

OFFICE OF THE CONTROLLER GENERAL OF ACCOUNTS
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
MAHALEKHA NIYANTRAK BHAWAN
ROOM NO. 203, 2ND FLOOR,
E-BLOCK, GPO COMPLEX, INA, NEW DELHI -23

30th Oct, 2025**OFFICE MEMORANDUM**

It has been decided to celebrate 50th Civil Accounts Day on 1st March 2026 (Sunday). To organize the function, competent authority has decided to constitute following Committees with composition and terms of references mentioned below:

S.No.	Name of the Committee	Composition	Terms of Reference
1.	Steering Committee	CGA -Chairperson All Addl CGAs , Pr CCAs and Heads of Committees will be members of Steering committee	➤ Overall Supervision and taking decisions on any matter related to 50 th CAD celebrations.
2.	Logistics Committee	1.Shri Alok Ranjan, Addl. CGA&CVO 2. Ms. Supriya Devasthali, Jt. CGA PFMS 3. Sh. Satish K Jadhav, Jt. CGA (Admin) 4. Sh. Narinder Pal Singh, CA MHA 5. Sh. Anang Rawat, ACGA	➤ To co-ordinate between different committees and oversee all the preparations related to the organising of the CAD ➤ To ensure Logistic & infrastructure support
3.	Media Committee	1. Sh. Akhilesh Jha, CCA MoRD 2. Ms. Sanchita Shukla, Jt. CGA 3. Shri. Dhruv Kumar Singh , CCA I & B 4. Sh. Neeraj Kumar Sharma, CA I & B	➤ Production and Screening of short film (as decided by Steering Committee). ➤ Co-ordinate all matters relating to print & electronic media coverage of event
4.	Publication Committee	1. Sh. Akhilesh Jha CCA MoRD 2. Sh. Dhruv Kumar Singh CCA I & B 3. Dr. M. Renuka, CA MHA 4. Ms. Stuti Ghildiyal, CA CPAO 5. Sh Ashutosh Singh Dy CA MHA	➤ To prepare booklet containing articles from officers relating to 50 Years achievements. ➤ To finalize proceedings of the event after proof reading and necessary corrections
5.	Invitation Committee	1. Ms. Sanchita Shukla, Jt. CGA 2. Sh. Amit Bhole, Dy. CGA 3. Sh. Padam Singh Patil, Dy. CGA 4. Sh Ashutosh Singh Dy CA MHA 5. Sh. Vikas Singh Dy CA MEITY	➤ To finalize list of invitees with the approval of Competent Authority. ➤ To finalize draft for invitation card. ➤ To send invitations to invitees.

			➤ To obtain confirmation from invitees
6.	I T Support Committee	1. Sh. Anupam Raj, Dy. CGA 2. Sh. Krishna B Gopala Krishnakanth, ACGA 3. Sh. Hemant Gupta, ACGA	➤ To look after requirements pertaining to Technical Session as well as IT related requirements before and during the function

The terms of references are broad and indicative. The committees may take up any additional work as required based on any decision taken by the steering committee till the 50th CAD function is concluded. The Committees may co-opt members as per the requirements. Addl. CGAs and Pr CCAs will also be associated for overarching guidance on respective matters.

This issues with the approval of the Controller General of Accounts.


(Satish K Jadhav)

Jt. Controller General of Accounts

To,

1. PPS to CGA
2. PPS to Addl CGAs & Pr CCAs
3. All ICAS officers
4. Sr AO (Admin)- O/o CGA , PFMS , INGAF and CPAO
5. Sr. AO, GIFMIS to upload on official website.