

**GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CONTROLLER GENERAL OF ACCOUNTS**

**Mahalekha Niyantak Bhawan
E-Block, GPO Complex, INA
New Delhi-110023**

Dated: 25 April, 2017

OFFICE MEMORANDUM

Subject: Verification of membership strength of "All India Association of Pay and Accounts Officers (Civil)" under Central Civil Service (Recognition of Service Association) Rules, 1993.

The matter regarding re-recognition of 'All India Association of Pay and Accounts Officers (Civil)' relating to PAO/AO/Sr.AOs of CGA's organisation is under consideration in this office in consultation with DoPT under Central Civil Service (Recognition of Service Association) Rules, 1993.

2. DoPT has desired to complete the process of verification of membership by Check-off system in pay rolls before sending the Constitution/ Bye Laws of the Association for vetting.

3. The detailed procedure to be followed by the PAOs/Pr.AOs for deduction of the subscription to the Association for verification of membership by Check-off system in pay rolls are as under:-

(i) Every PAO/AO/Sr.AO who wishes to become a member of the above association has to apply in writing to the DDO or any other designated officer for this purpose and give his consent for deduction of membership subscription from the pay rolls in favour of the association in annexure-I to DoPT O.M. No. 2/10/80-JCA dated 31.01.1994. The application will be forwarded to the DDO or the designated officer through the Association after the confirmation of membership. The DDO will process the recovery as per para 2.3 and 4 of this office OM No. 9(4)/93/TA/1006 dated 02.12.1993 and OM No. 9(4)/93/TA/Vol.II/4 dated 09.01.2001. Under the check-off system, a government servant may subscribe to only ONE Association.

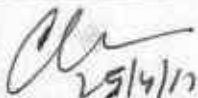
(ii) Each DDO will maintain a register in form Annexure-I as prescribed in this office O.M. No. 9(4)/93/TA/1006 dated 2.12.1993 indicating the year wise details of deductions of membership subscription and name of the Association.

(iii) The DDO will prepare an extract in annexure-II to this office OM dated 2.12.93 and furnish to the nodal agency i.e. the Principal Accounts Office of the respective Min/Dept. The DDO will remit the amount of membership deductions from the pay rolls along with a statement showing the details of such deductions to the Pr.AO who will verify the total of the remittances with the total number of membership of the Association as per statement in annexure II and remit the amount to the Hqrs of Association in terms of para 5 of this office OM dated 2.12.93 and as further clarified vide this office OM No. 9(4)93/TA/ dated 25.06.1996 and circular No. A60015/1/Recog/94/MF.CGA(A)/740 dated 2.7.98. The cheque/ DD may be drawn in favour of **"All India Association of Pay and Accounts Officers (Civil)"**.

(iv) The nodal agency i.e. Pr.AO will consolidate the information received from all the DDOs in Min/Dept and send a consolidated statement to this office (for examining the recognition of the Association) in the following format latest by **10.06.2017**.

| Ministry/ Department | Sanctioned Strength of PAO/AO/Sr.AO | Working strength of PAO/AO/Sr.AO | Number of enrolled members of the Association |
|-------------------------|---|--|---|
| 1 | 2 | 3 | 4 |
| | | | |

This may be given priority.


(Chander Prakash)
Sr. Accounts Officer

To,

1. The Pr. CCAs/CCAs/CAs
2. Secretary General, All India Association of Pay and Accounts Officers (Civil), Films Division, M/o Information & Broadcasting, Phase-I Building, 4th Floor, 24, Dr. G. Deshmukh Marg, Mumbai-400026.
3. ITD section to upload on the CGA website.