

Government of India
Ministry of Finance
Department of Expenditure
Controller General of Accounts

Mahalekha Niyantrak Bhawan
E-Block, GPO Complex
INA, New Delhi-110023
Dated:30.07.2018

OFFICE MEMORANDUM

Subject:-Delay in Relieving of AAO(C) Passed Officials, AAOs, PAOs & Sr.AOs from the Field PAOs on Promotion/Transfer.

Attention is invited to this office OM No.A.32014/1/2005/MF.CGA(A)/Gr.B/Preference/1074 dated 19/12/2005 regarding relieving of officials on promotion, transfer etc. It was directed therein that the relieving orders from Pr.AO should not indicate simply "Relieved With Immediate Effect" but should clearly state the date from which the concerned official will stand relieved.

2. But it has been observed that despite instructions, the relieving orders issued by Pr.AOs continue to bear the phrase "With Immediate Effect". This practice frequently creates situations where in the absence of a definite date on the relieving order from Pr.AO, the official does not actually get relieved immediately from his field office.

3. It is, therefore, reiterated that henceforth, all the relieving orders to be issued from Pr.AOs should give maximum 5 working days to the field office for relieving the official, compliance of which should be monitored from Pr.AO.

4. Further, outstation PAOs may be directed to endorse a copy of the Joining report/Relieving orders of AAO,PAO/Sr.AO to this office by fax on 011-24626639 or by mail at "groubsec-cga@gov.in" also, as and when sent to Pr.AO.


(Suman Bala)

Jt. Controller General of Accounts

To:

1. All Pr.CCAs/CCAs/CAs.
2. Sr.AO(ITD) for uploading on O/o CGA website
3. Guard File