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GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF EXPENDITURE  
CONTROLLER GENERAL OF ACCOUNTS

E-mail: [groupbsec-cga@gov.in](mailto:groupbsec-cga@gov.in)  
Fax : 011-24626639/011-24665356

MahalekhaNiyantakBhawan  
E-Block, GPO Complex, INA  
New Delhi-110023  
Dated: 18<sup>th</sup> May, 2018

Office Memorandum

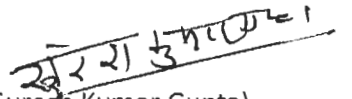
**Sub: Invitation of vacancy position for distribution of dossiers received from SSC (Combined Higher Secondary Level Exam, 2016) for the post of Data Entry Operator.**

This office has received 3 dossiers of successful candidates from the Staff Selection Commission selected through the CHSL Examination, 2016 for the post of Data Entry operator.

It has been decided that the offer of appointment to the successful and recommended candidates by SSC to be issued by this office. The Ministry and Station of posting of the selected candidates will be decided by this office and dossiers will be distributed accordingly. After receiving acceptance/willingness and preferences of stations as well as medical certificates and character certificates, the dossiers will be distributed to the respective Ministries/Departments for issue of appointment letter.

In this connection, the current vacancy position (**category-wise and station-wise**) of the post of Data Entry Operator is required in the prescribed proforma enclosed herewith for distribution of dossiers.

The Pr.CCA, CBEC and CC (Pension) are, therefore requested to provide (**category-wise and station-wise**) vacancy position for the post of Data Entry operator positively by **24.5.2018** by hand or through **e-mail: [groupbsec-cga@gov.in](mailto:groupbsec-cga@gov.in)**.

  
(Suresh Kumar Gupta)  
Senior Accounts Officer

- To
1. The Pr. CCA, CBEC.
  2. Chief Controller (Pensions)
  3. IT Division to upload on the CGA's website.

