No. A-28012/2016/Gr.A/SPARROW/15 7-3
Government of India
Ministry of Finance
Department of Expenditure
Controller general of Accounts
Lok Nayak Bhawan
Khan Market, New Delhi – 110 003

Dated: 19 July, 2016

CIRCULAR

Subject: Introduction of Smart Performance Appraisal Report Recording Online Window (SPARROW) System for the Indian Civil Accounts Officers.

The Office of Controller General of Accounts has initiated an exercise to move from the prevailing manual system of Annual Performance Appraisal Report (APAR) to Smart Performance Appraisal Report Recording Online Window (SPARROW) system for the Indian Civil Accounts Service (ICAS) officers. The basic functional requirements for introduction of SPARROW system are that all ICAS officers must have NIC provided email address and their AADHAR number which is linked with their mobile number.

All the ICAS officers are accordingly requested to intimate the email address provided by NIC and the AADHAR number to this office latest by 05.08.2016 at s.padman@nic.in.

(A.K. Bangalia)

Dy. Controller General of Accounts

Ph: 011 24622029

To

All ICAS Officers.