## Correction Slip to the Civil Accounts Manual-Revised Second Edition Vol.II

**CORRECTION SLIP NO. 1** 

Dated: 02.12.2008

Page 424 to 437

FORM CAM-52

The existing form CAM-52 may be replaced by the one attached herewith.

Authority: 1(7)(1)/2008/TA(pt. file)

(T.R. Padmavathy)

Sr. Accounts Officer (TA)

## FORM CAM-52

(Para 7.3.2)

## (Rubber stamp of the Office issuing the Pension Payment order) PENSION PAYMENT ORDER

(Disburser's portion) P.P.O.No. Date Debit able to Union Government. **Head of Account** Major Head Sub-major Head Minor Head Voted /Charged Sir. UNTIL FURTHER NOTICE, and on the expiration of every month be pleased to pay the pension as set out in Part II of this order Shri/Smt. /Family Pension as set out in Part III of this order \* plus the amount of dearness relief as admissible from time to time thereon after due identification of the pensioner/family pensioner. The Payment should commence from . The income tax, where deductible, should be deducted at source. 2. Arrears of pension/family pension at Rs. P.M. (Rupees per month) from to plus the admissible dearness relief thereon may also be paid to Shri/Smt. [\* inapplicable clause to be deleted] Signature (Special Seal of the Pension Payment Order issuing Authority) To (Pension Disbursing Authority where pension is to be paid)- (Strike out whichever is not relevant) Pay & Accounts Officer, M/o\_\_\_\_ D/o (1) (2)Name of the Paying Branch (with BSR code) ......(Mandatory) (Account No.

## Part I: - Particulars of service of the pensioner/deceased Government servant.\* (\* strike out whichever is not admissible)

- 1. Name of the Government Servant
- 2. Post /Grade/Rank last held
- 3. Name of the Ministry/Deptt./ office from which he/she retired under the Govt. of India.
- 4. Scale of pay/Pay Band & Grade Pay at the time of retirement (Mandatory)

#### 4(a) Pay last drawn

- 5. Date of Birth
- Date of entry into Government service.
- 7. Date of ending service (Last day of Service).
- 8. Details of weightage in service allowed, if any.
- 9. Period of service not qualifying for pension.

From	То		Period		Reasons	
		Y	M	D	body today (a	
					palitation paint	
					,në	
	runter year to loo lee se	re be noder	dien tera ne	bns 30(	TOW REHTRUR JITHU	
	le trooms	plum the		to in he	Family Pennion as set out or odmissible from time to time to	

Total length of qualifying Service.
 [ Col. (7-6) +8-9]

Years...... Months ......Days.....

11. EMOLUMENTS DRAWN DURING 10 MONTH PERIOD AND THOSE RECKONED FOR CALCULATION OF AVERAGE EMOLUMENTS

From	То	Emoluments drawn			Emolum Average	Remarks		
		Pay & Grade Pay	Other items with details viz. Personal Pay, Spl. Pay, Deputation Allowance, DA, etc.	Total	Pay & Grade Pay	Other items reckoned with details	Total	
1	2	3 50	4	5	6	Zouros A &	8	9
		,	(abon 5/2)	ejean e	eiri i ga	me of the Pay count No.		(5)

- 13. Emoluments for family pension. Rs.
- 14. Emoluments for Retirement Gratuity/Death Gratuity. Rs.
- 15. Amount of Retirement Gratuity/Death Gratuity allowed Rs.
- 16. Grant of Medical allowance to be paid by the Bank.
- 17. Constant Attendant allowance

(No Dearness Relief is payable on S.No. 16 &17)

### PART II (Applicable on Retirement)

other perhion it so as

## Section 1 - Particulars of Pensioner

- Joint photograph with the spouse.
- 2. Name of the retiring Govt. Servant.
- 3. Permanent Address.
- 4. Personal marks of identification.
- Signatures or the left hand Thumb impression of the pensioner (To be obtained at the time of first payment of pension).

### Section 2 - Details of pension.

are lenggrathment in	Original pension	Revised pension (1)	Revised pension (2)
Amount of monthly pension before commutation			
Class of Pension		4	
Rules under which sanctioned	A	27	
Date of commencement of pension	entratia		
Fraction/amount of pension commuted, if any	parting ag		ou Vamen vedent/
of its payment	noniA		N Evanged Rate
Reduced monthly pension after commutation		- 21	At brough Ritte
	Amount of monthly pension before commutation Class of Pension  Rules under which sanctioned  Date of commencement of pension  Fraction/amount of pension commuted, if any  Commuted value and the date of its payment  Reduced monthly pension after	Amount of monthly pension before commutation Class of Pension  Rules under which sanctioned  Date of commencement of pension  Fraction/amount of pension commuted, if any  Commuted value and the date of its payment  Reduced monthly pension after	Amount of monthly pension before commutation  Class of Pension  Rules under which sanctioned  Date of commencement of pension  Fraction/amount of pension commuted, if any  Commuted value and the date of its payment  Reduced monthly pension after

8.	v allowed Rg.	13. carciumants for running penalty. Re 14. Empluments for Religement General General Control 15. Amount of Religement General Death Grant III. 16. Carett of Medical allowance to be need by the
9.	Date (in words) from which commuted portion shall stand restored (subject to pensioner being alive on that date).	(No Deemans Relief in payable on S No 15 5 17
10	Whether the pensioner/Family Pensioner is in receipt of any other pension. If so, its particulars and source from which being drawn.	Section 1 - Purtimitars of Pensioner  Loint photograph with the

## Section 3 - Details of family pension payable on the death of the pensioner.

1. Rules under which family pension is admissible

Details of family members eligible for family pension in the event of the death of pensioner.

SI. No.	Name	Marital status in case of children @	Relationship with the Govt. servant	Date of Birth (for all)	Present Address	Whether child is physically handicapped/ mentally retarded
					N XIX BROWN	Class of Pension
					Ба кадрожа	bidw rabdo miluFl

Note: - Above particulars may be given in the order of eligibility of the family members.

@ Whether married / unmarried / widow / widower / divorcee

3. Amount of family pension. (Payable in the event of death of the pensioner)

	Amount Rs	From Common Comm	То
(i) At Enhanced Rate	To the right	The day following the date of death of the pensioner	
(ii) At Normal Rate		escala lummos	

# PART III (Applicable on death while in service)

### Section 1 - Particulars of family pensioner

1. Photograph of t	he Family Pe	ensioner	

- 2. Name of the recipient of family pension
- 2(a) Date of Birth of family pensioner
- 3. Relationship with the deceased Govt. Servant
- 4. Permanent Address.
- 5. Personal marks of identification
- 6. Signature or the left hand Thumb impression of the family pensioner (To be obtained at the time of first payment of family pension)
- 7. Whether the pensioner/Family Pensioner is in receipt of any other pension.

If so, its particulars and source from which being drawn.

#### Section 2

- 1. Rules under which Family pension is sanctioned.
- Amount of family pension.

And the second	Amount Rs	From	То
(i) At Enhanced Rate	-		
(ii) At Normal Rate	N WAR		

3. Details of other family members eligible for family pension

SI.	Name	Marital status in case of children @	Relationship with the Govt. servant	Date of Birth (for all)	Present Address	Whether child is physically handicapped/ mentally retarded
					bunky postace	Name of the recipient of
					isnoiant	(a) Date of Birth of Jamely p

Note: - Above particulars may be given in the order of eligibility of the family members.

@ Whether married/unmarried/widow/widower/divorcee

## PART -IV (Post sanction revision of pension/Family Pension /Dearness Relief)

Amount of Pension at the time of Retirement Rs.

Amount of Dearness Relief at the time of retirement

Letter No. &	Date of	Amount of Revised	Reasons	Amount of Revised	Total Monthly Pension Plus	Remarks	Initials of designated
Date	effect	Pension Rs	Revision	Dearness Relief Rs.	Dearness Relief payable Rs.		officer
				Section of the e	Family provided		
	01	men		#B mass the			
				1	smi	beangin	MARIN

PART V
Record of transfer of PPO from one Pension Disbursing Authority to another, if any.

SI.No.	Full particulars of PDA at which pension is drawn before transfer	Date up to which pension has been paid.	Full particulars of PDA to which PPO is transferred	Date signature of authorised officer of transferring PDA

#### PART V

Periodical identification of pensioner

(To be done twice a year if payment is by postal money order, otherwise annually)

Date	Initials of designated Officer		Initials of designated Officer	Control of the same of	Initial of Designa Officer	ted
	anger the money and	det c	Assumed a selection of points  post Squared on the bidde of points  post selection of the post selection of the points  post selection of the post selection	Shotes		E d

PART VII

(Record of Disbursement)

Month for which pension is due	Amount			Date of	Disbursing	Remarks
	Pension Rs.	Dearness Relief Rs.	Total Rs	Payment	officers initials	
March		housed to h		田田 WAR	conive Committee of the save Bank of the	iggi eS
May	entricaline of the control of the co	belli dilli ya ci pobeq ed ku hne baweser li na to eaeasie	direction of the second	periodin min wer Tro ea sta of No con nic intrincati	At Cases released to a require proof indu- tions of the pension in year when the de- tion voice for duther with the wife profit to	kee kee kell
August	er menoran	er Jarathan en	n grane	ore thomas	splane ( ) a municup	adT &
41.19		stated was a			Commission of the commission o	
November	esy family pe	Bud ones	ka.	ngn Du year	t rost or esten ds m	01-1
December	of Vine Vine	dred blear to	ec.	ales III aga	Publick states 68 m	FIG
January	10-015	good page	2	Hay too rest	n 95 years in lend	Fre
	P. Contraction	ness wend to a				

Note: Dearness relief is payable with reference to the amount of pension before commutation.

#### IMPORTANT INSTRUCTIONS

(To appear on inside cover of the PPO booklet)

- 1.No pension shall be liable to seizure, attachment of sequestration by process of any Court in India in the instance of creditor for any demand against the pensioner (Section II, ACT XXIII of 1871).
- Payment under this order is to be made only to the pensioner in person, with the following exceptions.
  - To persons specially exempted by Government.
  - To females unaccustomed to appear in public and to persons unable to appear on account of illness or bodily infirmity.

(Payment in both cases (a) and (b) is made on production of a Life Certificate signed by a responsible officer of Govt. or other well known and trustworthy person).

- c. To any person sending a Life Certificate signed by some persons exercising the powers of a Magistrate under the Criminal procedure Code, or by any Registrar or Sub-Registrar appointed under the Indian Registration Act, 1908 or by any pensioned officer who, before retirement exercised the powers of a Magistrate or by any Gazetted officer, or by a Munsiff or by a police officer not below the rank of Sub-Inspector in charge of a police station or by a Post Master, a Departmental sub-post Master or an Inspector of post offices, or by officers of the Reserve Bank of India and Public sector Bank or by the Head of a village Panchayat, Gaon Panchayat or Gram Panchayat or by the Head of an executive Committee of a village or by a Bank included in the second schedule to the Reserve Bank of India Act 1934, in respect of persons drawing pension through that Bank.
- d. In all cases referred to in clauses (a), (b) & (c) the Disbursing officer must at least once a year require proof independent of that furnished by the life certificate of the continued existence of the pensioner. The pension shall not be paid on account of a period more than a year after the date of life certificate last received and the disbursing officer must be on the watch for authentic information of the decease of any such pensioner and on receipt thereof, shall promptly stop further payments.
- 3. The quantum of pension available to old pensioners/family pensioners will be as follows:-

Age of pensioner/family pensioner	Additional quantum of pension/family pension		
From 80 years to less than 85 years	20% of basic pension/ family pension		
From 85 years to less than 90 years	30% of basic pension/ family pension		
From 90 years to less than 95 years	40% of basic pension/ family pension		
From 95 years to less than 100 years	50% of basic pension/ family pension		
100 years or more	100% of basic pension/ family pension		