

S-11022/01/123/M.ACs/2011-12/458  
GOVERNMENT OF INDIA  
MINISTRY OF FINANCE, DEPTT. OF EXPENDITURE  
CONTROLLER GENERAL OF ACCOUNTS  
(Monthly Accounts Section)  
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Dated : 9.9.2011

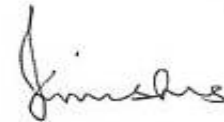
**OFFICE MEMORANDUM**

Sub: Regarding implementation of 'mandatory daily abstract file upload' on e-lekha.

Please refer to this office O.M. No. MF-CGA/ ITD/07/11/Mandatory upl/2011-12/94 dated 7.7.2011 regarding implementation of 'mandatory daily abstract file upload' on e-Lekha in all PAOs in Delhi from 1<sup>st</sup> August, 2011.

It has been decided that 'mandatory daily abstract file uploads process' on e-Lekha will be extended and made mandatory for the PAOs located all over India w.e.f. 17<sup>th</sup> October, 2011. The process of uploading 'daily abstract file upload' is already informed vide this office O.M. No. S-11022/01/201/M.Acs/2008-09/854 dated 15<sup>th</sup> March, 2011. The video CD containing 'mandatory daily abstract file upload on e-Lekha' is being sent to your office for circulating to your PAOs all over India. A procedure write up is enclosed for ready reference & circulation to all PAOs. Training programmes for outstation PAOs are being conducted at RTCs, INGAF, the details of which are separately being sent by ITD Section of this office.

Necessary instructions to all PAOs may please be given to ensure smooth implementation of this initiative from October Onwards.



(Jaideep Mishra)  
Dy.CGA

To

All Pr.CCAs/CCAs/CAs

Copy to :-

1. ITD / NIC for placement on website fore information of all concerned.
2. TD(NIC) for necessary action on enforcing the mandatory daily upload functioning w.e.f. 17<sup>th</sup> October onwards.

**PROCEDURE FOR UPLOAD OF DAILY ABSTRACT FILE(DAF) ON e-Lekha**

**Case - 1 PROCESS OF ROUTINE UPLOADS**

1. During the process of Daily Abstract, system will generate a “**6 digit Hash value**” and store it in the database along with DAF.
2. At the commencement of the next day, DAF containing 6 digit Hash value has to be uploaded to e-Lekha. If the DAF is lost, it can be retrieved from COMPACT database.
3. On **successful** upload of DAF, e-Lekha will generate a **6 digit Hash Value**.
4. When the COMPACT activates for the next day, 6 digit Hash Value is to be incorporated in the system. If this 6 digit Hash Value matches with that of stored value, COMPACT opens with full functionality. If PAO forgets the Hash value, he can retrieve the last value by log on to e-Lekha again.
5. **If there is a mismatch**, COMPACT **will not** allow Pre-check, GPF and Pension module to function.

**Case - 2 PROCESS IN COMPACT & e-Lekha FOR REJECTED UPLOADS**

1. If e-lekha has reject the DAF during upload for an invalid Coding block, Invalid DDO, No Budget in DDG etc. User has to log back to COMPACT. At this stage COMPACT will allow access only to COMPILATION, MASTERS and BUDGET modules. Necessary TE can be entered to correct the fault in the COMPILATION Module and a fresh DAF can be generated, which would overwrite the last pending DAF stored in the COMPACT database. New 6 digit Hash Value is generated and stored internally in COMPACT database.
2. Process (2) to (4) as indicated in Case-1 is to be repeated and once successful, COMPACT will allow full access to the user for that day.