

(E-961)

No: NGE-13007/1/2020-NGE-CGA/753

भारत सरकार / Government of India

वित्त मंत्रालय / Ministry of Finance

व्यय विभाग / Department of Expenditure

भारत के महालेखा नियंत्रक / Controller General of Accounts of India

(HR-4 अनुभाग / Section)

महालेखा नियंत्रक भवन / Mahalekha Niyantarak Bhawan

जी.पी.ओ. कॉम्प्लेक्स, ब्लॉक-ई, आई.एन.ए. / GPO Complex, Block-E, INA

नई दिल्ली / New Delhi - 110023

ई-मेल / Email ID:- hr4section-cga@nic.in

दिनांक मार्च, 2026.

Dated, the 20th March, 2026.

Vacancy Circular

The Controller General of Accounts of India, New Delhi, proposes to fill up following post in Central Civil Accounts Service (CCAS) Cadre on deputation basis, as per details given below:-

S. No.	Name of the posts	No. of the posts	Level in Pay Matrix as per 7 th CPC	Place of Posting
1.	Stenographer Grade - I	30	Pay Level-6	Various ministries/departments under CGA Organisation at Delhi station

Eligibility for Stenographer Grade-I:

Officers of the Stenographer cadre under the Central Government:

- holding analogous posts on regular basis in the parent cadre or department; or
- with ten years regular service in level-4 in the 7th CPC pay matrix (Rs.25500-81100) or equivalent.

Note-1:- The departmental officers in the feeder category who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.

Note-2:- The period of deputation (including short term contract) including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years.

Note-3:- The maximum age-limit for appointment by deputation shall be not exceeding fifty-six years as on the last date of receipt of applications.

**APPLICATION FORM FOR RECRUITMENT TO THE POST OF
STENOGRAPHER GRADE-I ON DEPUTATION BASIS IN
CENTRAL CIVIL ACCOUNTS SERVICE**

1.	Full name (in block letters)	
2.	Father's Name	
3.	Postal Address	
4.	Contact No.	
5.	Alternative Contact No.	
6.	Permanent Address	
7.	E-mail Id	
8.	Fax No.	
9.	Date of Birth	DD/MM/YYYY
10.	Date of Superannuation	DD/MM/YYYY
11.	Present Post	
12.	Present Pay Level in 7 th CPC	

13. Educational Qualification:

Exam Passed	Board/University	Year of Passing	Subjects	Percentage

14. Details of employment in chronological order (if needed, enclose a separate sheet duly authenticated by your signature in the format given below):

Office/ Department/ Ministry	Post held	Period		Nature of appointment (Regular/ Adhoc/ Deputation)	Nature of Duties
		From (DD/MM/YYYY)	To (DD/MM/YYYY)		

15. In case the present employment is held on deputation, please state:

- a) The date of initial employment:
- b) Period of appointment on deputation with address:
- c) Name of parent office/organization to which you belong:

16. Whether belong to SC/ST/OBC/PwBD/Ex-Serviceman:

17. Any Other Information: