



Government of India
Ministry of Finance
INSTITUTE OF GOVERNMENT ACCOUNTS & FINANCE
Block -IV, JNU Campus (Old)
New Delhi -110067
Tele No. 26102257 Super Fax No. 46203636, 26105378

No. INGAF/FW/INGAF Brochure/2017-18/ 742-776

Dated 26 September, 2017

To

All Pr. CCAs/CCAs/CAs (Independent Charge)

Subject: List of Training Programmes for Central Civil Accounts Service for the month of October, 2017 to December, 2017 – regarding.

Sir/Madam,

I am directed to intimate that the undermentioned **“Short Term Training Programs”** are scheduled to be held between the month of October, November, and December, 2017 at INGAF (HQ), New Delhi for officials of the Central Civil Accounts Service:

S.No	Name of the Course	Duration	Dates	Venues	Course Fees per participant (Rs.)
1.	Vigilance,, Disciplinary Matters & Disciplinary Proceedings	2 Days	30 th & 31 st Oct. 2017	Delhi (HQ)	Rs. 2000/-
2.	Public Procurement , e- Initiatives &GEM	2 Days	02 nd & 03 rd Nov. 2017	-do-	Rs. 2000/-
3.	Budgetary Process	2 Days	04 th & 05 th Dec. 2017	-do-	Rs. 2000/-
4.	Lifestyle Management for Effective work Improvement & Environment	2 Days	07 th & 08 th Dec. 2017	-do-	Rs. 2000/-
5.	Gender sensitization :Issues Awareness ,Constitutional and legal Provisions	1 Day	27 th Dec. 2017	-do-	Rs. 1000/-

It is requested to nominate suitable officials from amongst the Sr.AO /AAO/Sr. Acctt /Accountants posted in your respective Ministries/department for the above mentioned training programs.

It may kindly be noted that the total number of participants in each course shall be restricted to twenty-five (25) keeping in view the limited capacity of the training halls. Therefore, nominations may kindly be made at the level of Principal Accounts Offices/Head Quarters. It will be appreciated if the number of nominations from each Ministry is restricted to 2 or 3 participants.

INGAF aims to provide quality training to officers of the Accounts cadre throughout the year and seeks your support in terms of timely payment of fees (preferably in advance) along with regular nominations of candidates from your Ministry/Department. This will enable INGAF to fulfil its training mandate.

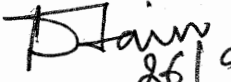
Fees may kindly be remitted to us in either of the undermentioned modes:

- Through Cheque drawn in favor of '**The Accounts Officer, INGAF** or;
- Through NEFT as per the details given below:

IFSC Code : UTIB0000119
Account No : 119010200007115
MICR Code : 110211015

It is requested to kindly inform INGAF about the mode of payment once it has been made through Cheque/NEFT so that we may be able to reconcile the same at our end.

Yours sincerely


(Deepika Jain) 26/9
Joint Director

Copy to:

- 1) Dy. CGA, O/o CGA, Ministry of Finance, New Delhi.
- 2) Accounts Officer (Group-B), O/o CGA, Ministry of Finance, New Delhi.
- 3) Sr. AO (ITD), O/o CGA, Ministry of Finance with request to upload the Circular in CGA website.
- 4) AAO (IT), INGAF for uploading in INGAF website.
- 5) Sr. Accounts Officer/Accounts Officer (RTC Kolkata, Mumbai and Chennai).
- 6) Guard File.