

No.E-644/A-35021/1/2019-Group B-CGA-Part(1)/ ३४१
GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CONTROLLER GENERAL OF ACCOUNTS

MahalekhaNiyatrakBhavan,
GPO Complex, INA, New Delhi

Dated, the 25th November, 2024

CIRCULAR

Applications of Senior Accounts Officers are invited for filling up the post of Section Officer/Accounts Officer in Pay Level -10 in IFD, Ministry of External Affairs, New Delhi on deputation basis. The work experience required for the above post is as follows –

- i) Concerned officer must have dealt with projects and should have thorough understanding of RA bills, Tender evaluation, Budget utilization etc.
- ii) Concerned officer must have understanding of financial rules such as GFR, manual of procurement of works, vetting of cost estimates, MoU and agreement with beneficiary countries, SFC/DIB & EFC/PIB memoranda etc.
- iii) Desirable Criteria : Prior experience of dealing with projects such as civil construction, roads, infrastructure projects, procurement of goods etc.

The applications of willing Sr.AOs may please be forwarded to this office alongwith duly filled Bio-data and Vigilance Clearance within 3 weeks from the date of issue of this Circular through proper channel.


(Vikal Raj)
Sr. Accounts Officer

To

- Pr. CCA/CCA/CA of Ministry/Department concerned.
- Jt.CGA(Adm), O/o CGA; Jt.CGA(Admn), PFMS
- Sr. Accounts Officer, ITD with the request for uploading the above OM on website.