



Government of India
Ministry of Finance
INSTITUTE OF GOVERNMENT ACCOUNTS & FINANCE
Block -IV, JNU Campus (Old)
New Delhi -110067
Tele No. 26102257 Super Fax No. 46203636, 26105378

No. INGAF/FW/INGAF Brochure/2016-17/213

Dated 13 June 2017

To

All Pr. CCAs/CCAs/CAs (Independent Charge)

Subject: List of Training Programmes for Central Civil Accounts Service for the month of July, 2017 to September, 2017 – regarding

Sir/Madam,

I am directed to intimate the approval of the Competent Authority for organizing the undermentioned Short Term Training Programs scheduled to be held during the month of July, 2017 to September, 2017 at INGAF (HQ), New Delhi for officials of the Central Civil Accounts Service:

S.No	Name of the Course	Duration	Dates	Venues	Course Fees per participant (Rs.)
1.	Pay Fixation & MACP	1 Day	4 th July 2017	Delhi (HQ)	Rs. 1000/-
2.	Income Tax Rules, Calculation and e-filing	2 Days	6 th & 7 th July 2017	-do-	Rs.2000/-
3.	Appropriation & Finance Accounts	2 Days	25 th & 26 th July 2017	-do-	Rs.2000/-
4.	Mind & Soul Alignment through Yoga	1 Day	2 nd August 2017	-do-	Rs.1000/-
5.	Retirement Benefits & Post Retirement Financial Planning	1 Day	4 th August 2017	-do-	Rs.1000/-
6.	TA & LTC Rules	1 Day	29 th August 2017	-do-	Rs.1000/-
7.	GPF	1 Day	31 st August 2017	-do-	Rs.1000/-

8	Appropriation & Finance Accounts	2 Days	18 th & 19 th Sept. 2017	-do-	Rs.2000/-
9	Medical Attendance Rules, CGHS Rules and CGEGIS	1 Day	21 st Sept. 2017	-do-	Rs.1000/-
10	Income Tax, TDS & e-Filing	2 Days	24 th & 25 th Sept. 2017	-do-	Rs.2000/-

It is requested to nominate suitable officials from amongst Sr.AO/AAO/Sr.Acctt. for the above mentioned training programs.

It may kindly be noted that the total number of participants in each course shall be restricted to twenty-five (25) keeping in view the capacity of the training halls. As such, nominations may kindly be made at the level of Principal Accounts Offices/Head Quarters. Further, it will also be appreciated if the number of nominations from each Ministry is restricted to 2 or 3 participants.

INGAF aims to provide quality training programs to officers of the Accounts cadre throughout the year and seeks your support in terms of timely payments of fees (preferably in advance) along with regular nominations of candidates from your Ministry/Department. This will enable INGAF to fulfil its training mandate.

Fees may kindly be remitted to us in either of the undermentioned modes:

- Through Cheque drawn in favor of '**The Accounts Officer, INGAF**' or;
- Through NEFT as per the details given below:

IFSC Code : UTIB0000119
Account No : 119010200007115
MICR Code : 110211015

It is requested to kindly inform INGAF about the mode of payment once it has been made through Cheque/NEFT so that we may be able to reconcile the same at our end.

Candidates nominated to the training programs must carry their Aadhaar cards or a photocopy to enable registration on the INGAF website.

Yours sincerely



(Deepika Jain)
Joint Director

Copy to:

- 1) Dy. CGA, O/o CGA, Ministry of Finance, New Delhi.
- 2) Accounts Officer (Group-B), O/o CGA, Ministry of Finance, New Delhi.
- 3) Sr. AO (ITD), O/o CGA, Ministry of Finance with request to upload in CGA website.
- 4) AAO (IT), INGAF for uploading in INGAF website.
- 5) Sr. Accounts Officer/Accounts Officer (RTC Kolkata, Mumbai and Chennai).
- 6) Accounts Officer, INGAF (NER), Aizwal.
- 7) File.