

No.CGA/ITD-CB/INGAF/COMPACT/2014-15 / 575-616
OFFICE OF THE CONTROLLER GENERAL OF ACCOUNTS
MINISTRY OF FINANCE, DEPARTMENT OF EXPENDITURE
LOKNAYAK BHAWAN, NEW DELHI

Dated: 03.02.2015

OFFICE MEMORANDUM

Subject: Training on March Closing and shifting of data to next Financial Year in COMPACT.

It has been observed that many field offices are facing problems in processing of March Salary Bills and closing of Financial Year etc. In order to overcome the difficulties and attending the problem, it is proposed to organize a training program at INGAF, New Delhi and its regional training centres i.e. Kolkata, Mumbai and Chennai, to all the officers and staff who are working in Precheck module of COMPACT. The training program will be of half day duration and will cover the following topics/procedures:

1. Processing of March Salary Bills
2. Shifting of Master Data to next Financial Year
3. Closing of the Financial Year
4. Trouble shooting in COMPACT

2. It is, therefore, requested that one AAO and one dealing hand working in Precheck module of COMPACT, from each PAO under your control, and may be nominated to attend the said training, which will be conducted during the period from mid February to mid-March 2015.


(BHOLE AMIT)

Asstt Controller of Accounts
Tel. No: 24623252

To

1. All PrCCAs/CCAs/CAs(with independent charge)
2. SrAO (SPC) for uploading of OM on website.