

P-34003/1/2024-DAMA-CGA/E-15742/77
O/o Controller General of Accounts
Ministry of Finance, Department of Expenditure
(Data Analytics & Monthly Accounts Section)
Mahalekha Niyantak Bhawan
New Delhi

Dated: - 3rd June, 2026

OFFICE MEMORANDUM

Subject: - Timeline for March (Sy-II) accounts for the year 2025-26 -reg.

Reference is invited to this office OM No. P-23001/1/2021-DAMA-CGA/E-15742/16, dated 04.05.2026 through which timelines for submission of March Sy-II accounts were intimated.

2. The last date for submission of Sy-II Accounts is **17th July, 2026**. It is informed that there is no need to manually enter accounting transactions initiated through JEs in Sy-II Accounts. All JEs approved by the Finance Accounts Section will be automatically included in the Sy-II Accounts after consolidation of Accounts by the concerned PAO in PFMS. Other corrections that do not constitute JEs such as those at the Sub-head, Detailed Head, or Object Head level (if reported incorrectly up to the Sy-I Accounts stage) can also be incorporated in the Sy-II Accounts.
3. Principal Accounts Offices, before submitting the accounts in PFMS, should verify the data submitted by the Pay & Accounts Offices in e-Lekha's Classified Abstract report and ensure that no fresh entries upto Minor head level (other than JEs) are made in the Sy-II Accounts. They should also verify that the JEs data has been properly incorporated in the accounts of the concerned PAO. In case of any mismatch in data, support may be sought from the DAMA Section or the GIFMIS Section of this office.
4. It is requested to **ensure adherence to this timeline** so that the final Accounts for 2025-26 incorporating all the approved JEs and data of any other rectifications carried out below Minor Head level, are consolidated and forwarded to C&AG office for clearance in time.
5. This issue with the approval of Addl. CGA (A&FR).

(Dr. Madhu Sharma)
Sr. Deputy CGA