

PUBLIC FINANCIAL MANAGEMENT SYSTEM

USER MANUAL ON CCA LEVEL FUNCTIONALITY FOR RE-APPROPRIATION

Provision has been made available for CCA level user creation in PFMS with effect from 1st February, 2017 for doing the following type of activities in PFMS with regards to Re-Appropriation:

A. To redirect the already entered cases of Re-Appropriation wherein changes are required due to some data entry error or due to some modifications communicated by Ministry. At present these types of cases are being handled from backend.

B. Approving the cases of exceptional nature viz wherein Re-Appropriation is being done from Supplementary & no B.E. is available.

CREATION OF USER ID OF CCA USER

CCA level user first needs to register himself on PFMS portal.

He will open the web portal **pfms.nic.in** and click the option **“REGISTER SANCTION ID GENERATION USERS”** given below the button **“LOG IN”** on home page.

Following screen for **“USER DETAILS”** will appear. **“CCA”** is to be selected as the **“Type of user “**. After filling up all the personal details and other required columns, user will press the button **“SUBMIT”**.

System will display a message “User has been saved successfully”.

Registration of CCA User on PFMS requires to be approved by PFMS office. For approval, request from concerned Principal Accounts Office, in the form of scanned copy of letter addressed to ACGA (ITD-PFMS), O/o CGA, may be forwarded to email id **sys@nic.in**.

Once the registration is approved by PFMS, CCA user can login the PFMS web portal. However on first login, system will ask to change the password.

After the password has been changed, CCA user can log in PFMS.

For performing all the activities related to Re-Appropriation, as mentioned above, CCA user will go to:

“BUDGET” > “BE” > “MANAGE RE-APPROPRIATION”.

1. PROCESS FLOW FOR MODIFYING THE ALREADY SAVED RE-APPROPRIATION ORDER

(A) At PrAO Level User

Once a Re-Appropriation order has been accepted by Principal Accounts Officer, budget provision in both the heads (From) and (to) will be updated accordingly.

Budget Provision before acceptance of Re-Appropriation order by Pr. Accounts Officer (RE-APPROPRIATION FROM)

PAO	DDO	Amount	Letter No	Letter Date	Status	PAO Remark
015954-PAO(DE), New Delhi	215955-SECTION OFFICER (A & B SECTION), DEPARTMENT OF EXPENDITURE, NORTH BLOCK, NEW DELHI-110001	100000	123	12/04/2016	Submitted	

(RE-APPROPRIATION TO)

Public Financial Management System-PFMS
(formerly CPMS)

Welcome: PANKAJ KOCHHAR
User Type: DealingHand
Financial Year: 2016-2017

03:37:27 PM

DDO-Wise Budget Allocation

PAO: 015954-PAO(DE), New Delhi

Grant No: 034-Department of Expenditure

Function Head: 2052000901001-ESTABLISHMENT

Object Code: 13-OFFICE EXPENSES

Category: 3-NON PLAN VOTED-EXPENDITURE

DDO Code: --Select--

All figures are in actuals

- Original Budget Amount:125200000
- Supplementary1 Amount:0
- Supplementary2 Amount:0
- Supplementary3 Amount:0
- ReAppropriation Amount:0**
- Surrender Amount:0
- Authorization Amount:110000
- Total Provision(1+2+3+4+5+6+7):125090000
- Allocated Amount:24815000
- Balance Amount(8-9):100775000

ALLOCATION DETAILS

PAO	DDO	Amount	Letter No	Letter Date	Status	PAO Remark
015954-PAO(DE), New Delhi	215955-SECTION OFFICER (A & B SECTION),DEPARTMENT OF EXPENDITURE,NORTH BLOCK,NEW DELHI-110001	1000000	123	12/04/2016	Submitted	

Pr. Accounts Officer will press “ACCEPT” button to accept the Re-Appropriation order.

Public Financial Management System-PFMS
(formerly CPMS)

Welcome: PANKAJ KOCHHAR
User Type: PRAO
Financial Year: 2016-2017

04:55:38 PM

View Budget Re-Appropriation

Re-Appropriation Number: Grant Number: Re-Appropriation Status: All

Search

ReAppropriation No	Order No	Order Date	Grant Details	Status	Exception Case	View Details	View File	Action
2	6	06/02/2017	034-Department of Expenditure	Forwarded BY AAO	N/A	View Details	SAMPLE RE-APPROPRIATIO N.pdf	Accept Return To AAO

The system will display a message “Successfully Passed”.

Public Financial Management System-PFMS
(formerly CPMS)

Welcome: PANKAJ KOCHHAR
User Type: PRAO
Financial Year: 2016-2017

04:56:16 PM

View Budget Re-Appropriation

Successfully Passed

Re-Appropriation Number: Grant Number: Re-Appropriation Status: All

Search

ReAppropriation No	Order No	Order Date	Grant Details	Status	Exception Case	View Details	View File	Action
2	6	06/02/2017	034-Department of Expenditure	Passed BY PrAO	N/A	View Details	SAMPLE RE-APPROPRIATIO N.pdf	Reinitiation Request

Effect of accepted Re-Appropriation order by PrAO will be reflected on budget provision, and budget will be updated accordingly.

Budget Provision after acceptance of Re-Appropriation order by Pr. Accounts Officer (RE-APPROPRIATION FROM)

Public Financial Management System-PFMS (formerly CPMS) | Welcome: PANKAJ KOCHHAR | User Type: DealingHand | Financial Year: 2016-2017 | 05:22:07 PM | [pankajkochhar3] Logout | Change Password

Home | BharatKosh | CAM Reports | Budget | ReprocessFailedTransaction | Sanctions | Pension | Transfer Entry | Bank Reconciliation | Employee Info. System | Reports | Bank | Register/ Track Issue

DDO-Wise Budget Allocation

All figures are in actuals

PAO: 015954-PAO(DE), New Delhi

Grant No: 034-Department of Expenditure

Function Head: 2052000901001-ESTABLISHMENT

Object Code: 28-PROFESSIONAL SERVICES

Category: 3-NON PLAN VOTED-EXPENDITURE

DDO Code: --Select--

- Original Budget Amount: 10800000
- Supplementary1 Amount: 0
- Supplementary2 Amount: 0
- Supplementary3 Amount: 0
- ReAppropriation Amount: -300000
- Surrender Amount: 0
- Authorization Amount: 0

Total Provision(1+2+3+4+5-6+7): 10500000

Allocated Amount: 1526000

Balance Amount(8-9): 8974000

ALLOCATION DETAILS

PAO	DDO	Amount	Letter No	Letter Date	Status	PAO Remark
015954-PAO(DE), New Delhi	215955-SECTION OFFICER (A & B SECTION),DEPARTMENT OF EXPENDITURE,NORTH BLOCK,NEW DELHI-110001	1000000	123	12/04/2016	Submitted	

(RE-APPROPRIATION TO)

Public Financial Management System-PFMS (formerly CPMS) | Welcome: PANKAJ KOCHHAR | User Type: DealingHand | Financial Year: 2016-2017 | 05:36:25 PM | [pankajkochhar3] Logout | Change Password

Home | BharatKosh | CAM Reports | Budget | ReprocessFailedTransaction | Sanctions | Pension | Transfer Entry | Bank Reconciliation | Employee Info. System | Reports | Bank | Register/ Track Issue

DDO-Wise Budget Allocation

All figures are in actuals

PAO: 015954-PAO(DE), New Delhi

Grant No: 034-Department of Expenditure

Function Head: 2052000901001-ESTABLISHMENT

Object Code: 13-OFFICE EXPENSES

Category: 3-NON PLAN VOTED-EXPENDITURE

DDO Code: --Select--

- Original Budget Amount: 125200000
- Supplementary1 Amount: 0
- Supplementary2 Amount: 0
- Supplementary3 Amount: 0
- ReAppropriation Amount: 300000
- Surrender Amount: 0
- Authorization Amount: -110000

Total Provision(1+2+3+4+5-6+7): 125390000

Allocated Amount: 24815000

Balance Amount(8-9): 100575000

ALLOCATION DETAILS

PAO	DDO	Amount	Letter No	Letter Date	Status	PAO Remark
015954-PAO(DE), New Delhi	215955-SECTION OFFICER (A & B SECTION),DEPARTMENT OF EXPENDITURE,NORTH BLOCK,NEW DELHI-110001	1000000	123	12/04/2016	Submitted	

At PrAO user level, an option for **“RE-INITIATION REQUEST”** under the column **“ACTION”** will be available. This option has been made available to get redirected following two kind of cases:-

1. All the already entered cases of Re-Appropriation wherein changes are required due to some data entry error or due to some modifications communicated by Ministry.
2. All the cases of exceptional nature after acceptance/approval by CCA User.

In case any modification is required in already accepted Re-Appropriation order, PrAO user will forward the request for redirection to CCA user by pressing the button **“RE-INITIATION REQUEST”**.

Public Financial Management System-PFMS
D/o Controller General of Accounts, Ministry of Finance (formerly CPMS)

Welcome: PANKAJ KOCHHAR
User Type: PRAO
Financial Year: 2016-2017

04:56:38 PM

[pankajkochhar1] Logout
Change Password

View Budget Re-Appropriation

Successfully Passed

Re-Appropriation Number: Grant Number: Re-Appropriation Status: All

Search

ReAppropriation No	Order No	Order Date	Grant Details	Status	Exception Case	View Details	View File	Action
2	6	06/02/2017	034-Department of Expenditure	Passed BY PRAO	N/A	View Details	SAMPLE RE-APPROPRIATION.pdf	Reinitiation Request

System will ask for confirmation of action. User will press “OK”.

Public Financial Management System-PFMS
D/o Controller General of Accounts, Ministry of Finance (formerly CPMS)

Welcome: PANKAJ KOCHHAR
User Type: PRAO
Financial Year: 2016-2017

04:56:43 PM

[pankajkochhar1] Logout
Change Password

View Budget Re-Appropriation

Successfully Passed

Re-Appropriation Number: Grant Number: Re-Appropriation Status: All

Search

ReAppropriation No	Order No	Order Date	Grant Details	Status	Exception Case	View Details	View File	Action
2	6	06/02/2017	034-Department of Expenditure	Passed BY PRAO	N/A	View Details	SAMPLE RE-APPROPRIATION.pdf	Reinitiation Request

164.100.129.32 says:

Are you sure, you want to reinitiation reappropriation

Prevent this page from creating additional dialogues.

OK Cancel

User will enter relevant remarks for Re-Appropriation, and press “SUBMIT” button.

Public Financial Management System-PFMS
D/o Controller General of Accounts, Ministry of Finance (formerly CPMS)

Welcome: PANKAJ KOCHHAR
User Type: PRAO
Financial Year: 2016-2017

04:57:27 PM

[pankajkochhar1] Logout
Change Password

View Budget Re-Appropriation

Re-Appropriation Number: Grant Number: Re-Appropriation Status: All

Search

ReAppropriation No	Order No	Order Date	Grant Details	Status	Exception Case	View Details	View File	Action
2	6	06/02/2017	034-Department of Expenditure	Passed BY PRAO	N/A	View Details	SAMPLE RE-APPROPRIATION.pdf	Reinitiation Request

Enter Remarks For Re-Appropriation

Remarks :

* max 100 characters

Submit Cancel

System will display a message for successful forwarding of record to CCA user. Status of record will displayed as **“Reinitiated by PrAO”**.

Public Financial Management System-PFMS
(formerly CPMS)

Welcome: PANKAJ KOCHHAR
User Type: PrAO
Financial Year: 2016-2017

04:57:36 PM

[pankajkochhar1] Logout
Change Password

View Budget Re-Appropriation

Successfully Re initiation Forwarded to CCA

Re-Appropriation Number: Grant Number: Re-Appropriation Status: All

Search

ReAppropriation No	Order No	Order Date	Grant Details	Status	Exception Case	View Details	View File	Action
2	6	06/02/2017	034-Department of Expenditure	Reinitiated BY PrAO	N/A	View Details	SAMPLE RE-APPROPRIATIO N.pdf	

(B) At CCA Level User

CCA level user will open PFMS web portal with his login id and password. On home page, user will go to:

“BUDGET” > “BE” > “MANAGE RE-APPROPRIATION”

Public Financial Management System-PFMS
(formerly CPMS)

Welcome: BHARTI TULI
User Type: CCA
Financial Year: 2016-2017

05:00:26 PM

[BHARTIEXPCCA] Logout
Change Password

Budget > BE > Manage ReAppropriation

BHARTI TULI

Manage ReAppropriation

The following table shows the summary of Agency according to status and type. To find out what a particular status means, take your mouse over the status name. To find the details of Agency in a status, Click on the corresponding status.

Agency Bank Account Validation Status

A screen for **“View Budget Re-Appropriation”**, displaying a list of forwarded records by Pr. AO, will appear. In case, desired record is not displayed on screen, user can make use of search criteria viz. Re-Appropriation Number, Grant Number, Re-Appropriation Status to trace a particular record.

Public Financial Management System-PFMS
(formerly CPMS)

Welcome: BHARTI TULI
User Type: CCA
Financial Year: 2016-2017

05:00:41 PM

[BHARTIEXPCCA] Logout
Change Password

View Budget Re-Appropriation

NOTE :
1) If Re-initiation of Reappropriation is accepted at CCA Level, then the request will be accepted and returned back to DH for modification.
2) If Re-initiation of Reappropriation is rejected at CCA Level, then the request will be forwarded to PrAO and treated as Passed by PrAO.

Re-Appropriation Number: Grant Number: Re-Appropriation Status: All

Search

ReAppropriation No	Order No	Order Date	Grant Details	Status	Exception Case	View Details	View File
2	6	06/02/2017	034-Department of Expenditure	Reinitiated BY PrAO	N/A	View Details	SAMPLE RE-APPROPRIATION.pdf

Dropdown menu options:
All
Forwarded BY DH
Forwarded BY PrAO
Reinitiated BY PrAO
Passed BY CCA
Returned BY CCA
Reinitiation Passed BY CCA
Reinitiation Returned BY CCA
Intermediate Save
Passed BY DH
Forwarded BY AAO
Returned BY AAO
Passed BY PrAO
Return BY PrAO

The details of desired record viz. Re-Appropriation Number, Order No., Grant Details, Status will appear in a grid.

Public Financial Management System-PFMS
(formerly CPMS)

Welcome: BHARTI TULI
User Type: CCA
Financial Year: 2016-2017

05:01:10 PM

[BHARTIEXPCCA] Logout
Change Password

Home
Budget

View Budget Re-Appropriation

NOTE :
1) If Re-initiation of Reappropriation is accepted at CCA Level, then the request will be accepted and returned back to DH for modification.
2) If Re-initiation of Reappropriation is rejected at CCA Level, then the request will be forwarded to PrAO and treated as Passed by PrAO.

Re-Appropriation Number: Grant Number: Re-Appropriation Status: Reinitiated BY PrAO

Search

ReAppropriation No	Order No	Order Date	Grant Details	Status	Exception Case	View Details	View File	Action
2	6	06/02/2017	034-Department of Expenditure	Reinitiated BY PrAO	N/A	View Details	SAMPLE RE-APPROPRIATI ON.pdf	Acceptance of Reinitiation Rejection of Reinitiation

CCA user can view the details of Re-Appropriation orders by clicking the hyperlink **“VIEW DETAILS”**. After viewing the details, **“CANCEL”** is to be pressed to go back to previous screen.

Public Financial Management System-PFMS
(formerly CPMS)

Welcome: BHARTI TULI
User Type: CCA
Financial Year: 2016-2017

05:01:29 PM

[BHARTIEXPCCA] Logout
Change Password

Home
Budget

Re-Appropriation Details

Thousands ₹ in

Reappropriation No. : 2

S.No.	Function Head	Object Head	Type	Category	Department(Only for UT Grants)	From/To	Amount	Reason
1	2052000901001-ESTABLISHMENT	28-PROFESSIONAL SERVICES	Revenue	3-NON PLAN VOTED-EXPENDITURE		From	300	By rationalizing expenditure through economy measures saving has occurred
2	2052000901001-ESTABLISHMENT	13-OFFICE EXPENSES	Revenue	3-NON PLAN VOTED-EXPENDITURE		To	300	Fund is required for office expenses

Remarks Details

Remarks : Reappropriation order No. 6 dated 06.02.2017

AAO Remarks : Relevant remarks to be entered by AAO

PrAO Remarks : Relevant remarks to be entered by PrAO

DH Remarks : Here, relevant remarks for Re-Appropriation are to be entered by DH

DH Exception Remarks :

CCA Exception Remarks :

PrAO Re-Initiation Remarks : Remarks for Re-Appropriation to be entered

CCA Re-Initiation Remarks :

Cancel

By clicking the hyperlink **“VIEW FILE”**, CCA user can also view the pdf file of Re-Appropriation order uploaded on PFMS.

Public Financial Management System-PFMS
(formerly CPMS)

Welcome: BHARTI TULI
User Type: CCA
Financial Year: 2016-2017

05:01:45 PM

[BHARTIEXPCCA] Logout
Change Password

Home
Budget

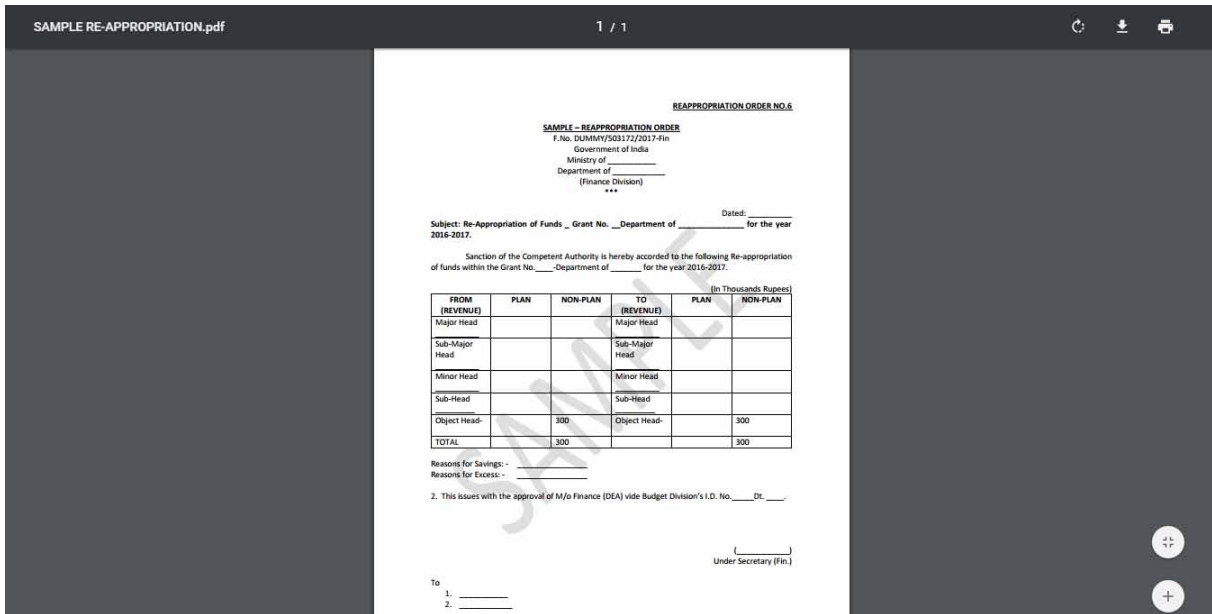
View Budget Re-Appropriation

NOTE :
1) If Re-initiation of Reappropriation is accepted at CCA Level, then the request will be accepted and returned back to DH for modification.
2) If Re-initiation of Reappropriation is rejected at CCA Level, then the request will be forwarded to PrAO and treated as Passed by PrAO.

Re-Appropriation Number: Grant Number: Re-Appropriation Status: Reinitiated BY PrAO

Search

ReAppropriation No	Order No	Order Date	Grant Details	Status	Exception Case	View Details	View File	Action
2	6	06/02/2017	034-Department of Expenditure	Reinitiated BY PrAO	N/A	View Details	SAMPLE RE-APPROPRIATI ON.pdf	Acceptance of Reinitiation Rejection of Reinitiation



After viewing the details and pdf file of Re-Appropriation order, CCA user can proceed to opt either of the two available options – “Acceptance of Re-Initiation” or “Rejection of Re-Initiation”.

NOTE:

1) If Re-initiation of Re-appropriation is accepted at CCA Level, then the request will be accepted and returned back to DH for modification in the already saved Re-Appropriation order. .

2) If Re-initiation of Re-appropriation is rejected at CCA Level, then no modification in the already saved Re-Appropriation order will be allowed.

In case, the record is not found correct and needs to be returned back to DH (dealing Hand of Pr. Accounts Office) for modifications, the Re-Initiation request will be accepted at CCA level by opting the action “Acceptance of Re-Initiation”. System will ask for confirmation of action. User will confirm the action by pressing “OK”.

Public Financial Management System-PFMS (formerly CPMS)

Welcome: BHARTI TULI
 User Type: CCA
 Financial Year: 2016-2017

05:02:40 PM

[BHARTIEXPCCA] Logout
 Change Password

Home
 Budget

View Budget Re-Appropriation

NOTE :
 1) If Re-initiation of Reappropriation is accepted at CCA Level, then the request will be accepted and returned back to DH for modification.
 2) If Re-initiation of Reappropriation is rejected at CCA Level, then the request will be forwarded to Pr.AO and treated as Passed by Pr.AO.

Re-Appropriation Number: _____ Grant Number: _____ Re-Appropriation Status: Reinitiated BY PrAO

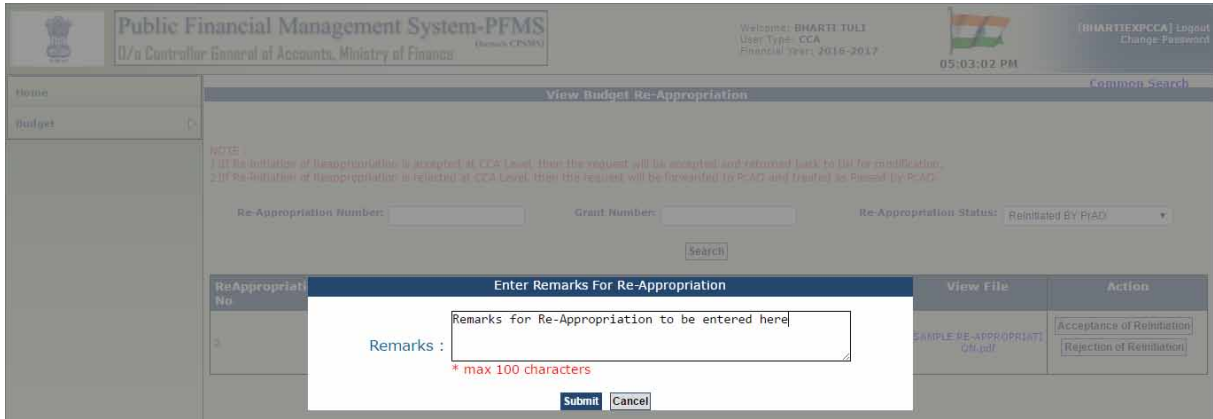
Search

ReAppropriation No	Order No	Order Date	Grant Details	Status	Exception Case	View Details	View File	Action
2	6	06/02/2017	034-Department of Expenditure	Reinitiated BY PrAO	N/A	View Details	SAMPLE RE-APPROPRIATI ON.pdf	Acceptance of Reinitiation Rejection of Reinitiation

164.100.129.32 says:
 Are you sure, you want to accept this reappropriation

OK Cancel

User will Press **“SUBMIT”** after entering the relevant remarks for Re-Appropriation.



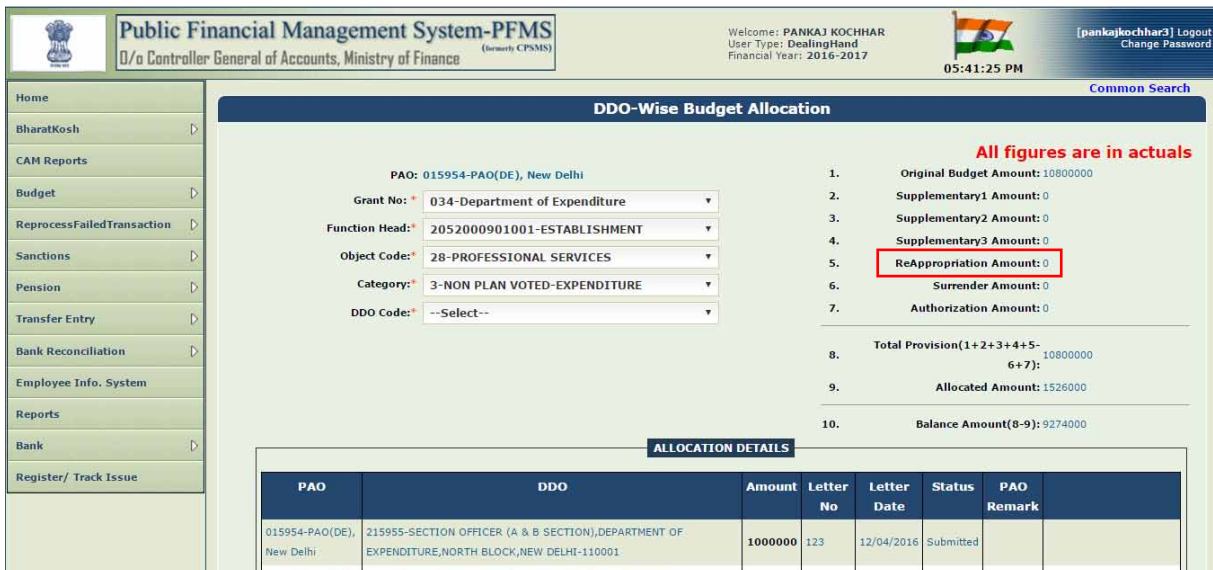
System will display a message for successful acceptance of Re-Initiation request. The status of record will be displayed as **“Re-Initiation passed by CCA”**.



After the request for Re-Initiation has been accepted by CCA user, budget will be updated accordingly.

Effect on Budget Provision after acceptance of Re-Initiation request by CCA

(RE-APPROPRIATION FROM)



(RE-APPROPRIATION TO)

(C) In Principal Accounts office

Now this Re-Appropriation order in respect of which Re-Initiation request has been accepted by CCA, will be available at DH user for further modifications or even deletion (if required).

DH will open PFMS web portal and go to:

“BUDGET” > “BE” > “MANAGE RE-APPROPRIATION”

DH user can make use of search criteria to trace the desired record. The status of Re-Appropriation will be shown as **“Re-Initiation Passed by CCA”**.

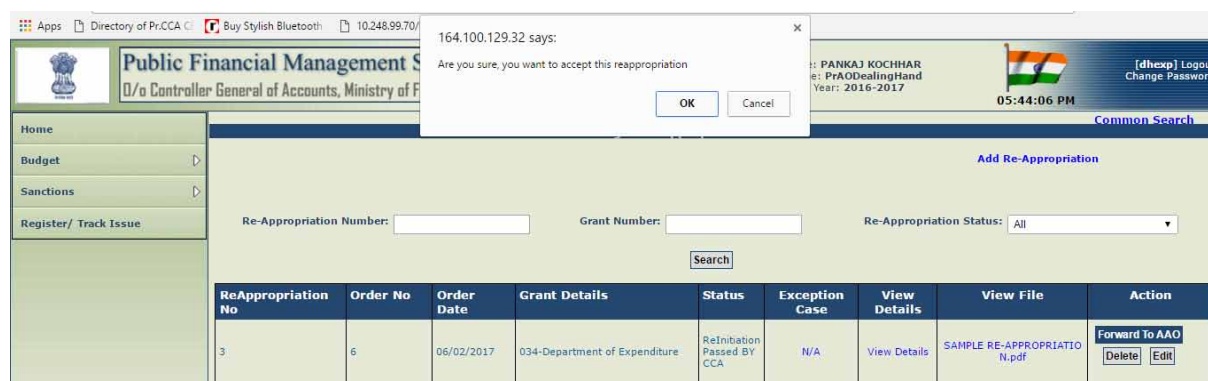
By clicking the hyperlink **“View Details”**, details of Re-Appropriation order can be seen.

By clicking the hyperlink **“View File”**, pdf copy of Re-Appropriation order can be viewed.

DH user will have three options available, for taking action – “Edit”, “Delete” and “Forward to AAO”.

He can opt either to **“EDIT”** record for carrying out any modifications, or even **“DELETE”** the record, if required.

System will not allow DH to forward the record to AAO without taking any action.



Public Financial Management System
 O/o Controller General of Accounts, Ministry of Finance

164.100.129.32 says:
 Are you sure, you want to accept this reappropriation

OK Cancel

PANKAJ KOCHHAR
 User Type: PrAODealingHand
 Financial Year: 2016-2017

05:44:06 PM

[dhexp] Logout
 Change Password

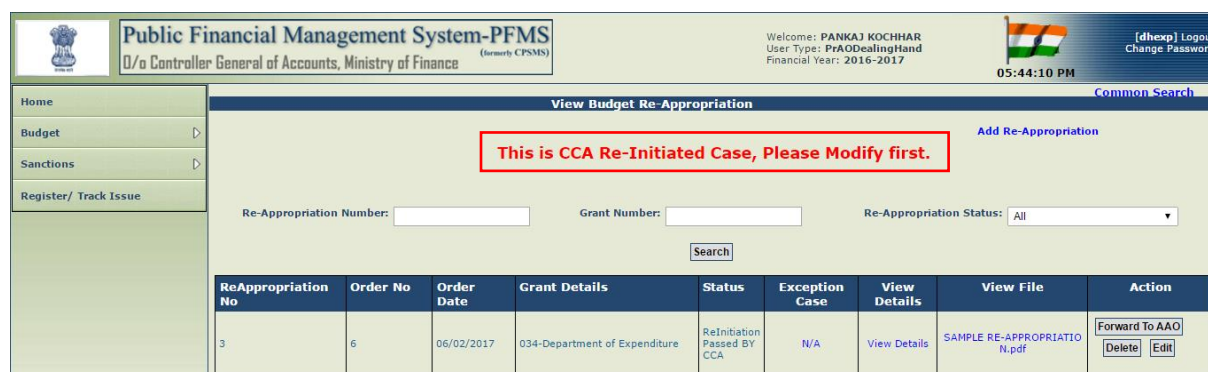
Common Search

Add Re-Appropriation

Re-Appropriation Number: Grant Number: Re-Appropriation Status: All

Search

ReAppropriation No	Order No	Order Date	Grant Details	Status	Exception Case	View Details	View File	Action
3	6	06/02/2017	034-Department of Expenditure	ReInitiation Passed BY CCA	N/A	View Details	SAMPLE RE-APPROPRIATIO N.pdf	Forward To AAO Delete Edit



Public Financial Management System-PFMS
 (formerly CPMS) O/o Controller General of Accounts, Ministry of Finance

Welcome: PANKAJ KOCHHAR
 User Type: PrAODealingHand
 Financial Year: 2016-2017

05:44:10 PM

[dhexp] Logout
 Change Password

Common Search

View Budget Re-Appropriation

Add Re-Appropriation

This is CCA Re-Initiated Case, Please Modify first.

Re-Appropriation Number: Grant Number: Re-Appropriation Status: All

Search

ReAppropriation No	Order No	Order Date	Grant Details	Status	Exception Case	View Details	View File	Action
3	6	06/02/2017	034-Department of Expenditure	ReInitiation Passed BY CCA	N/A	View Details	SAMPLE RE-APPROPRIATIO N.pdf	Forward To AAO Delete Edit

DH can carry out the required modifications by pressing the button **“EDIT”**. He will carry out the modifications, save the record, and thereafter forward it to AAO for onward transmission to PrAO for final acceptance.

(NOTE: In the latest functionality for Re-Appropriation, DH user has been provided with the facility of **“INTERMEDIATE SAVE”**. Re-Appropriation number will be generated by the system. For further modification (edit/delete), user can retrieve the saved record through the option **“Manage Re-Appropriation”**. After making required modifications, DH will again press the button **“INTERMEDIATE SAVE”** to update the record. Thereafter, he has to press the button **“FINAL SAVE”**, after which option **“FORWARD TO AAO”** will become available.)

Public Financial Management System-PFMS
 O/o Controller General of Accounts, Ministry of Finance (formerly CPSMS)

Welcome: PANKAJ KOCHHAR
 User Type: PrAODealingHand
 Financial Year: 2016-2017

05:11:25 PM [dhexp] Logout Change Password

Budget Re-Appropriation

Controller: 013-EXPENDITURE Grant: 034-Department of Expenditure

Re-Appropriation From

Charged/Voted: Voted Type: Revenue
 From Category: --Select-- From Function Head: From Object Head: -Select-

Enter Amount: Reason:

Table:

Sr.No	Function Head	Object Head	Category	Type	Charged/Voted	Department(For UT Grants Only)	Reason	Amount	Exception	Delete
1	2052000901001-ESTABLISHMENT	28-PROFESSIONAL SERVICES	3-NON PLAN VOTED-EXPENDITURE	Revenue	Voted		By rationalizing expenditure through economy measures saving has occurred	300	N/A	X
Total								300		

Re-Appropriation To

Charged/Voted: Voted To Type: Revenue
 To Category: --Select-- To Function Head: To Object Head: -Select-

Enter Amount: Reason:

Table:

Sr.No	Function Head	Object Head	Category	Type	Charged/Voted	Department(For UT Grants Only)	Reason	Amount	Exception	Delete
1	2052000901001-ESTABLISHMENT	13-OFFICE EXPENSES	3-NON PLAN VOTED-EXPENDITURE	Revenue	Voted		Fund is required for office expenses	300	N/A	X
Total								300		

Re-Appropriation Order Details

Order Number: 6 Order Date: 06/02/2017

Upload Re-Appropriation order: Choose file Upload

Note: Only files of type jpg, png, and pdf of size not more than 4MB are allowed. SAMPLE RE-APPROPRIATION.pdf SAMPLE RE-APPROPRIATION.pdf

Remarks: Reappropriation order No. 6 dated 06.02.2017

All the sanction by the competent authority has been taken.

Intermediate Save Final Save

If required, the incorrect record can be deleted by DH user by pressing the button **“DELETE”**

Public Financial Management System

164.100.129.32 says:
 Are you sure, you want to return this reappropriation
 Prevent this page from creating additional dialogues.
 OK Cancel

PANKAJ KOCHHAR
 PrAODealingHand
 Year: 2016-2017

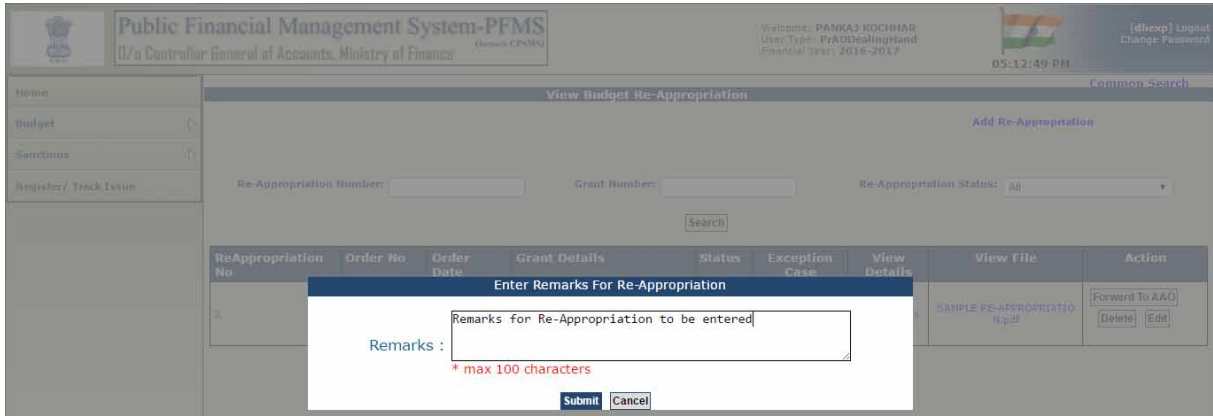
05:12:28 PM [dhexp] Logout Change Password

Re-Appropriation

Re-Appropriation Number: Grant Number: Re-Appropriation Status: All

Table:

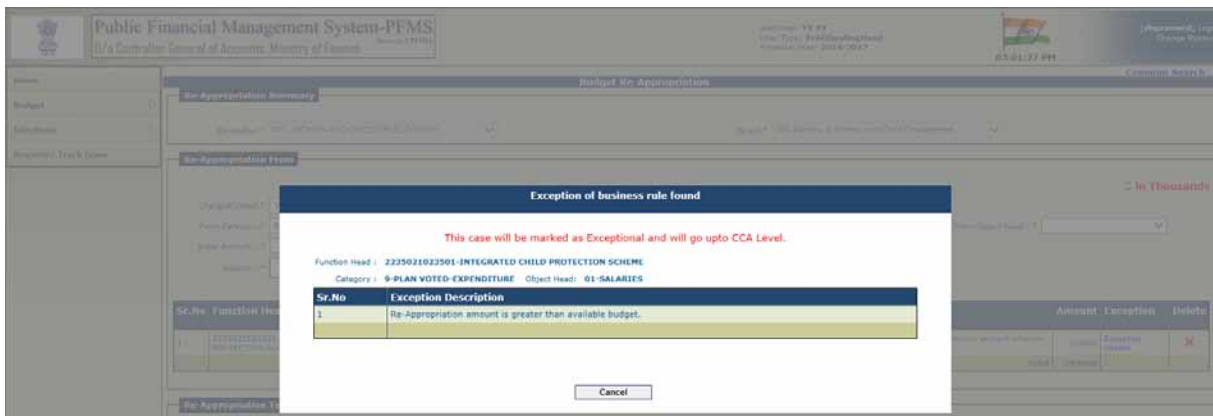
ReAppropriation No	Order No	Order Date	Grant Details	Status	Exception Case	View Details	View File	Action
2	6	06/02/2017	034-Department of Expenditure	Passed BY DH	N/A	View Details	SAMPLE RE-APPROPRIATION.pdf	Forward To AAO Delete Edit



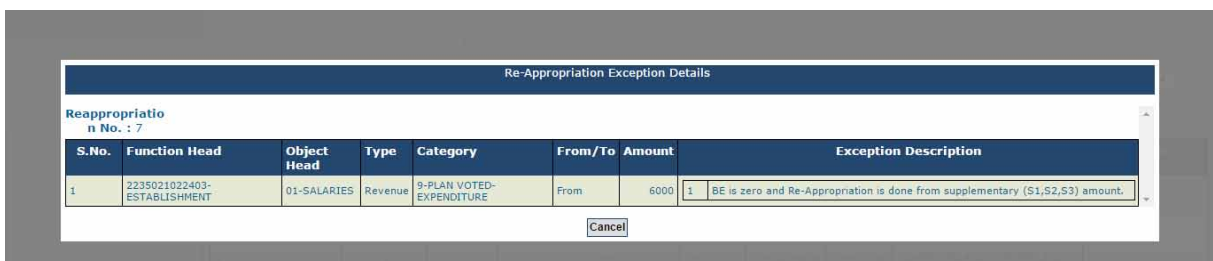
2. PROCESS FLOW FOR APPROVING THE EXCEPTIONAL CASES

All the cases of exceptional nature will be forwarded to CCA user for approval.

In such cases, record will be marked as exceptional case and will be forwarded to CCA user by PrAO user.



CCA user can view Re-Appropriation exception details by clicking the hyperlink **“VIEW EXCEPTIONS”**. Press **“CANCEL”** button to go back to previous screen.



He will have two options available - “ACCEPT” or “RETURN TO PrAO”



Public Financial Management System-PFMS
D/o Controller General of Accounts, Ministry of Finance

Welcome: TESTING USER
User Type: CCARE
Financial Year: 2016-2017

01:43:43 PM

Home Budget

View Budget Re-Appropriation

NOTE:
1] If Re-initiation of Reappropriation is accepted at CCA Level, then the request will be accepted and returned back to DH for modification.
2] If Re-initiation of Reappropriation is rejected at CCA Level, then the request will be forwarded to PrAO and treated as Passed by PrAO.

Re-Appropriation Number: Grant Number: Re-Appropriation Status: AB

Search

ReAppropriation No	Order No	Order Date	Grant Details	Status	Exception Case	View Details	View File	Action
7	testing 1412	14/12/2016	097-Ministry of Women and Child Development	Forwarded BY PrAO	View Exceptions	View Details	REAPPROPRIATION ORDER UPLOAD TESTING.pdf	Accept Return To PrAO
5	0712 testing	07/12/2016	097-Ministry of Women and Child Development	Passed BY PrAO	N/A	View Details	REAPPROPRIATION ORDER UPLOAD TESTING.pdf	
4	testing 0712	07/12/2016	097-Ministry of Women and Child Development	Passed BY CCA	View Exceptions	View Details	REAPPROPRIATION ORDER UPLOAD TESTING.pdf	
3	reappropriation from r22p1ama nary amount	07/11/2016	097-Ministry of Women and Child Development	Passed BY CCA	View Exceptions	View Details	REAPPROPRIATION ORDER UPLOAD TESTING.pdf	
2	cca level user 3 1102016	31/10/2016	097-Ministry of Women and Child Development	Passed BY CCA	View Exceptions	View Details	REAPPROPRIATION ORDER UPLOAD TESTING.pdf	
1	test 2709	27/09/2016	097-Ministry of Women and Child Development	Passed BY PrAO	N/A	View Details	REAPPROPRIATION ORDER UPLOAD TESTING.pdf	

In case CCA user opts to “ACCEPT” the Re-Appropriation order, budget will be updated accordingly.



Public Financial Management System-PFMS
D/o Controller General of Accounts, Ministry of Finance

Welcome: TESTING USER
User Type: CCARE
Financial Year: 2016-2017

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Home Budget

View Budget Re-Appropriation

Re-appropriation (Exception) is accepted

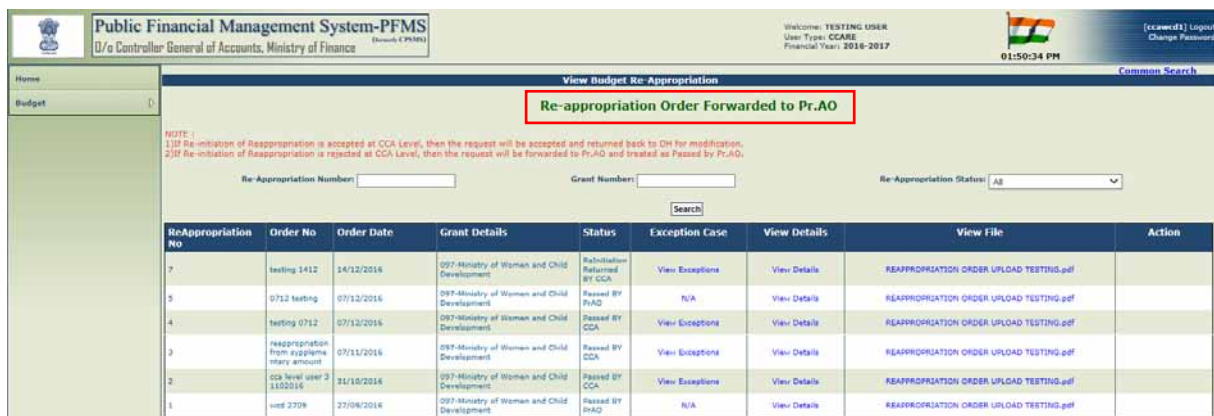
NOTE:
1] If Re-initiation of Reappropriation is accepted at CCA Level, then the request will be accepted and returned back to DH for modification.
2] If Re-initiation of Reappropriation is rejected at CCA Level, then the request will be forwarded to PrAO and treated as Passed by PrAO.

Re-Appropriation Number: Grant Number: Re-Appropriation Status: AB

Search

ReAppropriation No	Order No	Order Date	Grant Details	Status	Exception Case	View Details	View File	Action
7	testing 1412	14/12/2016	097-Ministry of Women and Child Development	Passed BY CCA	View Exceptions	View Details	REAPPROPRIATION ORDER UPLOAD TESTING.pdf	
5	0712 testing	07/12/2016	097-Ministry of Women and Child Development	Passed BY PrAO	N/A	View Details	REAPPROPRIATION ORDER UPLOAD TESTING.pdf	
4	testing 0712	07/12/2016	097-Ministry of Women and Child Development	Passed BY CCA	View Exceptions	View Details	REAPPROPRIATION ORDER UPLOAD TESTING.pdf	
3	reappropriation from r22p1ama nary amount	07/11/2016	097-Ministry of Women and Child Development	Passed BY CCA	View Exceptions	View Details	REAPPROPRIATION ORDER UPLOAD TESTING.pdf	
2	cca level user 3 1102016	31/10/2016	097-Ministry of Women and Child Development	Passed BY CCA	View Exceptions	View Details	REAPPROPRIATION ORDER UPLOAD TESTING.pdf	
1	test 2709	27/09/2016	097-Ministry of Women and Child Development	Passed BY PrAO	N/A	View Details	REAPPROPRIATION ORDER UPLOAD TESTING.pdf	

In case, CCA user opts to “RETURN TO PrAO”, Re-Appropriation order will be forwarded to PrAO for further necessary action.



Public Financial Management System-PFMS
D/o Controller General of Accounts, Ministry of Finance

Welcome: TESTING USER
User Type: CCARE
Financial Year: 2016-2017

01:50:34 PM

Home Budget

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Re-appropriation Order Forwarded to Pr.AO

NOTE:
1] If Re-initiation of Reappropriation is accepted at CCA Level, then the request will be accepted and returned back to DH for modification.
2] If Re-initiation of Reappropriation is rejected at CCA Level, then the request will be forwarded to PrAO and treated as Passed by PrAO.

Re-Appropriation Number: Grant Number: Re-Appropriation Status: AB

Search

ReAppropriation No	Order No	Order Date	Grant Details	Status	Exception Case	View Details	View File	Action
7	testing 1412	14/12/2016	097-Ministry of Women and Child Development	ReInitiation Returned BY CCA	View Exceptions	View Details	REAPPROPRIATION ORDER UPLOAD TESTING.pdf	
5	0712 testing	07/12/2016	097-Ministry of Women and Child Development	Passed BY PrAO	N/A	View Details	REAPPROPRIATION ORDER UPLOAD TESTING.pdf	
4	testing 0712	07/12/2016	097-Ministry of Women and Child Development	Passed BY CCA	View Exceptions	View Details	REAPPROPRIATION ORDER UPLOAD TESTING.pdf	
3	reappropriation from r22p1ama nary amount	07/11/2016	097-Ministry of Women and Child Development	Passed BY CCA	View Exceptions	View Details	REAPPROPRIATION ORDER UPLOAD TESTING.pdf	
2	cca level user 3 1102016	31/10/2016	097-Ministry of Women and Child Development	Passed BY CCA	View Exceptions	View Details	REAPPROPRIATION ORDER UPLOAD TESTING.pdf	
1	test 2709	27/09/2016	097-Ministry of Women and Child Development	Passed BY PrAO	N/A	View Details	REAPPROPRIATION ORDER UPLOAD TESTING.pdf	

NOTE:

All the records in respect of Re-Appropriation orders accepted, either by PrAO user or CCA user (cases of exceptional nature), will be available for making Re-Initiation request by PrAO to CCA user, for modification purpose, and the same process flow, as already explained, will be followed.



Public Financial Management System-PFMS
D/o Controller General of Accounts, Ministry of Finance
(Source: CPMS)

Welcome: TESTING USER
User Type: CGARE
Financial Year: 2016-2017



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[Logout] Login
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Home
View Budget Re-Appropriation
Common Search

Budget
D

Request for Re-initiation is accepted

NOTE :
1) If Re-initiation of Reappropriation is accepted at CCA Level, then the request will be accepted and returned back to DH for modification.
2) If Re-initiation of Reappropriation is rejected at CCA Level, then the request will be forwarded to Pr-AD and treated as Passed by Pr-AD.

Re-Appropriation Number: Grant Number: Re-Appropriation Status:

ReAppropriation No	Order No	Order Date	Grant Details	Status	Exception Case	View Details	View File	Action
7	testing 1412	14/12/2016	097-Ministry of Women and Child Development	ReInitiation Passed BY Pr-AD	View Exceptions	View Details	REAPPROPRIATION ORDER UPLOAD TESTING.pdf	
5	0712 testing	07/12/2016	097-Ministry of Women and Child Development	Passed BY Pr-AD	N/A	View Details	REAPPROPRIATION ORDER UPLOAD TESTING.pdf	
4	testing 0712	07/12/2016	097-Ministry of Women and Child Development	Passed BY CCA	View Exceptions	View Details	REAPPROPRIATION ORDER UPLOAD TESTING.pdf	
3	reappropriation from cypplams rdsary amount	07/11/2016	097-Ministry of Women and Child Development	Passed BY CCA	View Exceptions	View Details	REAPPROPRIATION ORDER UPLOAD TESTING.pdf	
2	extra local user 3 16/09/2016	21/10/2016	097-Ministry of Women and Child Development	Passed BY CCA	View Exceptions	View Details	REAPPROPRIATION ORDER UPLOAD TESTING.pdf	
1	uod 2709	27/09/2016	097-Ministry of Women and Child Development	Passed BY Pr-AD	N/A	View Details	REAPPROPRIATION ORDER UPLOAD TESTING.pdf	

This completes the process of CCA User Functionality for Re-Appropriation on PFMS.
