

GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF EXPENDITURE  
CONTROLLER GENERAL OF ACCOUNTS

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Dated: 7<sup>th</sup> September, 2018

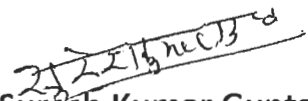
Office Memorandum

Subject: -Recruitment of Stenographer Grade 'D' through Stenographer Grade 'C' & Grade 'D' Examination, 2018- Collection of vacancies online – regarding.

Staff Selection Commission is going to collect online vacancies for recruitment of Stenographers Grade 'C' and Grade 'D' Examination-2018 for various Ministry/ Department/ Sub-ordinate office/ Attached office of Govt. of India. The Commission has decided to collect vacancies on- line through the link of Commission's website. Ministrywise sanctioned strength of Stenographer cadre posts in CCAS under CGA is enclosed for ready reference.

In view of above, all Pr. CCAs/CCAs/CAs (IC) of Ministries/Departments are requested to intimate their vacancies in the enclosed proforma for the post of Stenographer Grade 'D' in the pre revised Pay Band-1 5200-20200, Grade Pay Rs.2400 (Level 4 of Pay Matrix in 7<sup>th</sup> CPC) latest by **14.09.2018**, so as to enable this office to submit the vacancies on-line to the Commission.

Encls: As above.

  
(Suresh Kumar Gupta)  
Sr. Accounts Officer

To

1. The Pr. CCAs/CCAs/CAs (IC) of All Ministries/Departments.
2. Sr. A.O. IT Division is requested to upload the O.M. on the CGA's website.

Proforma for vacancies of Stenographer Grade 'D' (Grade III) for Direct Recruitment through SSC

Ministry/Department.....

1. Sanctioned Strength of Stenographer Grade 'D' - .....
2. In position Stenographer Grade 'D' - .....
3. Vacancies of Stenographer Grade 'D' - .....

Stationwise/Categorywise vacancies of Stenographer Grade D

S.N.	Station	Total vacancy	General	OBC	SC	ST	Bifurcation of vacancies reserved for persons with disabilities (OH, VH, HH)	Remarks, if any

**Ministry/Department-wise Sanctioned Strength of Senior Private Secretaries, Private Secretaries and Stenographers Grade I and II**

SL. NO.	MINISTRY/DEPARTMENT	SANCTIONED STRENGTH		
		Sr. PS	PS	STENO GRADE I/II (MERGED) & GRADE III [Gr C 1 D]
1	AGRICULTURE	0	1	7
2	C.B.D.T.	1	2	12
3	C.B.E.C.	1	2	6
4	CENTRAL PENSION ACCOUNTING OFFICE	0	1	3
5	CHEMICALS & FERTILIZERS	0	0	1
6	CIVIL AVIATION & TOURISM	0	0	2
7	COAL	0	0	2
8	COMMERCE & TEXTILES	0	1	2
9	CONSUMER AFFAIRS, FOOD & PUBLIC DISTRIBUTION	0	1	4
10	ENVIRONMENT & FORESTS	0	1	1
11	EXTERNAL AFFAIRS	1	0	3
12	EARTH SCIENCES	0	0	1
13	FINANCE	0	1	5
14	FOOD PROCESSING INDUSTRIES	0	0	1
15	HEALTH & FAMILY WELFARE	0	1	16
16	HOME AFFAIRS	1	1	11
17	HUMAN RESOURCE DEVELOPMENT	1	1	2
18	INDUSTRY	0	1	2
19	INFORMATION & BROADCASTING	0	1	5
20	I.N.G.A.F.	0	0	2
21	LABOUR & EMPLOYMENT	0	0	3
22	LAW & JUSTICE AND CO. AFFAIRS	0	1	6
23	MINES	0	1	2
24	PERSONNEL, PUBLIC GRIEVANCES & PENSIONS	0	0	2
25	PETROLEUM & NATURAL GAS	0	0	0
26	PLANNING, STATISTICS & PI	0	0	2
27	POWER	0	1	6
28	NEW AND RENEWABLE ENERGY	0	0	1
29	RURAL DEVELOPMENT	0	0	2
30	SCIENCE & TECHNOLOGY	0	0	3
31	STEEL	0	0	1
32	SHIPPING, ROAD TRANSPORT & HIGHWAYS	1	0	4
33	SUPPLY	0	1	4
34	URBAN DEVELOPMENT	0	1	13
35	WATER RESOURCES	0	0	5
36	PFMS	0	6	0
	<b>TOTAL</b>	<b>6</b>	<b>26</b>	<b>142</b>