



**GOVERNMENT OF INDIA**  
**OFFICE OF THE PRINCIPAL CHIEF CONTROLLER OF ACCOUNTS**  
**MINISTRY OF PORT, SHIPPING & WATERWAYS**  
**MINISTRY OF ROAD TRANSPORT & HIGHWAYS**  
**IDA BUILDING, JAMNAGAR HOUSE NEW DELHI - 110011**

No. PCCA/SRTH/Admn/HiringofConsultant/2025-26/224

Dated: 14.05.2025

**Circular**

**Sub: Engagement of 3 retired CCAS officers (AAOs/AOs/Sr. AOs) as consultants for Internal Audit of O/o Pr. CCA, M/o SRTH.**

Application in prescribed format (as per Annexure) are invited from suitable candidates for engagement as consultant in O/o Pr. CCA, Ministry of Port, Shipping & Waterways, Road Transport & Highways IDA Building, Jamnagar House, New Delhi-110011

1.	Name of Post	Consultant
2.	Number of Post	03
3.	Period of Engagement	1 Year
4.	Job Location	Delhi/Hyderabad/Kolkata/Bangalore
5.	Age Limit	Age Limit is 64 years and on 01.04.2025
6.	Educational Qualification	Graduate in any discipline
7.	Experience Required	a. Retired officers at the levels of AAO/AO/Sr. AO under the panel of Controller General of Accounts. b. Experience in Internal Audit of Civil Ministries. c. Knowledge of Accounting Rules/ Regulation/ Procedures, Financial Reporting Payment functions & PFMS. d. Knowledge of Procurement of Goods & Services, Execution of Works, Tenders and Contracts. e. Pay fixation and establishment related rules. f. Knowledge & ability of analyzing account of Autonomous Bodies. g. Relaxation in experience/terms and conditions shall be decided by the Competent Authority.
8.	Eligibility Condition	a. He/ She must have retired in past 4 years. b. Persons with experience in risk- based Scheme Audit and having attending long term training on audit shall be preferred
9.	Remuneration/ Salary	1. The remuneration of retired government servants shall be as per DoE OM No. 3-25/2020-EIII—A dated 09/12/2020 2. The Transport allowance shall be fixed as per the DoE OM No. 3-25/2020-EIII—A dated 09/12/2020 and shall not be varied during the tenure of employment. 3. A fixed monthly remuneration by deducting basic pension



		<p>from the pay drawn at the time of retirement shall be paid. Other terms and conditions shall be as per the above mentioned OM.</p> <p>4. No HRA shall be paid</p>
10.	Leave	Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar may not be allowed
11.	Roles and Responsibility	<p>a. He/ She shall be required to familiarize with various schemes under M/o SRTTH,</p> <p>b. He/ She shall be required to conduct scheme audits all over India</p>
12.	Terms of Contract	<p>The term of appointment shall be for a period of one year</p> <p>Note: The Consultant shall sign an agreement of confidentiality with the Government of India containing a clause on Ethics and Integrity.</p>
13.	Method of Selection	After examination of Applications and CVs, the shortlisted Candidates shall be called for interview. A selection committee shall make the final decision on the basis of work experience and performance in interview.
14.	Terms and Conditions	<ol style="list-style-type: none"> <li>1. Only retired government Servants with qualifications as detailed above shall be considered eligible.</li> <li>2. He She shall not be entitled to any other allowance like HRA, CCA, accommodation, telephone etc</li> <li>3. For official tours, the consultants shall be entitled to TA/DA as per their entitlement at the time of retirement</li> <li>4. Incumbent shall have no right to get absorbed/regularized</li> <li>5. The engaged persons shall not indulge or disclose to any person the information, which is confidential in nature. A non-disclosure agreement shall be signed by the consultant.</li> <li>6. The engagement can be discontinued at any time by the competent authority without assigning any reasons.</li> <li>7. Consultant shall give one month advanced notice in case of discontinuation of his/her services to Pr. CCA, M/o SRTTH.</li> </ol>
15.	How To Apply	<p>Application to be filled in the prescribed proforma is required to be sent to :-</p> <p>Senior Accounts Officer (Admin) M/o Ministry of Port, Shipping &amp; Waterways, Road Transport &amp; Highways, IDA Building, Jamnagar House, New Delhi-110011 Email ID: aoadmn-morth@gov.in</p> <p>No TA/DA shall be payable to attend the interview. Original documents shall be brought by the candidate in support of eligibility at the time of interview for verification.</p> <p><b>The Completed application should reach this office via post above address or via email address given above by 30.05.2025</b></p>



Sr. Accounts Officer (Admin)

To,

Senior Accounts Officer (ITD), O/o CGA with a request for publication on the website.

**Application for the post of consultant for conducting scheme audit on contract basis in the, O/o Pr. CCA, M/o SRTTH, New Delhi.**

Advertisement No :

Name in full (in Block Letters):

1. Father's/Husband's name:
2. Gender:
3. Date of Birth:
4. Age as on date of advertisement:
5. Present /Correspondence address:
6. Telephone/Mobile/Email:
7. Permanent Address:
8. Educational Qualification:

Exams Passed	Name of the University	Year of Passing	Subjects	Division	Percentage of marks obtained

9. Experience details of all previous and present employment:

Name of the Employer	Name of the post	Salary drawn	Period		Nature of duties performed
			From	To	

10. Date of retirement:
11. Last Pay Drawn:
12. Office Last attended:
13. Preference for job location:
14. Any other relevant information:

**DECLARATION:**

I solemnly declare that all the statements made in this application are true, completed and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false OR incorrect/incomplete OR ineligibility being detected at any time before Or after Selection/interview, my candidature is liable to be rejected and I shall be bound by the decision of the O/o Pr. CCA, M/o SRTTH.

**Signature**  
**(Full name of the applicant)**

**Place:**

**Date:**