

**GOVERNMENT OF INDIA**  
**MINISTRY OF FINANCE, DEPARTMENT OF EXPENDITURE**  
**CONTROLLER GENERAL OF ACCOUNTS**  
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Dated: 6.12.2017

**OFFICE MEMORANDUM**

**Subject:** Strengthening Internal Audit function in Civil Ministries / Departments with adequate manpower.

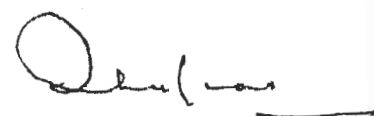
Reference is invited to this office letter of even number dated 13<sup>th</sup> November 2017 on the above cited subject. The Ministry of Finance has desired to have the current status of posts in Internal Audit Wings (IAWs) (sanctioned/filled/vacant) of Ministries / Departments and in this regard, the information was sought from the line Ministries. While compiling the information received, it is seen that while some Ministries / Departments have included the data for Sr. Accountants (Group B non Gazetted) under the column for Group B while other Ministries / Departments have not.

Accordingly, all Pr. CCAs/CCAs/CAs (with independent charge) are requested to issue directions to the concerned for providing the information in the following revised proforma at the earliest but not later than 15<sup>th</sup> December, 2017. The Ministries / Departments who have already furnished the information are also requested to send the information again in the revised proforma.

Statement showing the details of staff strength in Internal Audit Wings as on 01.11.2017.

Sanctioned Strength					Existing strength					
Gr. A (CA/ DCA/ ACA)	Sr.AO/ AO	AAO	Accountants (Sr. Accountant / Accountant)	LDC	Gr. A (CA/ DCA/ ACA)	Sr. AO/ AO	AAO	Sr. Acctt.	Acctt.	LDC
1	2	3	4	5	6	7	8	9	10	11

Vacant position				
Gr. A (CA/ DCA/ ACA)	Sr.AO/ AO	AAO	Accountants (Sr. Accountant / Accountant) [Col.4-(9+10)]	LDC
12	13	14	15	16



(Bhaskar Verma)  
Joint Controller General of Accounts (IAD)

To

1. All Pr. CCAs/CCAs/CAs (with independent charge).
2. Sr. Accounts officer, ITD for uploading on the CGAs website.