

MOST IMMEDIATE
URGENT
TIMEBOUND
Email / Fax

Group 'A' Cadre Management
CONTROLLER GENERAL OF ACCOUNTS
3rd floor, Mahalekha Niyantrak Bhawan
E-Block, GPO Complex, New Delhi

No. A. 28012/2016/Gr A/SPARROW/1785

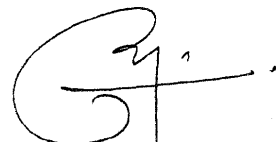
Dated 7th July, 2017
10th

OFFICE MEMORANDUM

I am directed to refer to the DoPT's Office Memorandum No.21011/02/2015-Est(A-II)-Part II dated 13th June 2017 on timelines for Online generation and recording of Annual Performance Assessment Report (APAR) on SPARROW (Smart Performance Appraisal Report Recording Online Window for all Group A Services and extension of various timelines thereon.

In view of the centralized database management being done Group 'A' section under SPARROW system, it needs details pertaining to leave, training and channel of reporting and review of each ICAS officer for mapping in system.

All the Principal Accounts Offices are therefore directed to provide the above details by 14.07.2016 in respect of each ICAS officer posted in their respective Ministry/Department. All the ICAS officers are also requested to ensure providing of above details **by 14.07.2017 POSITIVELY.**



(Neeraj Kumar Sharma)

Dy. Controller General of Accounts

To,

- All ICAS Officers,
- Principal Accounts Offices, All Civil Ministries.

Copy to: – for information pls.

1. All PrCCAs / CCAs / CAs (Independent charge)
2. PS to CGA / PS to Addl. CGA / PS to Jt. CGA (Gr.A)
- ✓ 3. SrAO (ITD) – for upload of this OM on O/o CGA's website.

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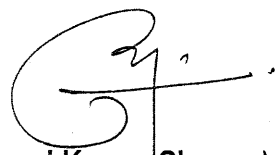
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