
(HR-4 Section)


Mahalekha Niyantak Bhawan
GPO Complex, Block-E,
INA, New Delhi-110023.
Email:-hr4section-cga@gov.in

Dated: the 16 August, 2024

CIRCULAR

Please find enclosed a copy of Office of the Controller of Communication Accounts, Department of Telecommunications, Ministry of Communications, Haryana Telecom Circle circular dated 29.07.2024 inviting applications to fill up vacancies on deputation basis. The last date for reaching applications is 30.08.2024. It may be circulated amongst CCAS officials for wider publicity.

Encl: as above.


(Nirbhay Kumar Singh)
Senior Accounts Officer

To,

The Pr.CCAs/CCAs/CAs
All Ministries/Departments

7. The Chief Commissioner Income Tax, Ambala
8. The Accountant General (Audit) Chandigarh/AG (Accounts) Chandigarh
9. The Employees Provident Fund Organisation, Ministry of Labour, Chandigarh
10. The Director of Accounts (Postal), Haryana Circle, Ambala
11. The Chief General Manager, BSNL, Haryana Circle, Ambala
13. The Secretary General, Administration Deptt, Govt. of Haryana, Chandigarh
14. The Department of Water Resources, River Development & Ganga Rejuvenation, Central water & Power Research Station, Khadakwasla, Pune-411024
15. The Department of Animal Husbandry and Dairying, Ministry of Fisheries, Animal Husbandry and Dairying Krishi Bhawan, New Delhi - 110001
16. The Department of Economic Affairs Room No. 129-B New Delhi - 110001(India)
17. Ministry of Finance, The Department of Expenditure, Room No. 76 New Delhi - 110001 (India)
18. The Department of Food and Public Distribution Ministry of Consumer Affairs, Food and Public Distribution Department of Food & PD Krishi Bhawan, New Delhi - 110001.
19. The Department of Youth Affairs, Room No 401, C-Wing, Shastri Bhawan New Delhi - 110001
20. Department of Official Language, NDCC-II Bhawan, 'B' Wing 4th Floor, Jai Singh Road New Delhi - 110001
21. Department of Fisheries, Ministry of Fisheries, Animal Husbandry and Dairying Krishi Bhawan, New Delhi - 110001
22. Department of Pharmaceuticals, Ministry of Chemicals & Fertilizers, Room No. 340B, A-Wing, 3rd Floor, Shastri Bhawan, New Delhi-110001

No.CCA/HR/Admin/Deputation/F.60(185730) Dated: .07.2024

Notification

Sub: Vacancy circular to fill up the posts of MTS on deputation basis in the O/o CCA, Haryana, Circle, Department of Telecommunications, Ambala from the officials working in Central/State Govt./Autonomous bodies/PSUs - reg.

Controller of Communication Accounts, Haryana Circle, Ambala proposes to fill up the following vacant posts on deputation basis from amongst the officials working in Central/State Government/ PSUs as per the details given below:-

SI No.	Name of the Post	Pay Matrix Level	No of vacancies	Tenure
1.	Multi Tasking Staff (MTS) (Group 'C')	Level 1 of 7th cpc (18000-56900)	01	3 years*

The place of posting will be at Ambala. The eligibility conditions to apply for the above posts are enclosed (Annexure I)

* The period of deputation is one year and will be extended upto three years keeping in view the over all performance of the candidate. **However it is worthwhile mentioned that as and when regular incumbent in MTS cadre joined in this office, the candidate on deputation shall be repatriated to his parent office.**


The above vacancies are subject to change as per requirements of this office. Persons holding posts with higher level in the pay matrix on regular level need not apply for the above posts.

The terms and conditions of deputation will be regulated as per DOP&T OM dated 08.09.2022. The age of the applicant shall not exceed 56 years as on the closing date of receipt of application.

The format of the application is appended (Annexure II). The applications from the willing and eligible officials whose services can be spared may be sent along with attested copies of ACR/APARs for the last three years, integrity certificate and vigilance clearance so as to reach the undersigned on or before 30-8-2024..... through proper channel. Belated/Incomplete applications will be rejected.

Please visit www.cgca.gov.in/ccahr for further details/Annexures.

This issues with the approval of the Competent Authority.


Assistant CCA (Admin)
O/o Controller of Communication
Accounts,

Haryana Circle,

Ambala-133001

Annexure -I

The eligibility conditions for deputation to the post of MTS in the office of Controller of Communication Accounts, Haryana Circle, Ambala under Department of Telecommunications are as under:

I Eligibility:-

Sl. No	Name of the Post	Eligibility Conditions
1	MTS (Group 'C')	Officials holding the same/analogous posts in various Ministries/Departments of Central/State Govt./Autonomous bodies/PSUs on regular basis and having overall good performance

Applicants to the above posts should have sufficient exposure to basic working knowledge on computers in all the modules of MS-office including the knowledge of internet to send/receive e-mails.

Annexure-II (PROFORMA)

**APPLICATION FOR DEPUTATION FOR THE POST OF MTS IN THE OFFICE OF CONTROLLER
OF COMMUNICATION ACCOUNTS, HARYANA CIRCLE, AMBALA**

1.	Name of the candidate	:		Recent photograph duly attested by Head of the office
2.	Date of Birth	:		
3.	Post for which applied	:		
4.	Educational Qualifications	:		
5.	Post held at present with the name of Department/Ministry	:		
6.	Date of entry into Government services	:		
7.	Name of the Ministry/Department of Central/State Govt./Autonomous bodies/PSU where presently employed with full address and telephone number	:		
8.	Present Post held on regular basis with scale of pay working	:		
9.	Computer Knowledge	:		
10.	Service particulars from the date of initial appointment (along with brief of duties performed)	:		
11.	Whether pay drawn mentioned in Col 8 is on regular/Ad-hoc/MACP basis	:		
12.	Whether served in the Department of Telecommunication on deputation basis earlier, If yes, details thereof	:		
13.	Address for correspondence	:		
14.	Office Address	:		
15.	Any other details to be provided by the applicant	:		
16.	Remarks, if any	:		

DECLARATION

- I, _____ hereby declare that my posting on deputation as MTS in the O/o Controller of Communication Accounts, Haryana Circle, Ambala is purely on temporary basis and I shall not have any right to claim seniority in the said post in respect of the services rendered by me on deputation basis.
- I will not claim for permanent absorption in the Department of Telecommunication in the said post.

3. I am liable to be repatriated to my parent Department/organization for any inaccuracies in the details noted above or for contravention of any provisions in the rules/orders governing deputation.
4. I will accept the offer of appointment on deputation in respect of place of posting unconditionally.

Place:

Date:

(Signature of the Applicant)

Countersigned

Signature of the
Controlling officer with seal

CERTIFICATE TO BE RECORDED BY THE HEAD OF OFFICE WHILE FORWARDING
THE APPLICATION

Certified that :

1. The particulars given by the applicant are true and have been verified from the service records.
2. The applicant, if selected, will be relieved immediately.
3. Copies of ACR/APARs for the last three years are enclosed.
4. No disciplinary/vigilance case is pending or contemplated against the official. There is nothing against the applicant which makes him/her ineligible for consideration for appointment to the post applied for. No Major/minor penalty is in force or current against the official.
5. No major/minor penalty is in force or current against the official.
6. It is certified that the integrity of the official is beyond doubt.

Place:

Date:

Signature of the Head of Office/Department
With office seal and Telephone No.