

**GOVERNMENT OF INDIA
OFFICE OF THE CONTROLLER OF ACCOUNTS
MINISTRY OF JAL SHAKTI
DEPARTMENT OF WATER RESOURCES RD & GR
DEPARTMENT OF DRINKING WATER & SANITATION
'C' WING, GROUND FLOOR
SHASTRI BHAWAN, NEW DELHI-110001
Tele/Fax – 011-23381913**

No.PAO/Admn/Consultant-DWS/2024-25/ 3365

Dated: 09/02/2025

CIRCULAR

Sub: Engagement of 4 retired CCAS officers (AAOs/AOs/Sr. AOs) as consultants for Internal Audit of Schemes of DoDWS , M/o Jal Shakti

Application in prescribed format (as per Annexure) are invited from suitable candidates for engagement as consultant in Pr. Accounts Office, DoDWS, M/o Jal Shakti, Ground Floor, 'C' – Wing, Shastri Bhawan, New Delhi - 110001

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|----|---------------------------|--|
| 1 | Name of Post | Consultant |
| 2 | Number of post | 04 |
| 3 | Period of Engagement | 01 Year |
| 4 | Job Location | Delhi |
| 5 | Age Limit | Age Limit is 64 years as on 01.04.2025 |
| 6 | Educational Qualification | Graduate in any discipline |
| 7 | Experience Required | Retired officers at the levels of AAO/AO/Sr. AO under the panel of Controller General of Accounts |
| 8 | Eligibility Condition | a. He/ she must have retired in past 4 years(i.e. after 01.04.2021) b. Persons with experience in risk based Scheme Audits and having attended long term training on audit shall be preferred |
| 9 | Remuneration/ Salary | 1. The remuneration of retired government servants shall be as per the DoE OM No.3-25/2020-EIII-A dated 09/12/2020. 2. The Transport allowance shall be fixed as per the DoE OM No.3-25/2020-E.III-A dated 09/12/2020 and shall not be varied during the tenure of employment. 3. A fixed monthly remuneration by deducting basic pension from the pay drawn at the time of retirement shall be paid. Other terms and conditions shall be as per the above mentioned OM 4. No HRA shall be paid |
| 10 | Leave | Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year may not be allowed |
| 11 | Roles and Responsibility | a. He/She shall be required to familiarize with various schemes under M/o Jal Shakti, DoDWS b. He/ She shall be required to conduct scheme audits all over India |
| 12 | Terms of Contract | The term of appointment shall be for a period of one year |

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| | | Note: The Consultant shall sign an agreement of confidentiality with the Government of India containing a clause on Ethics and Integrity. |
| 13 | Method Of Selection | After examination of Applications and CVs, the shortlisted Candidates shall be called for interview. A selection committee shall make the final decision on the basis of work experience and performance in interview |
| 14 | Terms and Conditions | <ol style="list-style-type: none"> 1. Only retired government Servants with qualifications as detailed above shall be considered eligible. 2. He/she shall not be entitled to any other allowance like HRA, CCA, accommodation, telephone etc 3. For official tours, the consultants shall be entitled to TA/DA as per their entitlement at the time of retirement 4. Incumbent shall have no right to get absorbed/ regularized 5. The engaged persons shall not indulge or disclose to any person the information, which is confidential in nature. A non-disclosure agreement shall be signed by the consultant. 6. The engagement can be discontinued at any time by the competent authority without assigning any reasons. |
| 15 | How To Apply | <p>Application to be filled in the prescribed proforma is required to be sent to</p> <p>Senior Accounts Officer (Admin) Principal Accounts Office DoDWS, M/o - Jal Shakti C-Wing, Ground Floor, Shastri Bhawan New Delhi - 110001</p> <p>E- mail ID: praoadm-mojs@gov.in</p> <p>No TA/DA shall be payable to attend the interview. Original documents shall be brought by the candidate in support of eligibility at the time of interview for verification.</p> <p>The completed application should reach this office via post to above address or via email address given above by 14th Feb, 2025.</p> |


4/2/25

Sr. Accounts Officer (Admn)

To,

Senior Accounts Officer (ITD), O/o CGA with a request for publication on the website.

Application for the post of consultant for conducting scheme audit on contract basis in the Department of
Drinking Water and Sanitation. M/o Jal Shakti, New Delhi

Advertisement No. :

Name in full (in Block Letters) :

1. Father's / Husband's name :
2. Gender :
3. Date of Birth :
4. Age as on date of advertisement :
5. Present / Correspondence address :
6. Telephone / mobile / Email :
7. Permanent Address :
8. Educational Qualifications

| Exams Passed | Name of the University | Year of Passing | Subjects | Division | Percentage of marks obtained |
|--------------|------------------------|-----------------|----------|----------|------------------------------|
| | | | | | |

9. Experience details of all previous and present employment:

| Name of the Employer | Name of the post | Salary drawn | Period | | Nature of duties performed |
|----------------------|------------------|--------------|--------|----|----------------------------|
| | | | From | To | |
| | | | | | |

10. Date of retirement :

11. Last Pay Drawn :

12. Office Last attended :

13. Any other relevant information :

DECLARATION:

I solemnly declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false OR incorrect / incomplete OR ineligibility being detected at any time before Or after Selection/ interview, my candidature is liable to be rejected and I shall be bound by the decision of the Department of Drinking Water and Sanitation, M/o Jal Shakti.

Signature
(Full name of the applicant)

Place :

Date: