No. A.34012(2)/2018/MF.CGA(E)/ 50 6 GOVERNMENT OF INDIA MINISTRYOF FINANCE, DEPARTMENT OF EXPENDITURE CONTROLLER GENERAL OF ACCOUNTS MAHALEKHA NIYANTRAK BHAWAN, INA NEW DELHI

Dated: 20 April, 2018

To

The Pr. CCA/CCA/C	A	
Min./Dept		
New Delhi.		

Sub: Departmental Confirmatory Examination (I), 2018- reg.

Sir/Madam,

The Departmental Confirmatory Examination for the year 2018 will be held tentatively on 30.06.2018.

- 2. Accordingly the list of Candidates fulfilling the eligibility conditions mentioned below may please be forwarded to this office in the enclosed proforma, so as to reach this office latest by 18.05.2018. A soft copy of the list in Excel format (Not in PDF and Word format) is also to be provided at <u>pariksha-cga@gov.in</u>.
- 3. Eligibility to appear in the Exam is as follows:-
 - (a) All directly recruited Accountants who have rendered not less than 6 months of regular service as on 01.06.2018. However, deficiency in this length of service upto a maximum of one month may be condoned by the Appointing Authority at its discretion. While forwarding such cases the fact that the appointing authority has condoned the deficiency in service may please be mentioned in the "remarks" column of the list of candidates.
 - (b) A Lower Division Clerk promoted as Accountant must take the examination provided it commences at least 90 days after his/her promotion. If the examination is held within 90 days of his/her promotion s/he shall have an option not to take it and instead take the subsequent Examination held immediately thereafter.
- 4. A consolidated list of candidates may be forwarded by the Pr. Accounts Office, duly approved by the Pr.CCA/CCA/CA. The list of candidates forwarded by Pay & Accounts Offices will not be accepted. Date of birth and appointment as Accountant may be indicated in DD/MM/YYYY format in the list of candidates.

As the examination is generally conducted at various Centers located all over the country, arrangements for conducting it simultaneously at all the Centers have to be made on the basis of the number of candidates nominated by the Ministry/Departments. You are, therefore, requested to adhere to the deadline i.e. 18.05.2018 set for the submission of the list of candidates to this office. This office may not be in a position to accept the nominations received after this date.

Assistant Controller General of Accounts (Exam)

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PROFORMA FOR LIST OF CANDIDATES FOR THE DEPARTMENTAL CONFIRMATORY EXAMINATION TO BE HELD IN JUNE, 2018

MINISTRY/DEPARTMENT OF:-

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SI.	Index	Name of	Date of Birth	Whether	No. of	Station	Centre of	Precis,	Accounting	Date of	Mode of	Remarks
No	No.	Candidate	(dd/mm/yyyy)	SC/ST/GEN/	chance	where	Exam.	Draft &	Procedure	Appointment as	Recruitment as	
		·		OBC	already	presently		Grammar		Accountant	Accountant	
			-		availed	posted				(dd/mm/yyyy)		
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- (i) Exemption already secured, if any, should be specified in the prescribed columns viz 9 & 10.
- (ii) Each Controller should issue index Nos. to his/her candidates serially, giving indication of the Department to which the candidate belongs.
- (iii) In col. 12 mode of recruitment indicate "direct recruitment "/promotion"/"permanent absorption", as the case may be.

Controller of Accounts/Dy. Controller of Accounts