

S-11022/01/210/DAMA/DG-DDG/2018-19/ 875  
Ministry of Finance, Department of Expenditure  
O/o Controller General of Accounts  
(DAMA Section)  
Mahalekha Nyantrak Bhawan  
Block -E, GPO Complex, INA, New Delhi

Dated:- 16 March 2018

OFFICE MEMORANDUM

**Subject:- Entry of DDG figures of 2018-19 in UBIS system**

A reference is invited to Budget Division, M/o Finance OM 1/3/2018/Dir.(Budget) dated 14<sup>th</sup> March 2018 indicating there in that as per Budget circular for 2018-19, the Ministries/departments need to enter their DDG data in the UBIS system by 25<sup>th</sup> of January 2018. However it has been observed that data entry has been completed in a very few grants only.

The grant-wise data from UBIS is required to be populated in the 'Budget Module', which will in turn facilitate the generation of Sanctions/payments etc on PFMS. In the absence of this data, it will be seriously hampering the processing of bill for 2018-19 starting with March Salary.

Accordingly it is once again requested that the data entry in the UBIS need to be completed at the earliest.



(Tripti P. Ghosh)

Jt. Controller General of Accounts

To

- (1) All Pr.CCAs/CCAs/CAs, Deptt of Posts & Deptt. of Telecom.
- (2) Lok Sabha, Rajya Sabha, AG Audit Delhi
- (3) Jt.CGA(PFMS)
- (4) Sr.TD, PFMS, Shivaji Stadium.
- (5) Copy to Sr. AO, ITD