

A-22012/2015/Transfer Policy/Gr.A/ 1719
Government of India
Ministry of Finance
Office of the Controller General of Accounts
(Group 'A' cadre administration)

Dated: 27th July, 2015

OFFICE MEMORANDUM

Subject: Transfer /Placement Policy for Group A Officers of the Indian Civil Accounts Service, 2015.

1. Introduction.

1.1 The Indian Civil Accounts Service (ICAS), established consequent upon Departmentalization of Accounts in 1976 is a premier Gr. A' Accounting Service in Government of India. The initial induction into the ICAS was by deputation and transfer of personnel from the Indian Audit and Accounts Department. Since 1977, direct recruits to ICAS are selected from the Civil Services Examination conducted by Union Public Service Commission. An organization functioning under the Controller General of Accounts has been created in the Department of Expenditure of the Ministry of Finance.

1.2 With a view to develop a completely transparent and well reasoned transfer and posting policy which ensures fairness and neutrality, avoiding transfer and posting based on personal discretions, it has been decided to modify the existing transfer policy. This policy has been formulated to provide for a planned approach in cadre planning and to cater to the resource mobilization of the officers in an effective manner. The policy laid down will meet all necessary and functional requirements in a balanced manner ensuring the adequate exposure and growth of individual officers.

1.3 Accordingly, the committee was constituted by Controller General of Accounts vide OM No CDN/MF.CGA/Misc/2013/1062 dated 15th May 2013. The Committee submitted its recommendations/ draft Transfer/ Placement Policy, which was post to CGA website. This draft has been further deliberated and accordingly Transfer Policy 2015 for Group 'A' officers of Indian Civil Accounts Service has been finalized.

2) Salient Features of the Transfer/Placement Policy.

The salient features of the Transfer policy for Group A Officers of the service are as follows:

2.1 The posting policy has been formulated for officers at different levels. The tenure spent in the existing posting is also to be counted for next transfer irrespective of date of issue of the policy.

2.2 The transfer guidelines shall not be applicable to the transfer and postings of Pr.CCAs/Addl. CGAs.

2.3 A correct and complete data base is a sine qua non (an essential condition) for implementing the Policy. The Group A section of the Office of CGA shall ensure that a data base containing the profiles of all Groups A' officers is created and regularly updated.

2.4 Transfer will take place on completion of tenure, deputation, promotion or any other functional requirements. For this purpose the grant of Senior Time Scale and NFSG will not be treated as promotion.

2.5 Directly recruited Group A officers after completion of probation shall preferably be considered for posting at CGA Headquarters only after having six years of service at field offices.

2.6 The normal tenure of posting in any Ministry Department at Delhi and or at any other station outside Delhi shall be three years extendable up to a maximum of five years. An officer, who has already served outside Delhi shall be considered for posting outside Delhi only after every other officer who is yet to serve outside Delhi has been posted and has served at another station. Preferences of individual officers will be taken into account while deciding stations of posting outside Delhi. For vacant posts where eligible officers are not available in that grade, additional charge of such posts shall not be held by any officer serving in a higher grade.

2.7 Maximum tenure in one Ministry in one spell will be for a maximum period of 3 years continuously. There will be a minimum of 3 years gap in placing the officer to the same Ministry.

2.8 Posting of CAs to Ministry/Departments where they have independent charge will normally be on the basis of seniority. This shall apply also in cases where additional charge of such vacant posts has to be given.

3) Postings in J&K/North Eastern States.

3.1 The states of Jammu & Kashmir and North East may be considered postings for the cadre for tenure of two years. In case the officer is willing the same may be extended LID to a period of five years.

4) Deputation.

4.1 Deputations shall be encouraged at all levels and normally no willing officer will be denied such an opportunity, subject to exigencies of cadre management. Seniority and individual preference shall be the norm governing such offers. Deputation terms and conditions in India and abroad for the ICAS officers shall be regulated as per the DOPT guidelines issued from time to time.

5) Postings on Compassionate Grounds.

5.1 Cases of posting on medical/compassionate ground will be examined by the Office of CGA which may refer medical ground cases to medical boards, if required, In case of working couples, if the spouse of an officer is working outside the department, posting in the same station as the spouse may be allowed subject to the guidelines of the Department of Personnel & Training (DoPT) on this issue.

6) Earned/Study Leave.

6.1 An officer under orders of transfer shall be granted Earned Leave or Study Leave only after he joins his new place of posting. Period under such leave will not count towards cooling off from stay at a station.

7) Transfer on administrative grounds /public interest.

7.1 Notwithstanding anything contained in this policy, the CGA may, if necessary, in public interest, transfer or post any officer to any station or post at any time as per administrative convenience/ exigencies only with the approval of Secretary, Department of Expenditure.

8) This OM comes into force with immediate effect..

This has a concurrence of Ministry of Finance ID Note No. A.12034/7/2013-Ad.I dated 03.07.2015



(A.K. Bangalla)

Asstt. Controller General of Accounts

To

All ICAS officers.

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