

Specimen of the Application Form
(Application must be on the Letter Head of the CPSE/Sub agency of CPSE)

To

The General Manager
New Delhi Regional Office
Reserve Bank of India, New Delhi

Sub:- Opening of Assignment Account for a CPSE under the Treasury Single Account (TSA) System

Ref:- Government of India, Ministry of Finance, Department of Expenditure OM dated February 24,2022 on subject "Revised instructions on bringing Autonomous Bodies (ABs) under the Treasury Single Account (TSA) system" and other instructions

Sir,

As per the direction of Ministry of Finance, Government of India Treasury Single Account (TSA) System has to be implemented in _____ (Name of the CPSE/Sub agency of CPSE) which is CPSE/Sub agency of CPSE incorporated in ____ (year). You are, therefore, requested to open an assignment account in New Delhi Regional Office, RBI for this organisation.

2. The details of the CPSE/Sub agency of CPSE are as under: -

Name of the CPSE/Sub agency of CPSE	Name of Head of the CPSE/Sub agency of CPSE and Email id	Address of the CPSE/Sub agency of CPSE	Email id of the CPSE/Sub agency of CPSE	Contact Number
E-mail ID(s) on which account statements are to be sent:-				

3. The purpose for opening of account in RBI is to bring the CPSE/Sub agency of CPSE under the Treasury Single Account (TSA) System prescribed by the Ministry of Finance, Govt. of India.

4. The assignment account will be operated using Digital Signatures through PFMS. The Government would procure a valid CLASS 3 digital certificate from Certificate Issuing Authority (CA) like IDRBT, NIC, e-Mudra etc. Also, the Govt would ensure that whenever the existing public key certificate is due for renewal, the new public key will be provided to RBI at least one week in advance so that there is sufficient time for doing necessary configuration at RBI's end. However, in case any cheque based or mandate-based transactions are done by the Government on a regular basis from the account, then the specimen signature of the authorized signatories approved by the Competent Authority will be submitted for undertaking such transactions. The proof of identity,

email id, mobile no. and KYC who will operate the assignment account in the RBI, duly attested by the Head of the CPSE/Sub agency of CPSE are enclosed herewith.

Yours faithfully,

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Head of the CPSE/Sub agency of CPSE

Forwarded to the Nodal Officer of the CPSE for necessary action.

Signature and Stamp of Nodal Officer of the CPSE:-

Signature and Stamp of concerned PAO:-

Specimen of the Application Form
(Application must be on the Letter Head of the AB/Sub AB)

To

The General Manager
New Delhi Regional Office
Reserve Bank of India, New Delhi

Sub:- Opening of Assignment Account of Autonomous Body/Sub Autonomous Body under the Treasury Single Account (TSA) System

Ref:- Government of India, Ministry of Finance, Department of Expenditure OM dated February 24, 2022 on subject "Revised instructions on bringing Autonomous Bodies (ABs) under the Treasury Single Account (TSA) system" and other instructions

Sir,

As per the direction of Ministry of Finance, Government of India Treasury Single Account (TSA) System has to be implemented in _____ (Name of the AB/Sub AB) which is an Autonomous Body/Sub AB incorporated in ____ (year). You are, therefore, requested to open an assignment account in New Delhi Regional Office, RBI for this organisation.

2. The details of the AB/Sub AB are as under: -

Name of the AB/Sub AB	Name of Head of the AB/Sub AB and Email id	Address of the AB/Sub AB	Email id of the AB/Sub AB	Contact Number
E-mail ID(s) on which account statements are to be sent:-				

3. The purpose for opening of account in RBI is to bring the AB/Sub AB under the Treasury Single Account (TSA) System prescribed by the Ministry of Finance, Govt. of India.

4. The assignment account will be operated using Digital Signatures through PFMS. The Government would procure a valid CLASS 3 digital certificate from Certificate Issuing Authority (CA) like IDRBT, NIC, e-Mudra etc. Also, the Govt would ensure that whenever the existing public key certificate is due for renewal, the new public key will be provided to RBI at least one week in advance so that there is sufficient time for doing necessary configuration at RBI's end. However, in case any cheque based or mandate-based transactions are done by the Government on a regular basis from the account, then the specimen signature of the authorized signatories approved by the Competent Authority will be submitted for undertaking such transactions. The proof of identity, email id, mobile no. and KYC who will operate the assignment account in the RBI, duly attested by the Head of the AB/Sub AB are enclosed herewith.

Yours faithfully,

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Head of the AB/Sub AB

Forwarded to the Nodal Officer of the AB for necessary action.

Signature and Stamp of Nodal Officer of the AB:-

Signature and Stamp of concerned PAO:-

Specimen of the Application Form
(Application must be on the Letter Head of the CNA/ SA)

To

The General Manager
New Delhi Regional Office
Reserve Bank of India, New Delhi

Sub:- **Opening of Assignment Account under the Treasury Single Account (TSA) System of Autonomous Body designated as Central Nodal Agency for Central Sector Scheme Payments**

Ref:- **Government of India, Ministry of Finance, Department of Expenditure OM dated March 09,2022 on subject "Revised procedure for flow of funds under Central Sector Schemes" and other instructions**

Sir,

As per the direction of Ministry of Finance, Government of India Treasury Single Account (TSA) System has to be implemented in _____ (Name of the CNA/ SA) which is a Central Nodal Agency/ Sub-Agency of Central Nodal Agency incorporated in ____ (year). You are, therefore, requested to open an assignment account in New Delhi Regional Office, RBI for this Autonomous Body. This account has to be opened for implementing _____ (Name of the Scheme).

2. The details of the CNA/ SA are as under: -

Name of the CNA/ SA	Name of Head of the CNA/ SA and Email id	Address of the CNA/ SA	Email id of the CNA/ SA	Contact Number
E-mail ID(s) on which account statements are to be sent:-				

3. The purpose for opening of this account in RBI is to bring the CNA/ SA under the Treasury Single Account (TSA) System prescribed by the Ministry of Finance, Govt. of India for implementing the scheme mentioned.

4. The assignment account will be operated using Digital Signatures through PFMS. The Government would procure a valid CLASS 3 digital certificate from Certificate Issuing Authority (CA) like IDRBT, NIC, e-Mudra etc. Also, the Govt would ensure that whenever the existing public key certificate is due for renewal, the new public key will be provided to RBI at least one week in advance so that there is sufficient time for doing necessary configuration at RBI's end. However, in case any cheque based or mandate-based transactions are done by the Government on a regular basis from the account, then the specimen signature of the authorized signatories approved by the Competent

Authority will be submitted for undertaking such transactions. The proof of identity, email id, mobile no. and KYC who will operate the assignment account in the RBI, duly attested by the Head of the CNA/ SA are enclosed herewith.

Yours faithfully,

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Head of the CNA/ SA

Forwarded to the Nodal Officer of the CNA for necessary action.

Signature and Stamp of Nodal Officer of the CNA:-

Signature and Stamp of concerned PAO:-

Specimen of the Application Form
(Application must be on the Letter Head of the Statutory Body /Sub agency of the Statutory Body)

To

The General Manager
New Delhi Regional Office
Reserve Bank of India, New Delhi

Sub:- Opening of Assignment Account of Statutory Body / Sub agency of the Statutory Body under the Treasury Single Account (TSA) System

Ref:- Government of India, Ministry of Finance, Department of Expenditure OM dated February 24, 2022 on subject "Revised instructions on bringing Autonomous Bodies (ABs) under the Treasury Single Account (TSA) system" and other instructions

Sir,

As per the direction of Ministry of Finance, Government of India Treasury Single Account (TSA) System has to be implemented in _____ (Name of the SB/Sub agency of SB) which is Statutory Body/Sub agency of Statutory Body incorporated in _____ (year). You are, therefore, requested to open an assignment account in New Delhi Regional Office, RBI for this organisation.

2. The details of the AB/Sub AB are as under: -

Name of the SB/Sub agency of SB	Name of Head of the SB/Sub agency of SB and Email id	Address of the SB/Sub agency of SB	Email id of the SB/Sub agency of SB	Contact Number
E-mail ID(s) on which account statements are to be sent:-				

3. The purpose for opening of account in RBI is to bring the SB/Sub agency of SB under the Treasury Single Account (TSA) System prescribed by the Ministry of Finance, Govt. of India.

4. The assignment account will be operated using Digital Signatures through PFMS. The Government would procure a valid CLASS 3 digital certificate from Certificate Issuing Authority (CA) like IDRBT, NIC, e-Mudra etc. Also, the Govt would ensure that whenever the existing public key certificate is due for renewal, the new public key will be provided to RBI at least one week in advance so that there is sufficient time for doing necessary configuration at RBI's end. However, in case any cheque based or mandate-based transactions are done by the Government on a regular basis from the account, then the specimen signature of the authorized signatories approved by the Competent Authority will be submitted for undertaking such transactions. The proof of

identity, email id, mobile no. and KYC who will operate the assignment account in the RBI, duly attested by the Head of the SB/Sub agency of SB are enclosed herewith.

Yours faithfully,

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Head of the SB/Sub agency of SB

Forwarded to the Nodal Officer of the SB/Sub agency of SB for necessary action – checking and signing of documents for onward transmission to the concerned PAO of the Ministry/Department.

Signature and Stamp of Nodal Officer of the SB/Sub agency of SB:-

Signature and Stamp of concerned PAO:-