

Government of India
Controller General of Accounts
Ministry of Finance, Deptt. of Expenditure
7th Floor, C-Wing, Lok Nayak Bhawan,
Khan Market, New Delhi-110 511

NOTICE INVITING TENDER DATED 13.11.2009

Sealed Tenders are invited in single bid system from reputed manufacturers or their authorized dealers, fulfilling the following minimum eligibility criteria and as per the terms & conditions given below, only on prescribed form as per Annexure, for Civil work in our office in Room No.s 202, 203 & 204, Palika Bhawan, Sector 13, R.K.Puram, New Delhi.

1. Eligibility Criteria for Bidders:-

- i) Annual Turnover of the Bidder(s) should be more than Rs. 25 lakh for last two years. Copies of balance sheets must be enclosed.
- ii) The Bidder must have undertaken and successfully completed some of the important projects of Civil Work, each valuing more than Rupees ten lakhs, in the offices of Government of India/State Governments /Public Sector undertaking /any other reputed companies & private concerns. (Copies of such Work Order during last two years and work completion certificates should be submitted)

2. Earnest Money Deposit (EMD):-

Bidders are required to deposit Rs. 30,000/- (Rupees thirty thousand only) towards EMD in the form of Account Payee Demand Draft/ Pay Order of any Nationalized /Scheduled Bank drawn in favor of " PAO,CGA " payable at " New Delhi " along with their Bid in sealed envelope.

3. Other Terms and Conditions:-

- i) Bidders should submit their sealed envelopes with ACGA(Admn), Room No.726, C Wing, Lok Nayak Bhawan, New Delhi latest by **3 P.M. on 27.11.2009.**
- ii) The bidding firm should have a valid registration number and TIN number and should submit documentary proof in support thereof.
- iii) The tenders shall be opened on the same date **at 4 P.M.** in the presence of quotationers or their authorised representatives if any.
- iv) The quotations received without supporting papers i.e. (a) balance sheets for 2007-08 and 2008-09 and (b) work experience valuing more than Rupees 10 lakhs est. towards fulfilling eligibility criteria and without earnest money in the form of Demand Draft/Pay Order shall be summarily rejected
- v) The quotations received after stipulated date and time shall not be entertained.

- vi) Rates should be indicated in both Figures & Words including charges like all taxes, loading / unloading, installation freight etc. The rates quoted would be firm till delivery and no change whatsoever for any reason would be allowed.
- vii) The material should be properly delivered in conformity with the specifications and properly installed to the satisfaction of the concerned authorities.
- viii) Items are expected to be supplied and requisite work done within 3 weeks from the date of work contract/ award.
- ix) No interest will be payable for the "performance Security"
- x) The Bidder should not have been black listed by any Central Govt. /state Govt Office etc. If Bidder is found to have been declared black listed by any Govt. office, the EMD deposited shall be forfeited and the quotation shall be rejected.
- xi) EMD of successful Bidder(s) Shall be returned after retention of 10% of total cost / bill amount towards "performance security".
- xii) EMD of unsuccessful Bidders shall be returned as promptly as possible as but not later than 31.12.2009.
- xiii) If Successful Bidder(s) awarded the work contract refuses to take up the specified job or violate the other terms & conditions his /their deposited EMD shall be forfeited.
- xiv) The tender document can also be obtained from the official website of office of CGA at www.cga.gov.in.

4. This office reserves the right to reject any or all quotations without assigning any reason.



(ARUN SHARMA)
ACGA (ADMN)

Encl: As per the list

M/O FINANCE ROOM NO 202,203 & 204				
S.N	ITEM	AREA	RATE	AMOUNT
1	P/F Vitrified tiles in different sizes (thickness to be specified by the manufacturer) with water absorption less than 0.08% and conforming to IS 15622 of approved make in all color and shade, cement base high polymer modified quick set adhesive water base conforming to IS 15477 using 5 kg adhesive per sq mtr. Tiles area and average 3mm thickness and including grouting then joint with white cement and matching pigment etc. size of tile : 600x600 mm Make and quality akin to Kajaria, Somany, Orient, etc.)	227sq.mtr.		
2	Fixing charges of tiles	227sq.mtr.		
3	Distempering with oil bound distemper of approved brand More than one coat and scraping sandpapering removing old paint surface and smoothing smooth including necessary Repair.	684sq.mtr		
4	P/F Aluminum window with 16 gauge section and fixed 14 mm glass beading channels, screws, etc.	34sq.mtr		
5	P/F Aluminum door section of 12 gauge and half door fix with particle board and 5 mm glass with complete accessories, beading, door closer ,tower bolt ,sliding bolt door stopper, etc. size of tile :600x600 make (kajaria,somany,orient	7.50sq.mtr		
6	Wooden door with making Bhutan tuff board and access. sliding bolt ,door closer ,Godrej automatic lock, door stopper, complete with fix old wooden framing chokhat.	14.50 sq.mtr		
7	Repair of cement plaster of patches damage wall complete smoothness of wall	one job		
8	Dismantling of old windows and partition and old toilet accessories.	one job		
9	Making brick wall 6"with cement plaster	33sq.mtr.		
10	Making slab top of granite stone	1nos		
11	Mixer	1nos		
12	Sink	1nos		
13	Angle wall mix	1nos		
14	Towel rail	1nos		
	Complete sanitary item tee, GI CI SI Pipe socket plug nipples, elbows etc.	One job		
	Labor of plumber	one job		
	Labor of plumber	one job		
15	EWC Complete set (CERRA)	1nos		
16	Basin pedestel (cerra)	1nos		
17	Pillar cock	1nos		
18	Jet Spray	1 nos		
19	Angle wall mix	1 nos		

20	Bib cock	1nos		
21	Mirror	1nos		
22	Angle wall	1nos		
23	Soap Dish	1nos		
24	Providing & fixing 6 mm ply closed the door	3.5 sq.mtr		
25	Providing wall tiles 8x12 make kajaria & somany glazed and grouting with white cement etc. for toilet	25sq.mtr.		
26	fixing charges of tiles	25sq mtr.		
27	Providing floor tiles for toilet 300x300glazed kajaria / somyany	10sq.mtr		
28	fixing charges of tiles	10sq.mtr		

I agree to the terms and conditions as mentioned in the Tender Notice dated _____ issued by the Office of Controller General of Accounts, D/o Expenditure, Lok Nayak Bhawan, Khan Market New Delhi- 110511.

13. Name of the firm _____

14. Confirmation regarding supply & fixing of material as per prescribed Specification of Material _____ (Yes/ NO)

15. Period of validity of offer price (in months)

16. Earnest Money deposit:

vii) Draft Number

viii) Date of Issue

ix) Name of the Bank

17. Sales Tax/Vat Clearance Certificate: A copy of latest sales tax/VAT clearance certificate duly self attested should be submitted along with offer.

18. I have enclosed the copies of following documents as support papers:

v) Copies of Balance sheet of the firm for last two years (2007-08,2008)

vi) Work orders valuing more than Rs. 10 lakhs/ completion certificates during last 2 years.

Signature: _____

Name: _____

Name of Firm: _____

Seal /Stamp _____