

No. A. 34012(2)/2018/MF.CGA(E)/596  
GOVERNMENT OF INDIA  
MINISTRY OF FINANCE, DEPARTMENT OF EXPENDITURE  
CONTROLLER GENERAL OF ACCOUNTS  
MAHALEKHA NIYANTRAK BHAWAN, INA  
NEW DELHI-110023

Dated: 9<sup>th</sup> August' 2018

To

The Pr. CCA/CCA/CA,  
Min./Dept. \_\_\_\_\_,  
New Delhi.

**Sub: Departmental Confirmatory Examination (II), 2018- reg.**

Sir/Madam,

The Departmental Confirmatory Examination (II) for the year 2018 will be held tentatively on 22.12.2018.

2. Accordingly the list of Candidates fulfilling the eligibility conditions mentioned below may please be forwarded to this office in the enclosed proforma, so as to reach this office latest by 13.09.2018. A soft copy of the list in Excel format (**Not in PDF and Word format**) is also to be provided at [pariksha-cga@gov.in](mailto:pariksha-cga@gov.in).

3. Eligibility to appear in the Exam is as follows:-

(a) All directly recruited Accountants who have rendered not less than 6 months of regular service as on 01.12.2018. However, deficiency in this length of service upto a maximum of one month may be condoned by the Appointing Authority at its discretion. While forwarding such cases the fact that the appointing authority has condoned the deficiency in service may please be mentioned in the "remarks" column of the list of candidates.

(b) A Lower Division Clerk promoted as Accountant must take the examination provided it commences at least 90 days after his/her promotion. If the examination is held within 90 days of his/her promotion s/he shall have an option not to take it and instead take the subsequent Examination held immediately thereafter.

4. **A consolidated list of candidates may be forwarded by the Pr. Accounts Office, duly approved by the Pr.CCA/CCA/CA. The list of candidates forwarded by Pay & Accounts Offices will not be accepted. Date of birth and date of appointment as Accountant may be indicated in DD/MM/YYYY format in the list of candidates.**

As the examination is generally conducted at various Centers located all over the country, arrangements for conducting it simultaneously at all the Centers have to be made on the basis of the number of candidates nominated by the Ministry/Departments. You are, therefore, requested to adhere to the deadline i.e. **13.09.2018** set for the submission of the list of candidates to this office. This office may not be in a position to accept the nominations received after this date.

Yours faithfully

  
(Dr. Richa Pandey)

Assistant Controller General of Accounts (Exam)

Copy to Sr AO (ITD) for uploading on the website  
Anjan.  
for

